



ECONOMIC COMMISSION FOR AFRICA

Eastern African Subregional Development Centre (EA/SRDC)

PROGRAMME TEAM BRIEF: 1997
(Areas of Focus)

SUBPROGRAMME : PROMOTING REGIONAL COOPERATION AND INTEGRATION
DIVISION : REGIONAL COOPERATION AND INTEGRATION DIVISION
CENTRE : EASTERN AFRICAN SUBREGIONAL DEVELOPMENT CENTRE (EA/SRDC)

PROGRAMME TEAM BRIEF: 1997

I. SUB-REGIONAL PROGRAMME AND ITS OBJECTIVES

In the framework of ECA's renewal programme¹, adopted by the Conference of Ministers in May 1996, MULPOCs have a pivotal role in rendering more effective services to member States in the emerging challenges of the Twenty-First century. In light of this, it was found necessary to consult with member States with a view to reaching a consensus on revitalising and strengthening them. This rationalisation process took into account resource allocation, institutional framework, location, geographical coverage and operational modalities. In order to reflect the programme functions that they stand for, MULPOCs were renamed sub-regional Development Centres - SRDCs, and in particular, a new Eastern African SRDC was created for a better coverage of the subregion in respect of the configuration and strategy defined by the Treaty establishing the African Economic Community (AEC).

Due to the similarity in their development problems, the Eastern African countries have for decades generated an active multi-sectoral form of cooperation. At the national level, in the last few decades, the countries have established or joined regional or subregional, economic, groupings in the form of extended markets and devised complementary instruments of production steps towards putting into place integrated socio-economic development.

Furthermore, joint policies and strategies as well as a number of development projects and programmes have been formulated, developed and implemented by subregional institutions (IGAD, IOC - TPC/EAC, KBO, CEPGL, TTCA/TVC). In addition, all countries of this subregion are full fledged members of the Common Market for Eastern and Southern Africa (COMESA).

Promotion of economic integration of the Eastern African Subregion focuses on joint approach to (i) the transport problems facing the countries of the subregion specially the landlocked countries; (ii) exploration and exploitation of energy, mineral and water resources, (iii) developing and strengthening the private sector; (iv) promotion of physical and social infrastructural development and management, (v) participation of women in development, (vi) agriculture and food security, (vii) economic policy reform, (viii) peace and stability, (ix) monitoring and follow-up on implementation of UN fora on environment (Agenda 21), women; human settlements (habitat Agenda), population, and food summit, (x) tourism, etc.

¹/ E/ECA/GM 22/2 "Serving Africa Better" New Strategic directions for the Economic Commission for Africa March 1996

The main objective of the Eastern African Subregional programme, therefore, is to identify major priority development areas, together with the respective major actors in those areas and provide effective and relevant technical support with a view to promoting regional co-operation and integration.

II. EASTERN AFRICAN SUBREGIONAL PROGRAMME CONTENT

This programme contains the following four areas of focus.

- (i) **Providing technical support to and cooperation with the regional economic communities:** A significant aspect of this area of focus is international co-operation within and outside the subregion. Essentially, this calls for keeping abreast with major development issues and respective major development actors with a view to enhancing ECA's facilitating role in applying collective approaches in tackling common development issues and performing a more effective outreach function for ECA.
- (ii) **Facilitating networking and information exchange between governments, civil society and the private sector at EA/SRDC:** This will focus on publication of information on the economic and social development and gender issues in the Eastern African Subregion. It will also focus on advocacy and capacity building through policy fora, seminars, training workshops and advisory missions to Eastern African Subregional Regional Economic Communities, intergovernmental organizations and non-governmental organizations.
- (iii) **Providing coordination services for operational programmes of the United Nations and Specialized agencies, in collaboration with UNDP and the United Nations Resident Coordinator system at the national level:** The comments, joint meetings and activities and exchange of information on the subregional cooperation and integration projects with the representations of all other United Nations Organizations specialized agencies, world Bank and multilateral cooperation offices located in the countries of the Eastern African subregion will be the expected outputs of the coordination, harmonization and liaison of the projects related to subregional cooperation and integration.
- (iv) **Strengthening ECA's outreach in the Eastern African SRDC Subregion:** This relates to translating ECA policies and strategies into actionable development programmes in the subregion through dissemination of the commission's findings, resolutions and major publications in the subregion; participating in the commission's data collection activities and advisory missions in the Eastern African Subregion.

