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ECONOMIC COMMISSION FOR AFRICA  
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DRAFT STATUTES OF THE REGIONAL INSTITUTES FOR  
POPULATION STUDIES  
( R I P S )

ARTICLE I

Establishment and objectives

1. The Regional Institute for Population Studies (hereinafter referred to as "the Institute") established in Accra pursuant to the Agreement signed on 3 December 1971 between the United Nations and the Government of the Republic of Ghana shall be continued in existence under the terms of these Statutes.
2. The primary purpose of the Institute shall be the training of persons particularly those from the countries set out in the annex to these Statutes, specializing in population studies, and the conduct and publication of the results of research in population and related fields in relation to such countries.
3. For the purposes of the preceding paragraph, the Institute shall:
  - (a) Provide training courses on population and related fields;
  - (b) Organize and undertake research on all aspects of population and related fields both at its headquarters and in the countries served by the Institute;
  - (c) Organize in co-operation with appropriate national services and specialized agencies concerned in other African countries, workshops, seminars and meetings on national, subregional and regional population problems;
  - (d) Provide at the request of the governments of the countries set out in the annex to these Statutes such advisory services as may be within its competence and resources;
  - (e) Grant degrees, diplomas, certificates or other awards to persons in respect of courses of study provided by the Institute, and subject to the approval of the Governing Council, establish for this purpose such relationships with national universities or similar institutions as may be appropriate; and,
  - (f) Provide documentation in the various fields of population with respect to Africa to research workers and to national, subregional and regional organizations.

ARTICLE II

Headquarters of the Institute

1. The headquarters of the Institute shall be in Accra in the Republic of Ghana.
2. The Government of the Republic of Ghana shall in an agreement to be entered into between the Government and the United Nations, provide and grant as the case may be, such adequate premises, facilities and services and privileges and immunities as may be required for the effective operation of the Institute.

ARTICLE III

Status and organization of the Institute

1. The Institute shall be a subsidiary body of the Economic Commission for Africa.
2. The Institute shall have its own Governing Council.
3. In addition, there shall be an Advisory Board on Studies and Research, a Director and other staff of the Institute.
4. The Institute shall, except as may be otherwise provided by the General Assembly, be subject to the Financial Regulations, the Financial Rules and the Staff Rules of the United Nations and all other administrative issuances of the Secretary-General.

ARTICLE IV

The Governing Council

Composition, functions and meetings

1. The Governing Council shall be composed as follows:

(a) The Executive Secretary of the Economic Commission for Africa, who shall be ex-officio, Chairman of the Governing Council;

(b) A representative of the Government of the Republic of Ghana;

(c) Twelve of the countries set out in the annex to these Statutes selected by the Conference of Ministers of the Economic Commission for Africa (hereinafter referred to as "the Conference");

Alternative sub-paragraph (c)

"(c) A representative of each of the countries set out in the annex to these Statutes;

(Note: If this alternative is accepted paragraphs 3 and 4 of this Article would become redundant).

(d) A representative of the United Nations Fund for Population Activities.

2. The Director of the Institute shall act as secretary of the Governing Council and shall signify the acts of the Governing Council.

3. In selecting the members of the Governing Council referred to in sub-paragraph (c) of paragraph 1 of this Article, the Conference shall have regard to the necessity of maintaining a fair geographical distribution of selection among the countries set out in the Annex to these Statutes.

4. The members of the Governing Council selected under sub-paragraph (c) of paragraph 1 of this Article shall hold office for a period of four years and may be eligible for reselection provided, however, that in making selections for the first time, the Conference shall direct that one half of the countries selected by them shall retire two years after they have been selected and shall be replaced by the same number of countries selected by the Conference for that purpose.

5. The members of the Governing Council referred to in sub-paragraph (c) of paragraph 1 of this Article, shall each designate to represent it on the Governing Council, a person who is competent and experienced in the activities of the Institute.

6. The Governing Council shall:

(a) prescribe the general principles and policies governing the operations of the Institute;

(b) give directives of a general nature as to the implementation of the principles and policies governing the operations of the Institute;

(c) prescribe conditions for the admission of persons to undergo courses of study provided by the Institute and for the award of degrees, diplomas or certificates or other awards granted by the Institute;

(d) prescribe regulations governing the conduct of persons undergoing courses of study at the Institute;

(e) examine and approve the work programmes of the Institutes and their corresponding budgets;

(f) review and approve the annual progress report of the Director of the Institute on the activities of the Institute;

(g) examine and approve the financial report and accounts of the Institute for the preceding year;

(h) present through its Chairman, to the Conference annual reports on the work of the Institute;

(i) determine apart from the office of the Director of the Institute, the other offices of the Institute.

