



**ECA - CEA**

**Economic Commission for Africa  
Commission économique pour l'Afrique**

**PROPOSED PROGRAMME BUDGET  
FOR THE BIENNIUM 2002-2003**

**Volume I**

# PROPOSED PROGRAMME BUDGET FOR THE BIENNIUM 2002-2003

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**PROPOSED PROGRAMME BUDGET  
FOR THE BIENNIUM 2002-2003**

**SECTION 16**

**ECONOMIC AND SOCIAL DEVELOPMENT IN AFRICA**

## **ECONOMIC COMMISSION FOR AFRICA**

### **Proposed Programme Budget for the Biennium 2002-2003**

#### **OVERVIEW**

The main objectives of the programme are to contribute to reducing poverty, to sustaining economic recovery, growth and development in the region and to help the countries cope with the challenges and opportunities of globalisation. This programme is based on the Medium Term Plan for the Economic Commission for Africa for the period 2002-2005 and inspired by the goals set out in the section on Africa in the Declaration of the Millennium Summit of the United Nations. The mandate for the programme derives from the Economic and Social Council resolution 671A (XXV) of 29 April 1958 by which the Economic Commission for Africa was established and has been further elaborated in a number of relevant resolutions of the General Assembly, ECOSOC, and the Commission.

The overall strategy for the implementation of the programme is built around eight mutually complementary subprogrammes, which encompass the key priorities in Africa's development. These include supporting growth oriented policies that are poverty reducing; expanding trade and investment opportunities; addressing population, environment and agricultural linkages; strengthening national capacities for harnessing information for development; promoting the capable state; raising gender awareness; promoting regional cooperation and integration; and supporting subregional institutes in development.

The strategy, which is reflected in each of the subprogrammes, involves policy analysis and advocacy; convening stakeholders and building consensus on development policy issues; providing technical assistance and training to support capacity building efforts of member states; networking with African researchers to enhance sharing of information and experiences including best practices; and promoting closer collaboration among UN agencies and international donors in support of Africa's development.

There are many evolving development challenges in Africa that require enhanced response from ECA, as the regional arm of the United Nations in Africa mandated to foster economic and social development in the region. Prominent among these are bridging the digital divide, post conflict reconstruction and development, and strengthening national and international commitment to combating HIV/AIDS. Thus, the programme will support the efforts aimed at the diffusion and application of information technology in Africa by helping countries of the region to develop their national information and communications infrastructure (NICI) plans. It will also support post conflict reconstruction and development which is a major concern in the region, as many conflicts in the region are brought to an end. Combating HIV/AIDS ranks high on the public policy agenda of African countries. Special attention will, therefore, be given to these issues during the biennium.

The programme contains a number of new salient features, which reflect both the efforts to further deepen ECA's impact and outreach, and to draw the lessons from reforms and renewal of the Commission. These include strengthening the linkages among the

subprogrammes, in particular between the divisions at ECA headquarters and the Subregional development Centres (SRDCs); enhanced strategic focus leading to reduction of the number of outputs; promoting closer collaboration between ECA and the regional economic communities through the work of the SRDCs; and enhancing partnerships between ECA and other bilateral and multilateral development agencies, The policy community throughout Africa, NGOs and the private sector.