III. IMPLEMENTATION STRATEGY

The main activities to be undertaken by the EA/SRDC comprise the Preparation of working documents (study in publications, workshop and seminar paper/report) to be disseminated and presented to the "Meeting of the Intergovernmental Committee of Experts of the Eastern African SRDC". The preparation of these documents involve the Regional Cooperation and

Integration Division, and other divisions which have produced the priority outputs concerning the economic and social development of the countries of the Eastern African Subregion

The programming of activities and outputs to be implemented constitute the strategy for implementing the four areas of focus assigned to EA/SRDC. This programming defines the responsibility and role of the programme Team at different levels as follows

(a) Team Leader:- Coordinates and monitors the activities of the Task Managers and Focal Points in the implementation of specific outputs

(b) Task Manager - Responsible for the timely delivery of all outputs in a related area of focus, in collaboration and partnership with Regional Cooperation and Integration and other Divisions

(c) Focal Point - Coordinates participating team members for the delivery of a specific output defined in the work programme, prepares the Terms of Reference, the relevant implementation plan, objective of output, resource requirements, delivery schedule. The focal point is expected to carry out the internal and external review, the impact assessment of the outputs and to assemble the team to deliver the output

IV. PARTNERSHIP

The EA/SRDC programme of work will be implemented in close collaboration with RECs/IGOs, RCID and other Divisions of ECA and in partnership with United Nations agencies, NGOs and multilateral Cooperation offices in the field. The identification of collaboration and partnership will be the responsibility of EA/SRDC Team leader and his respective Task Managers

V. EQUIPMENT, SKILL DEVELOPMENT AND TRAINING

The current skills mix of EA/SRDC dictates the programme component approach to implementation of the 1997 work programme. In order to implement subsequent programmes in a more integrated thematic approach, it will be necessary to train the professional staff of EA/SRDC in economic cooperation and integration matters. The professional staff can benefit from workshops organized at the ECA Headquarters or by the various partners and by participating in the programmes of various institutes and universities

To implement efficiently the 1997 programme, the following equipment and facilities are expected in the short period, to be at the disposal of staff and Eastern African SRDC Headquarters

- Modern, powerful and appropriate computers
- training facilities to enable the staff to use correctly the new technology communication and information system management such as: E-mail, Internet connections, intra-UN information exchange, access to WB/IMF, IMO, UNCTAD, Regional Commission's database

- Establishment and management of library at the EA/SRDC Headquarters in the fields of economic and social development and gender issues

VI. GENDER ISSUES

Gender issues include the promotion of policies, strategies and practices to enhance women's economic empowerment.

It is expected that 1997 will be a period of facilitating and accelerating the gender equity and the economic and social empowerment of women in Eastern African Subregion. The preparation and organization of seminar and workshop will be carried out in collaboration with African Centre for Women and other partners in the field.

VII. RESOURCE REQUIREMENTS

A) Human resources The successful implementation of the 1997 work programme depend on the resources allocated to the EASRDC. The total of **108 professional work months** for 9 professional post and 36 workmonths for 3 GS posts are allocated to the EA/SRDC for the implementation of the 1997 work programme. As for the 108 professionals work months allocated, 25.25 w/m will be utilized for the preparation of some RCID outputs in collaboration with EA/SRDC staff. Regarding the GS staff allocated to this centre, there will be a need to provide 2 to 3 additional GS staff to be recruited locally in order to reinforce the administrative and secretarial support at the EA/SRDC Headquarters. The preparation of some outputs and the organization of the workshops and seminars programmed in 1997, will require the availability of the following additional human resources.

- | | |
|---|--------|
| (i) Consultants (Trainers) to prepare themes for training to be provided by the subregional workshop on Training of Trainers on Leadership skills for the youth in the Eastern African and Indian Ocean Islands | :5 w/m |
| (ii) Consultants (Trainers) to prepare themes of training to be provided by the Subregional workshop on Training of Trainers on Leadership skills for women in the Eastern African and Indian Ocean Island | :5 w/m |
| (iii) Consultants to prepare survey, introduce working documents to the subregional seminar on gender equity and the Economic and Social empowerment of women in Eastern African and Indian Ocean Islands | .3 w/m |
| (iv) Consultant to prepare a survey, for the preparation work on reconstruction and rehabilitation of the war torn areas of the subregion | 1 w/m |

- B. Financial resources** A total amount of US\$ 410,200 will be required for Regular staff travel on mission, consultancy and subregional workshops and seminars expenses as follows:

Table 1: Financial requirements

i) Travel on mission and DSA for EASRDC staff to consult member states, RECs, IGOs, NGOs and other partners for data collection, preparation of outputs and participation in meetings, workshops and seminars	US\$86,000 for 9 professional staff (RB)
(ii) Consultants (Trainers) for Subregional workshop on Training of Trainers on Leadership skill for women in Eastern African and Indian Ocean Islands (5) - Travel on mission and DSA - Honorarium of consultants (5) - Workshop expenses (Travel) of participants, DSA, etc..) Total	US\$ 6,000 x 5 = 30,000 US\$ 5,000 x 5 = 25,000 = 70,000 = US\$125,000
(iii) Consultants to undertake survey to be presented to the subregional seminar on gender equity and the economic and social empowerment of Women in Eastern African subregion - Honorarium of consultants (5) - Seminars participants (20) total expenses (Travel of participants, DSA, 5 days) - Mission costs for 5 subregional resources persons - Reporting Costs - Administrative Support Total	US\$2,000 x 5 = US\$10,000 00 US\$21,000 00 US\$ 8,200 00 US\$20,000 00 US\$ 5,000 00 US\$64,200 00

