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ECONOMIC COMMISSION FOR AFRICA
INTERNATIONAL UNION FOR THE SCIENTIFIC STUDY OF POPULATION
INTERNATIONAL PLANNED PARENTHOOD FEDERATION
Second Meeting of the Preparatory Committee
for the African Population Conference
Addis Ababa, 3-5 June 1970

NOTES ON THE AGENDA ITEMS

Introduction

This meeting has been convened to advise the Sponsors of the 1971 African Population Conference - the United Nations Economic Commission for Africa, the International Union for the Scientific Study of Population, and the International Planned Parenthood Federation (a new Sponsor since the last meeting) - and help to lay down the final proposals for all aspects of the Conference. It is a follow-up of the first meeting of the Preparatory Committee, Addis Ababa, 29-31 May 1969, which examined proposals made to it by the Sponsors (Report of the Meeting of the Preparatory Committee for the African Population Conference, E/CN.14/458; E/CN.14/POP/9).

Since the first meeting of this Preparatory Committee the Sponsors have tried to finalize the guidelines for the Conference both for the Scientific part and other arrangements for the Conference, and it will be the aim of this meeting to examine these proposals and make specific recommendations for future action by the Sponsors.

The background in which the African Population Conference is set and its objectives have been detailed in the Notes of the Agenda Items for the First Meeting (E/CN.14/POP/8). The First Meeting had also emphasized the importance of making early, thorough and well-organized preparations. The following notes are meant for discussion towards that end.

Agenda Item 4. Scientific Programmes of the Conference

(a) Topics and Sessions. As recommended by the First Meeting of the Preparatory Committee, the following list of topics and sessions of the Conference was prepared.

PLENARY SESSIONS

Session	Topic
I	1. <u>Problems in Demographic Data Collection:</u> (a) Censuses (b) Demographic inquiries (including sample inquiries) (c) Non-conventional sources of demographic data
II	2. <u>Vital Statistics</u> (a) Vital registration (b) Vital data collected through sample inquiries (on an <u>ad hoc</u> or a current basis)
(III-IV)	3. <u>The Demographic Situation in Africa</u>
III	(a) Demographic structure and socio-economic characteristics of the population (b) Nuptiality (c) Fertility (d) Mortality
IV	(e) Spatial distribution of population (f) Internal migration and urbanization (g) International migration
V	4. <u>Processing and Analysis of Demographic Data</u> (to ensure their best use in planning and administration)
(VI-VIII)	5. <u>Application of Demography to Social Planning</u>
VI	(a) Labour force (supply and demand), unemployment and under-employment
VII	(b) Planned spatial distribution of population and urbanization
VIII	(c) Social services: Public health, education, social welfare, employment, housing, etc.
IX	6. <u>Population Growth and Economic Development</u> (a) Land use, agriculture, and food supply (b) Production and consumption in other sectors
(X-XI)	7. <u>Implications of Population Structure and Change for Policy Formulation</u>
X	(a) International migration policy (b) Population distribution and urbanization policy
XI	(c) Family planning
XII	8. <u>Demographic Training and Research</u>

SPECIAL GROUP MEETINGS

1. Methods of Population Projections
2. Techniques of Family Planning and Evaluation
3. Methods of Analysis of Limited and Defective Data
4. Methods of Manpower Estimation

Programmes of the Conference

The joint meetings of the Conference - Plenary Sessions and Special Group Meetings - may be of ten days' duration, the first day being used for registration and opening ceremony. There may be six days of meetings, two days for week-end excursions, and the last day for the closing function. Each working day will be divided into three sessions according to the following time table:

First: 09.00 - 11.00; second: 11.30 - 13.00; third: 14.30 - 16.30.

After the joint meetings, an ECA Conference of Demographers will be convened (that may constitute a Standing Technical Committee for the ECA such as the Conference of African Statisticians and the Conference of African Planners), composed of representatives of African Governments, which will provide, on the basis of the review of the joint, scientific meetings, guidelines to the African Governments and the UN for future programmes on population. The Conference of African Demographers may be held for four days.

The IUSSP and the IPPF may also like to hold their own business meeting.

Agenda Item 4(b). Documentation for the Conference

The documentation for the Conference would consist of three types:

- (i) Working papers and country statements;
- (ii) Solicited and contributed papers;
- (iii) Organizer's review;
- (iv) Rapporteur Statement.

The working papers should pose the principal questions and problems to be considered under each topic, and where appropriate, they should suggest possible ways and means of dealing with the problems. Specialized Agencies of the UN will be invited to prepare working papers in their fields of competence. The African governments will be invited to prepare country statements presenting the demographic situation in their respective countries. African experts will be invited to contribute papers.

Agenda Item 4(c). Allocation of Work in the preparation of documents

The United Nations agencies have already been informed of the recommendation of the First Meeting to invite them to prepare papers in their fields of competence: their representatives may like to inform this meeting of the title and scope of papers their agencies intend to contribute.