## **ORGANIGRAMME OF ECA**

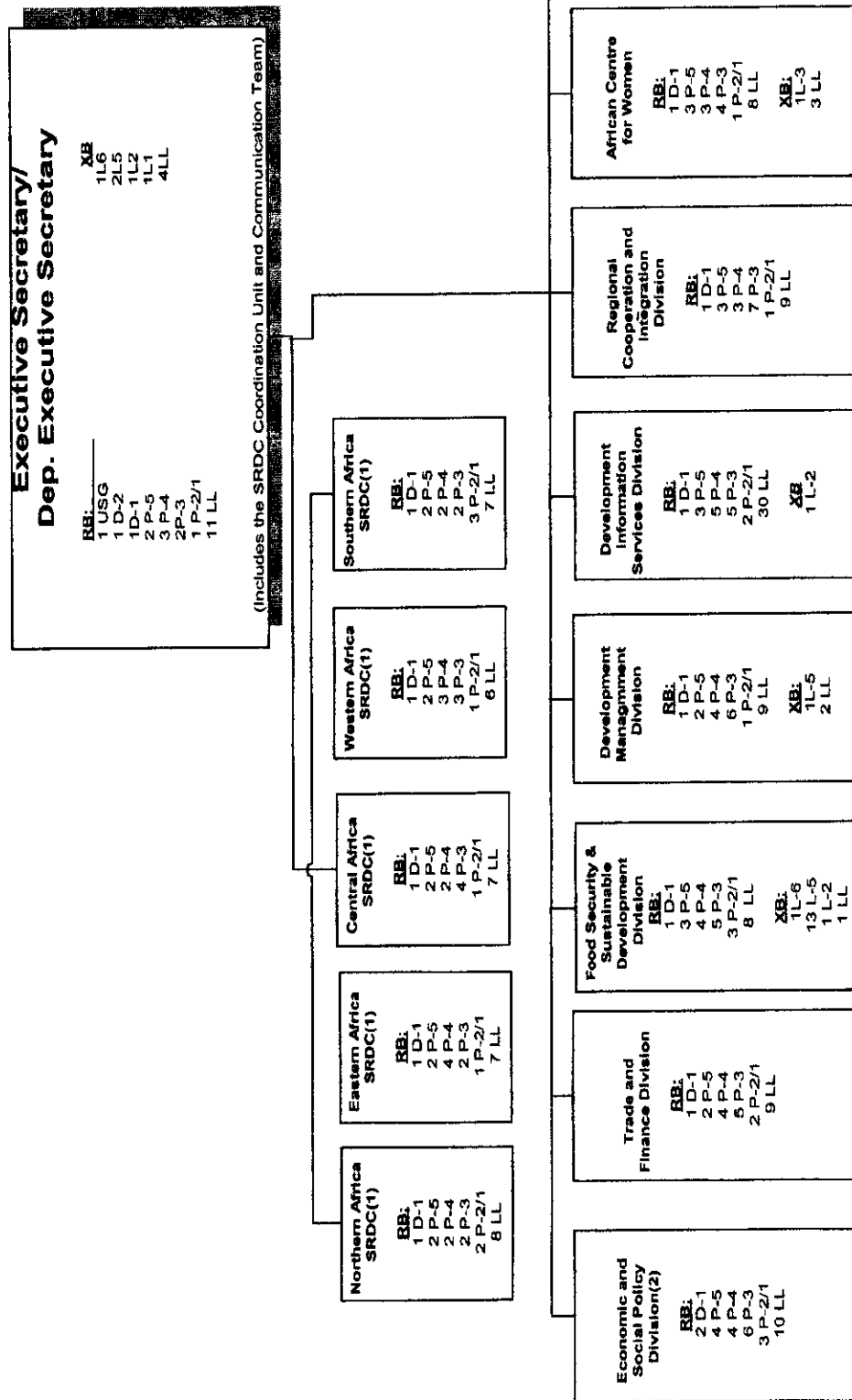






# UNITED NATIONS ECONOMIC COMMISSION FOR AFRICA

Proposed Organisational Structure and Post Distribution for 2002-2003



(1) Subregional Development Centre

(2) This includes staff for IDEP(1 D-1, 1 P-5, 2 P-3).

## RESOURCE TABLES

03/12/2000

**Resp Centre 385**  
**Economic Commission for Africa**

	<u>Total</u> <u>00-01</u>	<u>New</u>	<u>Reclass</u>	<u>Departmental Changes</u>		<u>Abolition</u>	<u>Sub Total</u>	<u>Total</u> <u>2002-2003</u>
				<u>Conver</u>	<u>Redeploy</u>			
USG	1	0	0	0	0	0	0	1
ASG	0	0	0	0	0	0	0	0
D-2	1	0	0	0	0	0	0	1
D-1	15	0	0	1	0	0	1	16
P-5	40	0	1	1	0	0	2	42
P-4	61	0	-1	0	0	0	-1	60
P-3	72	0	0	2	0	0	2	74
P-2/1	29	0	3	0	0	0	3	32
Principal level	0	0	0	0	0	0	0	0
Other levels	0	0	0	0	0	0	0	0
L.L.	344	3	-3	0	0	0	0	344
S.S.	0	0	0	0	0	0	0	0
F.S.	3	0	0	0	0	0	0	3
T.C.	0	0	0	0	0	0	0	0
N.O.	0	0	0	0	0	0	0	0
<b>Total</b>	<b>566</b>	<b>3</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>573</b>