<p>(iv) Consultants (trainers) for workshop on Training of Trainers on Leadership skills for the youth in the Eastern african and Indian Ocean Islands</p> <ul style="list-style-type: none"> - Travel on mission and DSA - Honorarium of consultants (5) - Workshop total expenses (Travel of participants, DSA, etc) <p>Total</p>	$\begin{aligned} \text{US\$6,000} \times 5 &= 30,000 \\ \text{US\$5,000} \times 5 &= 25,000 \\ &= \underline{70,000} \\ &= \text{US\$125,000} \end{aligned}$
<p>(v) Consultant to prepare a survey, for the preparation work on reconstruction and rehabilitation of the war torn areas of the Subregion</p>	$\text{US\$10,000} \times 1 = \text{US\$10,000}$

VII. COMPONENTS OF TEAM BRIEFS

The detailed Team Brief presented in chapter VIII take into account the Areas of Focus of the Eastern African Subregional Development Centre as indicated in Table 2. The corresponding Programme Implementation Plan (PIP) for each output is annexed to the EA/SRDC Team Brief. Terms of Reference for the approved outputs have been prepared.

Table 2: 1997 OUTPUT DISTRIBUTION AND RESOURCE REQUIREMENTS

AREA OF FOCUS	NUMBER OF OUTPUTS	W/M	\$	TOTAL RESOURCE REQUIRED		RESOURCES AVAILABLE		RESOURCES BALANCE	
				W/M	\$	W/M	\$	W/M	\$
5.4.4a Providing technical support to and cooperation with the regional economic communities	10	47	66,000	47	66,000	21.5	38,000	25.50	28,000
5.4.4b Facilitating networking and information exchange between governments, civil society and the private sector at the EA/SRDC level	4	20.5	82,200	20.5	82,200	17.5	18,000	3	64,200
5.4.4c Providing coordination services for operational programmes of the United Nations and specialized agencies, in collaboration with UNDP and the United Nations Resident Coordinator system at the National level	4	33.5	284,600	33.5	284,600	13	30,000	20.5	254,600
5.4.4d Strengthening ECA outreach in the Eastern African SRDC Subregion	3	6.5		6.5		6.5			

IX. Eastern African SUBREGIONAL DEVELOPMENT CENTRE

TEAM LEADER: PEKI KANA KWALA

The Team Leader initiates and supervises all activities related to the implementation of the EA/SRDC programme, such as: Identification of the priority outputs, preparation of the Terms of Reference, preparation of the cost and programme, evaluation of the Regular Budget and extrabudgetary resource persons required, internal and external review of the outputs, impact assessment of the outputs, delivery time-frame. He coordinates and monitors the activities of the Task Managers and Focal point in the implementation of the outputs contained in the following areas of focus

- A Providing technical support to and cooperation with the regional economic communities
- B Facilitating networking and information exchange between governments, civil society and the private sector at SRDC level
- C Providing coordination services for operational programmes of the United Nations and specialized agencies, in collaboration with UNDP and the United Nations Resident Coordinator system at the national level
- D Strengthening ECA outreach in the Eastern African SRDC subregion

X. AREAS OF FOCUS

A. Providing technical support to and cooperation with the regional economic communities

Task Manager: Jacques Rajohnson

Focal Point: - Peki

- Moshu

.- Experts involved in the advisory services
(on request)

- Raghavan

1. OBJECTIVE

This area of focus is designed to forge partnership through organizing the meeting of intergovernmental committee of experts, advisory services and joint EA/SRDC - RECS - IGOS - NGOs - UN Interagency consultative meetings on activities promoting economic cooperation and integration in the subregion and elsewhere

2. OUTPUTS AND ACTIVITIES

- (a) International cooperation Outputs in this field will be determined in consultation with RECs, IGOs, NGOs and they will be carried out in the close collaboration with Regional Cooperation and Integration Division, DMD, DISD, ESPD, FSSDD, African Centre for Women, UN agencies, bilateral and multilateral cooperation offices in the field
- (b) Parliamentary documentation All findings and major technical publications will be presented for consideration and adoption to the Intergovernmental Committee of Experts of the Eastern African SRDC
- (c) Substantive servicing of meeting Eastern African Subregional Development Centre is expected to organize a Meeting of the Intergovernmental Committee of Experts.
- (d) Advisory services and assistance will be provided to the countries, RECs, IGOs, and NGOs of the Subregion, on their requests, in order to produce the priority outputs in the field of Macro-economic coordination and harmonization among the countries of the Eastern African and Indian Ocean Islands, Subregional integration of production and economic infrastructures, food security, agriculture and forestry, environments, population and social welfare, gender, rural and urban development, governance, peace building, reconstruction and rehabilitation. Gender being a cross-cutting focus in the ECA's renewal programme, priority, outputs will be identified in the field of women Leadership role in decision making and management in Eastern African countries and Indian Ocean Islands

These outputs will thus be determined in consultation with RECs, IGOs, NGOs and they will be carried out in close collaboration with Regional Cooperation and Integration Division, DMD, DISD, ESPD, FSSD, African Centre for women, UN agencies, bilateral and multilateral cooperation offices in the field

3. RESOURCE REQUIREMENTS

(a) Human resources:

46 w/m Regular budget

(b) Financial resources:

Regular budget: US\$ 56,000

4. EXPECTED IMPACT

Upon request, advisory services and assistance will be provided to the countries, RECs, IGOs and NGOs of the subregion, in order to produce the intended outputs.