7. The Governing Council may delegate to a national university of similar institution with which it has established relationship under sub-paragraph (e) of paragraph 3 of Article I of these Statutes, the Director of the Institute or the Advisory Board on Studies and Research any of its functions as set out in sub-paragraphs (c) and (d) of paragraph 6 of this Article.

8. The Governing Council shall meet in ordinary session once a year and may hold extraordinary sessions at the request of its Chairman or one third of its members.

9. Subject to the provisions of these Statutes, the Governing Council shall adopt its own rules of procedure.

ARTICLE V

The Chairman of the Governing Council

1. The Chairman of the Governing Council shall:

(a) cause to be prepared the draft agenda of the meetings of the Governing Council;

(b) convene and preside over the meetings of the Governing Council;

(c) with the approval of the Governing Council, solicit and receive on behalf of the Institute, financial and other resources from the specialized agencies of the United Nations or other intergovernmental organizations, non-governmental organizations and other sources.

2. The Chairman of the Governing Council may delegate his functions as set out in sub-paragraph (c) of paragraph 1 of this article to the Director of the Institute.

ARTICLE VI

Appointment of Staff of the Institute

1. The Executive Secretary of the Economic Commission for Africa shall:

(a) by delegation of authority from the Secretary-General of the United Nations, and upon the recommendation of the Governing Council, appoint the Director of the Institute;

(b) by delegation of authority from the Secretary-General of the United Nations appoint other professional staff of the Institute upon the recommendation of the Director of the Institute.

2. The Executive Secretary of the Economic Commission for Africa shall keep the Governing Council informed of all appointments made by him under this Article.

ARTICLE VII

The Director

1. The Director of the Institute shall be appointed as provided for in these Statutes, for a period of two years subject to renewal for succeeding periods of two years each.

2. The Director of the Institute shall act as the legal representative of the Institute.

3. Subject to such directions of a general nature that the Governing Council may give, the Director of the Institute shall have responsibility for the planning, organization and direction of training, research, advisory services and other activities of the Institute. He shall in particular:

(a) be responsible for the organization and administration of the Institute;

(b) Submit for the approval of the Governing Council the work programmes and corresponding budgets of the Institute;

(c) Be responsible for the carrying out of the activities of the Institute in accordance with the approved work programmes and corresponding budgets of the Institute;

(d) Submit for the approval of the Governing Council annual reports on the activities and financial standing and the accounts of the Institute including the particulars of existing vacancies in the professional posts of the Institute for dissemination within the countries set out in the annex to these statutes;

(e) Transmit to the Executive Secretary of the Economic Commission for Africa the names of all applicants for appointment to the other professional posts of the Institute;

(f) Subject to such directives as the Executive Secretary of the Economic Commission for Africa may give, select and appoint persons to the General Service posts of the Institute;

(g) Make necessary arrangements with national and international organizations for the use by such organizations of the services and facilities provided by the Institute, it being understood that in the case of national organizations no arrangements shall be made without the approval of the Governments concerned;

(h) Establish and maintain such contacts with governments, the United Nations and its specialized agencies and other organizations as may be necessary or desirable for the achievement of the objectives of the Institute;

(i) Undertake other assignments or activities as may be determined by the Governing Council.

#### ARTICLE VIII

#### Advisory Board on Studies and Research

##### composition and functions

1. The Advisory Board on Studies and Research (hereinafter referred to as "the Board"), shall be composed of:

(a) Six persons who are citizens of the countries set out in the annex to these Statutes and who may be either university teachers or experts engaged in work in the field of population or related studies appointed by the Chairman of the Governing Council, having regard to the maintenance of a fair distribution of appointments among the countries set out in the annex to these Statutes;

(b) Two senior lecturers of the Institute elected by the academic staff of the Institute from time to time;

(c) The Director of the Institute;