The ECA will prepare and circulate to the African governments the detail proforma of the country statements. The UN will prepare a paper on assistance to the African countries on all aspects of population programmes. Other non-governmental organizations and non-African governments may also like to contribute papers on their assistance to the African countries: all these statements might be incorporated in a consolidated paper.

Agenda Item 4(d). Draft guidelines for Organizers of Sessions

Draft guidelines have been prepared for the Organizers of the session (E/CN.14/POP/...) but within this framework the Organizer should have flexibility of operation. It was also suggested that the organizer may, in his review, include special problems and points of interest not covered in the papers.

The guidelines will be finalized on the basis of comments and suggestions of this meeting and circulated to the Organizers as soon as possible.

Selection of Conference Officers

The Organizer should of course have the requisite knowledge of ability and should, according to the consensus of opinions expressed at the first meeting of the Preparatory Committee, preferably be from the African countries. Efforts may be made to invite to be Chairmen as many public figures and people connected with policy-making in the countries as possible, who have shown interest in population in general. The meeting is therefore invited to suggest more people who can suitably serve in the capacities of Organizer, Rapporteur, and Chairman.

Duties of the Officers of the Conference

The Organizer will be responsible for the choice of contributors to his session, and also ensure that the invited papers are prepared in time and he shall send these, with his own contribution and other papers received, to the ECA Secretariat and the rapporteur. The Organizing Committee will propose to each organizer two names of rapporteurs, and the organizer will have to choose the rapporteur.

The Rapporteur will have to present a summary of the contributed papers requested by the organizer, supplemented, as necessary, by his own observations. After the Conference, he will prepare a summary of the discussion, to be included in the proceedings of the Conference: in order to help him in this task, each participant who will have taken part in the discussion will be requested to give the rapporteur a written summary of his intervention by the next day.

The Chairman of a session while conducting it, will ensure a discussion as free and objective as possible.

Agenda Item 4(f). Participants of the Conference

The ECA will invite and finance the participation of two representatives of each African Government: additional government representatives would be welcome if the governments provide the cost. In addition, Specialized Agencies and other offices of the United Nations and non-governmental organizations and institutions would be invited.

The IUSSP will sponsor the participation of their African members as well as some non-members, and a limited number of non-African experts. The IPPF will also provide funds for financing a number of participants. It is hoped that other organizations, governmental as well as non-governmental, will finance the participation of as many Africans as possible.

Agenda Item 5. Date and Place of the Conference

The joint meetings may be held in Addis Ababa for ten days including week-ends between 1 and 20 October 1971; these dates are recommended as they do not clash with other international meetings.

Agenda Item 6. Arrangements for the Conference

- (a) Consideration of ways and means of arousing interest and ensuring adequate participation in the Conference
- (b) Arrangements for liaison with institutions and agencies

The ECA Secretariat will arrange early invitations to African Governments to participate in the Conference and, as a part of the information services of the UN, prepare materials in a non-technical language for a wide circulation. Advantage should also be taken of the 10th Session of the ECA, to be held in early 1971, and other ECA meetings for dissemination of information. In this context, the countries were urged to analyse and release as early as possible the results of the population censuses and sample surveys currently being undertaken, even in a preliminary form. In addition the UN Population Programme Officers located in the different sub-regions and the Regional Advisers attached to the ECA should, during their contacts with the African governments, stimulate interest in participation in the Conference. The ECA Population Programme Centre already has Liaison Officers in a number of African countries and institutions, and they will also be invited to publicize the Conference and to reach all person who could participate in the Conference. In its work the UN Headquarters will emphasize the great importance it attaches to the African Population Conference. The IUSSP has also made special announcement of the Conference to its own membership with particular emphasis for members in African countries.

The first issue of the African Population Newsletter of the ECA Population Programme Centre has already given publicity to the decisions of the First Meeting of the Preparatory Committee and it is hoped that the Newsletter will in its later issues give increasing importance to the Conference.

Agenda Item 6(c). Schedule of Preparations for the Conference

The Sponsors will set deadlines for the presentation of papers, invitations to governments and individual experts and the preparation of country statements. These will be finalized after this meeting.

Agenda Item 6(d). Finance and External Assistance

For the financing of participation by representatives of African governments, UN and other agencies, and individuals, please see the Note under 6(d). The Sponsors will welcome financial assistance from any government or organization which will make it possible for more Africans to take part in the Conference.

The interpretation during the Conference in the official languages (English and French) as well as the translation of the working papers, the country statements and the organizers' reviews will be organized by the ECA.

The sponsors will pool their resources for all expenses for the Conference including publications.

Miscellaneous

(a) Measures to create interest among the public in general population problems during the Conference.

(b) Publications

The last meeting of the Committee decided that the Conference proceedings and major documents will be published either under the African Population Studies Series under the joint auspices of the Sponsors or by the IUSSP.

(c) Exhibition

The Committee also recommended that during the Conference on exhibition of demographic publications, maps and graphs as also of questionnaires used in African censuses and sample surveys might be organized. This meeting is invited to give its suggestions on this.