The relevant recommendations and strategies formulated in the different EA/SRDC outputs and publications will serve as inputs for the policy-makers of the Eastern African Subregion to their efforts to harmonize the subregional and regional integration.

The organization of meetings, exchange and sharing of information and experience on the subregional economic cooperation and integration as well as the issues related to the economic empowerment of women, with UN agencies and other partners in the subregion will ensure a common understanding and contribute to the harmonization and coordination of assistance rendered to member States, Recs, IGOs in the Eastern African Subregion.

B. Facilitating networking and information exchange between governments, civil society and the private sector at EASRDC level.

Task Manager Lomayani
Focal Point - Asombang
- Rajohnson
- Moshu
- Agronomist

1. **OBJECTIVE**

The objective of this area of focus is to initiate the exchange of information, dynamic partnership by offering an opportunity to the principal development actors to benefit of the electronic information exchange network in order to be able to exchange experience, harmonize strategies and programmes and discuss development integration project which will attract more investment

2. **OUTPUTS AND ACTIVITIES**

- (a) **Recurrent publications** Report on Economic and social conditions in the Eastern African SRDC subregion
- (b) **Information material and services: Eastern African Development Bulletin** It will be prepared with the collaboration of other partners and clients in the field
Intermediate activities: Establishment and maintenance of an electronic information exchange networking through the EA/Development Information System (EA/DIS)
- (c) **Group training (workshops/seminars)** High-level policy, seminar on gender equity and the economic and social empowerment of women in the Eastern African SRDC subregion.

3. RESOURCE REQUIREMENTS

(a) **Human resources:**

- (i) - 17 5 w/m Regular budget expert
- (ii) - 10 w/m Consultants

(b) **Financial resources:**

- (i) Regular budget US\$12,000.00
- (ii) Extrabudgetary funds US\$64,200 00

4. IMPACT EXPECTED

The major impact should be the creation and the strengthening of a subregional information network on the development and the integration issues. In particular, the socio-economic conditions study should provide to the member States a regular and prospective view on the regional macro-economic data, opportunities to define regional convergence criteria for an acceleration of the integration process.

The Development bulletin should provide a specific tribune for the subregional economic actors: member States, IGOs, NGOs, other development partners through a analysis of the major subregional issues and a wide dissemination of the thematic studies carried out by ECA or other UN system Agencies.

The establishment and maintenance of an electronic information exchange network in the EA/SRDC as an intermediate activity will better expose its activities and usefulness in the subregion. More national experts, IGOs, NGOs, private companies and corporations will benefit from such dissemination of information eg Internet.

The seminar on gender equity should provide new approaches to promote economic empowerment among women and an opportunity to draw up an implementable and adaptable work plan to be applied in the counties.

- C. Providing coordination services for operational programmes of the United Nations and specialized agencies, in collaboration with UNDP the United Nations Resident Coordinator System at the national level.**

Task Manager Asombang
Focal Point - Lomayani

1. OBJECTIVE

The organization of meetings, exchange and sharing of information and experience on the subregional economic cooperation and integration as well as the issues related to the economic empowerment of women, with UN agencies and other partners in the subregion ensure a common understanding and will contribute to the harmonization and coordination of assistance rendered to member States, RECs, IGOs and NGOs in the Eastern African subregion

2. OUTPUTS AND ACTIVITIES

(a) Non-recurrent publications Briefing notes on developments in the Eastern African SRDC subregion The briefing note are expected to provide with the early warning information gathering on economic, social and political development in the Eastern African SRDC subregion

(b) Group training (workshops/seminars) Subregional workshops on

(i) Training of Trainers Leadership skills for the youth in the Eastern African Subregion The objective of this training is to provide the Eastern African Subregion with the leadership skills for youth in training on the development and promotion of food security and policy analysis, on the reduction of foods losses, agricultural trade systems and on small scale food processing technologies This training will be organized with the close collaboration of RCID, ESPD, African Centre for Women and other partners in the field

(ii) Training of Trainers: Leaders Skills for Women in the Eastern African Subregion The availability of Trainers on Leadership and managerial skills for women will help to increase the number of qualified women required for the implementation of the activities related to the promotion of economic and social empowerment for the advancement of women, such as small scale farming including diary production, processing and cooperative marketing; small scale poultry keeping and cooperative marketing, cooperative fish marketing and processing, textiles and handicraft production and marketing, management and entrepreneurship The preparation and organization of training will be carried out in collaboration with African Centre for Women, ESPD, DMD, RCID, FSSDD and other partners in the field. The objective of this seminar is to foster the leadership role of women in leadership position in major productive sectors in both private and public including the political area will serve as a working document for the seminar

3 RESOURCE REQUIREMENTS

a) Human resources

- (i) 23 5 w/m Regular budget expert
- (ii) - 10 w/m Consultants

b) Financial resources

- (i) Regular budget US\$30,000
 - (ii) Extrabudgetary funds US\$256,600
 - (iii) Financial support of the Representatives of EA/SRDC at national level (250\$ x 12x13)= US\$39,000 00
- Total Financial resources requirements US\$325,600.00