- (d) A representative of the Economic Commission for Africa;
- (e) The Director of the Population Division of the United Nations Headquarters;
- (f) A representative of the United Nations agencies actively engaged in giving assistance to the Institute as may be designated by the Executive Secretary of the Economic Commission for Africa;
- (g) A representative of the International Union for the Scientific Study of Population;
- (h) A representative of the governmental or non-governmental organizations working in the field of population in one or more of the countries set out in the annex to these Statutes as may be designated by the Executive Secretary of the Economic Commission for Africa;
- (i) A representative of the Ministry responsible for demographic questions of the government of Ghana;
- (j) The President of the Association of the former students of the Institute;
- (k) A representative of the student body of the Institute selected for that purpose by the student body of the Institute.
2. The members of the Board appointed, designated or elected by the Chairman of the Governing Council and the academic staff of the Institute shall be appointed, designated or elected as the case may be, to serve on two successive meetings of the Board and may be eligible for reappointment, designation or election.
3. The member of the Board elected by the student body of the Institute shall be elected to serve on one meeting of the Board and may be eligible for re-election.
4. The Board shall at the beginning of each of its meetings, elect its Chairman from among its members specified in sub-paragraph (a) of paragraph 1 of this Article.
5. The Director of the Institute shall provide secretarial services for the Board.
6. The Board shall have the following powers and duties:
- (a) To propose for adoption by the Governing Council the activities to be undertaken by the Institute;
- (b) To give advice to the Director of the Institute on the design of courses of study and research programmes of the Institute;
- (c) To satisfy itself regarding the context and academic standard of any course of study in respect of a degree, diploma, certificate or other award of the Institute and examine any relationship entered into between the Institute with any university or similar institution in pursuance of the provisions of

sub-paragraph (e) of paragraph 3 of Article I of these Statutes and to report its findings thereon to the Governing Council;

(d) To propose for adoption by the Governing Council conditions regarding the eligibility of persons for admission to courses of study for a degree, diploma, certificate or other award of the Institute and for obtaining of any degree, diploma, certificate or other award of the Institute;

(e) To propose for adoption by the Governing Council the standard of proficiency to be attained in each examination for a degree, diploma, certificate or other award of the Institute;

(f) To propose for adoption by the Governing Council regulations governing the conduct of persons undergoing courses of study at the Institute;

(g) To initiate proposals relating to the conduct of the Institute generally, and to discuss any matter relating to the Institute and to make representations thereon to the Governing Council.

7. The Board may delegate to a national university or similar institution with which it has established relationship under sub-paragraph (a) of paragraph 3 of Article I of these Statutes or the Director of the Institute any of its functions as set out in sub-paragraphs (d), (e) and (f) of paragraph 6 of this Article.

8. The Board shall meet at least once every two years upon its convocation by its Chairman or the Governing Council.

9. Subject to the provisions of this Article, the Board shall determine its own rules of procedure including its quorum, the convening of its ordinary or extraordinary meetings, and the conduct of business thereat and at other times.

## ARTICLE IX

### Assistance by the secretariat of the Economic Commission for Africa

The secretariat of the Economic Commission for Africa shall assist the Institute in every possible way in order to facilitate its work. In particular, the Economic Commission for Africa shall at the request of the Institute make available to the Institute qualified staff to give lectures, to assist in supervising research and to participate in seminars of the Institute.

## ARTICLE X

### Co-operation with organizations etc.

The Institute shall establish such relationships with the United Nations and its specialized agencies and other organizations and with governments, universities or similar institutions and research organizations in the countries set out in the annex to these Statutes, as may be necessary or desirable for the achievement of the objectives of the Institute.



ARTICLE XI

Financial resources and rules governing the financial management of the Institute

1. The Institute shall derive its finances from contributions made by the Governments of the countries set out in the Annex to these Statutes as may be determined from time to time, by the Conference, and by the United Nations Fund for Population Activities.
2. The Institute may derive further resources in cash or in kind from the United Nations and its specialized agencies, other intergovernmental organizations, governments and non-governmental organizations and other sources. Acceptance by the Institute of offers of such further assistance shall, in every case, be subject to the decision of the Chairman of the Governing Council, in consultation with the Director of the Institute and in accordance with the basic aims of the Institute and the relevant provisions of the rules governing the financial management of the Institute. The Chairman of the Governing Council shall report on the matter to the Governing Council at its next session.

ARTICLE XII

Amendments

These Statutes may, on the recommendation of the Conference of African Planners, Statisticians and Demographers, be amended by the Conference.

ANNEX

Botswana  
Ethiopia  
Gambia  
Ghana  
Kenya  
Lesotho  
Liberia  
Libya  
Malawi  
Mauritius  
Nigeria  
Sierra Leone  
Somalia  
Sudan  
Swaziland  
Uganda  
United Republic of Cameroon  
United Republic of Tanzania  
Zambia  
Zimbabwe