4 IMPACT EXPECTED

The expected impact of programmed actions in this section is

- (i) To enable the trainers to analyse the nexus issues and to formulate strategies, programmes and priorities for the implementation and strengthening of national and subregional programmes;
- (ii) To equip women with organizational and managerial skills in order to enhance their capacity to promote economic and social development in their localities, through effective transmission of best practices to others and impartation of a modern communication skills and leadership management skills in order to enhance effective interaction;
- (iii) To provide the periodical publications on relevant development issues in the subregion, and
- (iv) To coordinate, harmonize and liaise the projects related to the subregional cooperation and integration implemented by United Nation Agencies and other bilateral and multilateral donors in the Eastern African subregion.

D. Strengthening ECA's outreach in the Eastern African SRDC Subregion

Task Manager: Mosh₁

Focal Point - Pek₁

- Lomayan₁
 - Mosh₁
 - Rajohnson
 - information staff
 - Raghavan
-

1. Objective

It is expected to ensure that the activities which the Commission would want to propagate throughout the continent and specially in the EA/SRDC are correctly implemented. The EA/SRDC staff would be called upon to participate in the Commission's data collection activities, and advisory missions in the Eastern African Subregion. This will ensure that the ECA Division programmes take into account the reality and priority areas of the Eastern African Subregion. The objective of this approach is to provide the authorized channel for EA/SRDC to maintain direct links with the Commission programme of cooperation and integration.

2. Output and activities

The main component of the work programme of the Eastern African Subregional Development Centre, derives from activities initiated by the Commission in the field of economic cooperation and integration. In this connection, the EA/SRDC is expected to carry out the following intermediate activities:

- (i) Dissemination of the commission's findings and major publications in the subregion,
- (ii) Participation in the Commission's data collection activities
- (iii) Participation in ECA's advisory missions, when required
- (iv) Establishment and maintenance of an electronic information exchange network of economic and social development experts, civil society organizations, private sector organizations and major corporations and IGOs

3. Resource Requirements

- a) Human resources 6.5 w/m - Regular Budget
- b) Financial resources. PM (Borne by the Division and ECA Advisory services concerned)

4. Impact Expected

The intermediate activities carried out by Eastern African Subregional Development Centre (EA/SRDC) confirm the maximum use of the SRDCs in the implementation of the Commission's programme of economic cooperation and integration in the subregion.

**ECONOMIC COMMISSION FOR AFRICA
PROGRAMME IMPLEMENTATION PLAN
REGULAR AND EXTRA-BUDGETARY ACTIVITIES**

**Subprogramme: Regional Cooperation and Integration
Centre: Eastern Africa Subregional Development Centre**

Output programmed by category Area of Focus	Scope and objectives of output	Performance indicators	Main activities	J	F	M	A	M	J	J	A	S	O	N	D	Staff responsible and direct time		Resources required			Delivery time		
																Name	W/M	Cons /exp *	Travel	Contr **			
5.4.4a Providing technical support to and cooperation external relations a) International cooperation (i) Reports on consultation with Eastern Africa Subregional Recs, IGOs, NGOs and UN Agencies on issues related to subregional cooperation and integration	Forgoing partnership through joint EASRDC IGOs, NGOs UN Inter Agencies Consultative meetings on activities intended to promote economic cooperation and integration in the subregion	Extent to which the overall implementation of the subregional integrating projects is coordinated with the UN agencies, world Bank, multilateral cooperation offices in the field	a) organization of the meetings Exchange and sharing of information and experience Drafting of the report														Paki	1		\$5,100		April 1987	
																		Moshi	2		\$6,000		Oct 1987
(ii) Reports on the participation in the Legislative meetings, seminars, workshops, Ad hoc experts group meetings	Presentation of the reports on the activities of Eastern African Subregional Development Centre (EA/SRDC)	Extent to which member States are informed and ready to support the implementation of EASRDC programme of work	b) Preparation of the report to be presented to the meeting Attendance in the meeting Drafting of the report Dissemination of the report														Paki	1		\$1,500		Nov 1987	
																		Moshi	2,50		\$1,500		Dec 1987
(b) Parliamentary documentation Report to the Intergovernmental Committee of Experts of the Eastern Africa SRDC																		Paki	1				May 1987

**ECONOMIC COMMISSION FOR AFRICA
PROGRAMME IMPLEMENTATION PLAN
REGULAR AND EXTRA-BUDGETARY ACTIVITIES**

Subprogramme: Regional Cooperation and Integration
Centre: Eastern Africa Subregional Development Centre

Output programmed by category Area of focus	Scope and objectives of output	Performance indicators	Main activities	J	F	M	A	M	J	J	A	S	O	N	D	Staff responsible and direct time		Resources required			Delivery time
																Name	W/M	Cons /exp ^a	Travel	Contr ..	
e) Substantive servicing of meeting Meeting of the Intergovernmental Committee of Experts on the Eastern African SRDC	Organization of a Meeting of Intergovernmental Committee of EA/SRDC	Extent to which member States meet to discuss issues related to socio-economic development, Cooperation and Integration of Eastern Africa Subregion	Input for the preparation of the report Organization of the meeting Finalization, printing and dissemination of the report													Peki	1				

**ECONOMIC COMMISSION FOR AFRICA
PROGRAMME IMPLEMENTATION PLAN
REGULAR AND EXTRA-BUDGETARY ACTIVITIES**

Subprogramme: Regional Cooperation and Integration
Centre: Eastern Africa Subregional Development Centre

Output programmed by category Area of Focus	Scope and objectives of output	Performance indicators	Main activities	J	F	M	A	M	J	J	A	S	O	N	D	Staff responsible and direct time		Resources required			Delivery time
																Name	W/M	Cons/exp*	Travel	Contr**	
d) Advisory services (on request) to member States COMESA, IGAD, EAC, OIC, KBO, CEPGL, IDC, ESARDC, ESAMI on issues related to (i) Macro economic, Coordination and harmonization among countries of the Eastern African SRDC	Macro economic coordination and harmonization of programmes of Eastern African Subregional institutions	Extent to which member States, Subregional institutions and Recs adopt and implement recommendations of the study	Preparation of the background document Desk study Field visit for data collection Drafting of the report In house clearance and finalization, printing and dissemination													Asombeng	3		\$6,000		Nov 1997

**ECONOMIC COMMISSION FOR AFRICA
PROGRAMME IMPLEMENTATION PLAN
REGULAR AND EXTRA-BUDGETARY ACTIVITIES**

**Subprogramme: Regional Cooperation and Integration
Centre: Eastern Africa Subregional Development Centre**

Output programmed by category Area of focus	Scope and objectives of output	Performance indicators	Main activities	J	F	M	A	M	J	J	A	S	O	N	D	Staff responsible and direct time		Resources required			Delivery time
																Name	W/M	Con s/j xp ^a	Travel	Con tr ^a	
(ii) Regional integration of production in Eastern African Countries	To survey food processing technologies with a view to identify possibility for their utilization in rural areas and how they can contribute to food security	Extent to which member States adopt recommendations measures to use small scale food processing technologies extent to which measures/recommendations are translated into national programmes/plans/policies	1) Preparation of background document													Peki	3 5		\$5,000		Dec 1997
			a) Desk research b) Field visit for data collection c) Drafting of document d) In house clearance 2 Finalization, printing and dissemination of document													Environment t expert	2		jointly with 5 4 4a (d) (iv)		Dec 1997

**ECONOMIC COMMISSION FOR AFRICA
PROGRAMME IMPLEMENTATION PLAN
REGULAR AND EXTRA-BUDGETARY ACTIVITIES**

Subprogramme: Regional Cooperation and Integration
Centre: Eastern Africa Subregional Development Centre

Output programmed by category Area of focus	Scope and objectives of output	Performance indicators	Main activities	J	F	M	A	M	J	J	A	S	O	N	D	Staff responsible and direct time		Resources required			Delivery time
																Name	W/M	Cons/exp*	Travel	Con tr**	
(iii) Regional integration of economic infrastructure	To advise on promotion and development of inland waterway in the Eastern African countries	Extent to which member States adopt recommendations/measures to heighten the efficiency of inland waterway transport by using the recommended technically and economically viable investment opportunities for maintenance facilities, shipping equipment and transit facilities	1) Preparation of background document a) Desk research b) Field visit for data collection c) Drafting of document d) In house clearance 2) Finalization, printing and dissemination of document													Rajohnson	4		\$6,000		Nov 1997
																Environment expert	2		Jointly with 5 4 5a (d) (iv)		

**ECONOMIC COMMISSION FOR AFRICA
PROGRAMME IMPLEMENTATION PLAN
REGULAR AND EXTRA-BUDGETARY ACTIVITIES**

**Subprogramme: Regional Cooperation and Integration
Centre: Eastern Africa Subregional Development Centre**

Output programmed by category Area of focus	Scope and objectives of output	Performance indicators	Main activities	J	F	M	A	M	J	J	A	S	O	N	D	Staff responsible and direct time		Resources required			Delivery time
																Name	W/M	Cons /exp*	Travel	Contr **	
(iv) Food security and environment in the Eastern Africa countries	Advise on promotion of subregional cooperation and integration between EASRDC member States in food security	Extent to which member States adopt recommendations/measures to develop food and agriculture in order to attain food self sufficiency and security in the subregion	1) Preparation of background document a) Desk research b) Field visit for data collection c) Drafting of document d) In house clearance 2) Finalization, printing and dissemination of document													Agro economist	5,5		\$6,000		Sept 1997
(v) Environment and population																Environment expert	8		\$6,000		Dec 1997
(vi) Gender issues	Advise on gender equity and the economic and social empowerment of women in Eastern Africa countries	Extent to which member States adopt recommendations/strategies, approaches and practices in order to fostering greater economic and social empowerment in the subregion	1) Preparation of background document a) Desk research b) Field visit for data collection c) Drafting of document d) In house clearance 2) Finalization, printing and dissemination of document													Lomayanr	2,5		\$6,000		Nov 1997

**ECONOMIC COMMISSION FOR AFRICA
PROGRAMME IMPLEMENTATION PLAN
REGULAR AND EXTRA-BUDGETARY ACTIVITIES**

**Subprogramme: Regional Cooperation and Integration
Centre: Eastern Africa Subregional Development Centre**

Output programmed by category Area of Focus	Scope and objectives of output	Performance indicators	Main activities	J	F	M	A	M	J	J	A	S	O	N	D	Staff responsible and direct time		Resources required			Delivery time
																Name	W/M	Cons/exp*	Travel	Contract	
(vi) Rural and urban development and social welfare, reconstruction rehabilitation, governance and peace building	Advise on subregional cooperation programmes and projects for responding to the Eastern Africa countries needs in physical and social infrastructures development and management, rehabilitation & reconstruction in order to ensure sustainable human settlements	Extent to which member States adopt recommendations/measures regarding rehabilitation reconstruction and improvement of rural, urban and social, welfare conditions of the people	1) Preparation of background document a) Desk research b) Field visit for data collection c) Drafting of document d) In house clearance 2 Finalization, printing and dissemination of document													Rural and urban development and social welfare expert	7		\$6,000		Nov 1987
																Consultant	1	\$10,000		Nov 1997	

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Subprogramme: Regional Cooperation and Integration
Centre: Eastern Africa Subregional Development Centre

Output programmed by category	Scope and objectives of output	Performance indicators	Main activities	J	F	M	A	M	J	J	A	S	O	N	D	Staff responsible and direct time		Resources required			Deliver y time
																Name	W/M	Cons /exp*	Travel	Contr **	
Area of Focus																					
5.4.4b Facilitating networking and information exchange between government, civil society and the private sector at SRDC level (e) Recurrent publication Report on economic and social conditions in the Eastern African SRDC subregion	To appraise the current economic and social development in the Eastern African countries and its impact on the integration process	Extent to which member States, subregional institutions and Recs, adopt and implement recommendatio ns of the study	Preparation of background document: a) Desk work b) Field visit for data collection c) Drafting of the document d) In house clearance e) Finalization, printing and dissemination													Azombang	5		\$8,000		Dec 1997

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Output programmed by category Area of focus	Scope and objectives of output	Performance indicators	Main activities	J	F	M	A	M	J	J	A	S	O	N	D	Staff responsible and direct time		Resources required			Delivery time
																Name	W/M	Cons/exp*	Travel	Contr*	
b) Information material and services (i) Eastern African SRDC Development Bulletin (ii) Intermediate Activities Establishment and maintenance of an electronic information exchange network through the Eastern African Development information exchange network through the Eastern African Development Information System (EADIS)	Periodical publication analysing relevant development issues in the subregion Eastern Africa SRDC exposes better its activities and usefulness in the subregion	Large dissemination in the Eastern Africa countries Extent to which national experts, IGOs, NGOs, private companies and cooperations will benefit from such dissemination of information	1) Identification of the themes 2) Drafting of the bulletin 3) Finalization and editing 4) Dissemination Identification of basic facilities, equipment and services installations required													Asombang	3,5			2,000	Dec 1997
																Raghevan	4		\$6,000		Dec 1997

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**Subprogramme: Regional Cooperation and Integration
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Output programmed by category Area of Focus	Scope and objectives of output	Performance indicators	Main activities	J	F	M	A	M	J	J	A	S	O	N	D	Staff responsible and direct time		Resources required			Delivery time
																Name	W/M	Cons/Exp ^a	Travel	Contr ^a	
e) Group training (workshop/seminars) High level policy seminar on gender equity and the economic and social empowerment of women in the Eastern African SRDC subregion	Synthesizing and disseminating useful strategies approaches and practices with a view to fostering greater economic and social empowerment in the subregion	Extent to which: 1) the seminar provided new approaches to promote economic empowerment 2) work plan drawn at the seminar is applied at national level	1) Making reference to ACW indicator on gender, economic reforms and Networking 2) Field visit for data collection 3) Preparation of TOR for consultants 4) Send invitation 5) Finalization of the document 6) Conduct seminar 7) Report reproduction and dissemination													Lomayani	5		\$6,500	2,000	Dec 1997
																Consultant	3	\$64,200			Dec 1997

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**Subprogramme: Regional Cooperation and Integration
Centre: Eastern Africa Subregional Development Centre**

Output programmed by category Area of Focus	Scope and objectives of output	Performance indicators	Main activities	J	F	M	A	M	J	J	A	S	O	N	D	Staff responsible and direct time		Resources required			Delivery time
																Name	W/M	Cons/exp*	Travel	Contr*	
a) Non recurrent publications b) Briefing notes on developments in the Eastern Africa subregion	Dissemination of early warning information gathering on economic, social and political development in the EA/SRDC	Extent to which Executive Secretary and member States are informed regularly on economic, social and political development in the EA/SRDC	1) Identification of the priority 2) Drafting of the briefing note 3) Finalization, printing and dissemination of the briefing note													Rejothson	4	\$300		\$2000	Quarterly
																Moshi	1	\$300			

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**Subprogramme: Regional Cooperation and Integration
Centre: Eastern Africa Subregional Development Centre**

Output programmed by category Area of Focus	Scope and objectives of output	Performance indicators	Main activities	J	F	M	A	M	J	J	A	S	O	N	D	Staff responsible and direct time		Resources required			Delivery time
																Name	W/M	Consejex p*	Travel	Contr*	
b) Group training/workshops/seminars/subregional workshop on. 1) Training of trainers Leadership skills for youth	To enable the trainers to analyse the nexus issues and to formulate strategies programmes and priorities for strengthening national and subregional economic and social development.	Extent to which youth's skills are strengthen in view to contribute to national and subregional development.	1) Preparation of background document 2) Field visit for data collection 3) Preparation of TOR for consultants 4) Send invitation 5) Finalization of the document 6) Conduet training 7) Drafting report, printing and dissemination of the report.													Agro Economist	6		\$6,000		Dec 1997
																Rural and Urban development and social welfare expert	4,5		\$6,000		Dec 1997
																Consultants	5	125,000		2,000	Dec 1997

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Output programmed by category Area of Focus	Scope and objectives of output	Performance indicators	Main activities	J	F	M	A	M	J	J	A	S	O	N	D	Staff responsible and direct time		Resources required			Delivery time
																Name	W/M	Cons/exp	Travel	Contr**	
II) Training of trainers Leadership skills for women	To equip women, ladies with organizational and managerial skills in order to enhance their capacity to promote economic and social development in their localities, through effective transmission of best practices to others, and To impart modern communication skills and leadership management skills in order to enhance effective interaction	Participants expression of adequacy of substantive content in the documentation and discussions and Degree of internalizing workshop ideas to replicate in training others	1) Preparation of background document 2) Field visit for data collection 3) Preparation of TOR for consultants 4) Preparation of Aide Memoire and send invitation 5) Finalization of the document 6) Conduct training 7) Drafting of the report, printing and dissemination													Lomeyani	4	\$125,000	\$6,000	\$2,000	Nov 1997
																Consultants	5				

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Output programmed by category Area of Focus	Scope and objectives of output	Performance indicators	Main activities	J	F	M	A	M	J	J	A	S	D	N	D	Staff responsible and direct time		Resources required			Delivery time
																Name	W/M	Cons/exp*	Travel	Contr**	
a) Coordination, harmonization and liaison Reports on consultation with UN Agencies operating the EA/Subregion on issues related to subregional cooperation and integration	Forging partnerships through EA/SRDC, IGOs, NGOs, UN Inter Agencies Consultative meetings on activities intended to promote economic cooperation and integration in the subregion	Extent to which the overall implementation of the subregional integrating projects is coordinated with the UN Agencies, World Bank and multilateral cooperation offices in the field	Organization of the meetings Exchange and sharing of information and experience Drafting of the report													Peki	4		\$12,000		April 1997 and Nov 1997

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Output programmed by category Area of Focus	Scope and objectives of output	Performance indicators	Main activities	J	F	M	A	M	J	J	A	S	O	N	D	Staff responsible and direct time		Resources required			Delivery time
																Name	W/M	Cons /exp*	Travel	Contr**	
5.4.4d Strengthening ECA outreach in the Eastern African SRDC Subregion i) Dissemination of the commission's findings and major publications in the subregion ii) Participation in the commission's data collection activities	Popularization of the commission's findings and publication with a view to contributing to the economic and social development of the Eastern African Countries Maximum use of the EA/SRDC experts in the implementation of the commission programme in the subregion	Dissemination to and utilization by researchers and policy makers	1) Identification of materials to be disseminated 2) Drafting of brief (resumes) of each document 3) To pouch the documents to the clients													Moshi	2				Frequently
		Extent to which EA/SRDC experts contribute to the implementation of commission activities in the subregion with a view to ensure the follow up in the field	1) Reception of the request from the concerned ECA Division 2) Identification of joint activities to be undertaken 3) Identification of available information 4) Identification of partners 5) Field mission													All EA/SRDC Experts	0,25x8 = 2,25		Borne by the concerned ECA Division		Frequently on request

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Output programmed by category Area of focus	Scope and objectives of output	Performance indicators	Main activities	J	F	M	A	M	J	J	A	S	O	N	D	Staff responsible and direct time		Resources required			Delivery time
																Name	W/M	Cons/exp*	Travel	Contr**	
(iii) Participation in ECA's advisory missions, when required	Maximum use of the EA/SRDC experts in the ECA's advisory missions in the field	Extent to which EA/SRDC experts are involved in the advisory's services of the commission to RECs, IGOs, NGOs and countries of Eastern African Subregion with a view to ensure close follow up in the field	1) Reception of request from ECA Headquarters 2) Identification of the advisory services to be provided 3) Identification of available information 4) Preliminary contact with the client concerned 5) Field visit 6) Drafting of the contribution to the main report of the advisory mission													All EA/SRDC Experts	0,25x9 = 2,25		Borne by ECA advisory budget		Frequently on request