**385 Economic Commission for Africa**

<b>Code</b>	<b>Description</b>	<b>98-99 Exp</b>	<b>00-01 Appr</b>	<b>Dept Changes</b>	<b>02-03 Est</b>
020	Temporary assistance meetings	1,381.8	1,114.2	0.0	1,114.2
030	General temporary assistance	1,170.5	883.5	425.0	1,308.5
040	Consultants	1,053.1	893.5	-56.0	837.5
050	Overtime & night differential	242.3	220.4	0.0	220.4
060	Ad hoc expert groups	544.5	801.2	276.2	1,077.4
222	Travel - staff to meetings	559.7	590.0	68.0	658.0
242	Other official travel of staff	1,953.6	1,220.3	-83.6	1,136.7
300	Contractual services	495.5	695.9	66.0	761.9
310	Training and retraining	3.6	0.0	0.0	0.0
315	Human & financial resource mgt	38.5	36.4	0.0	36.4
321	Full-time language teachers	80.3	120.4	0.0	120.4
322	Part-time language teachers	258.2	279.8	0.0	279.8
340	External printing (adm.PB)	294.6	227.3	114.3	341.6
390	Other specialized services	0.0	103.0	70.0	173.0
400	General operating expenses	651.3	642.5	0.0	642.5
410	Rental,maintenance of premises	933.0	486.9	1.9	488.8
420	Utilities	474.1	447.0	54.7	501.7
430	Rental of furniture and equip.	809.2	1,132.8	13.4	1,146.2
440	Communications	1,731.3	1,496.5	228.5	1,725.0
451	Official functions	24.1	22.0	3.0	25.0
490	Miscellaneous services	934.5	933.9	30.0	963.9
500	Supplies and materials	1,662.4	2,134.6	-340.0	1,794.6
600	Furniture and equipment	176.9	161.1	0.0	161.1
610	Office furniture and equipment	551.9	638.7	20.3	659.0
620	Data processing equipment	2,765.4	410.5	-80.5	330.0
621	Acquisition office auto.equip.	1,154.7	722.5	-302.5	420.0
622	Replacement office auto.equip.	243.7	301.1	513.9	815.0
623	Acquisition, software packages	0.0	251.4	-71.4	180.0
641	Vehicles	180.9	116.7	13.3	130.0
690	Other equipment	139.0	96.3	322.5	418.8
830	Grants and contributions	1,255.0	1,322.7	-942.4	380.3
921	Joint admin. activities	79.1	57.3	31.2	88.5
SAL	Salaries	53,328.4	58,614.3	1,472.1	60,086.4
<b>Total</b>		<b>75,171.1</b>	<b>77,174.7</b>	<b>1,847.9</b>	<b>79,022.6</b>

04/12/2000

<u>Category</u>	<u>100 series</u>		<u>200 series</u>		<u>JPO</u>		<u>NRL</u>		<u>TOTAL</u>	
	<u>2000-2001</u>	<u>2002-2003</u>	<u>2000-2001</u>	<u>2002-2003</u>	<u>2000-2001</u>	<u>2002-2003</u>	<u>2000-2001</u>	<u>2002-2003</u>	<u>2000-2001</u>	<u>2002-2003</u>
0	0	0	0	0	0	0	0	0	0	0
USG	0	0	0	0	0	0	0	0	0	0
ASG	0	0	0	0	0	0	0	0	0	0
D-2	0	0	0	0	0	0	0	0	0	0
D-1	0	0	1	2	0	0	0	0	1	2
P-5	0	0	13	15	0	0	1	0	14	15
P-4	0	0	0	1	0	0	0	0	0	1
P-3	0	0	4	2	0	0	0	0	4	2
P-2/1	0	0	2	4	1	1	0	0	3	5
Principal level	0	0	0	0	0	0	0	0	0	0
Other levels	0	0	0	0	0	0	0	0	0	0
L.L	38	34	0	0	0	0	0	0	38	34
S.S	0	0	0	0	0	0	0	0	0	0
F.S.	0	0	0	0	0	0	0	0	0	0
T.C.	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>38</b>	<b>34</b>	<b>20</b>	<b>24</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>60</b>	<b>59</b>

04/12/2000

<u>Object of Expenditures</u>	<u>Biennium 1998-1999 Actuals</u>	<u>Biennium 2001-2001 Proposed</u>	<u>Biennium 2000-2001 Estimates</u>	<u>Biennium 2002-2003 Estimates</u>
0	0.0	0.0	0.0	0.0
Posts	6,349.5	6,705.4	5,379.4	6,462.2
Other staff costs	29.7	72.2	82.0	112.0
Consultants and experts	980.9	3,147.8	2,318.0	2,957.4
Travel	580.7	828.8	479.9	2,361.9
Contractual services	402.2	440.6	478.5	125.9
General operating expenses	204.4	534.9	166.8	744.2
Supplies and materials	302.8	410.6	319.5	352.7
Furniture and equipment	259.8	592.9	264.3	232.1
Alterations/improvements to premises	0.0	0.0	0.0	0.0
Grants and contributions	1,728.5	2,758.9	285.0	7,451.5
Other expenditure	856.0	867.3	746.6	1,964.4
<b>Total</b>	<b>11,694.5</b>	<b>16,359.4</b>	<b>10,520.0</b>	<b>22,764.3</b>



**ECONOMIC COMMISSION FOR AFRICA**  
**Commission économique pour l'Afrique**

**PROPOSED PROGRAMME BUDGET FOR THE BIENNIUM 2002-2003**

**SUMMARY TABLE - AD HOC EXPERT GROUPS**

	<b>Biennium 1998-1999</b>	<b>Biennium 2000-2001<sup>a/</sup></b>	<b>Biennium 2002-2003<sup>b/</sup></b>
Total number of ad hoc expert group	<b>24</b>	<b>40</b>	<b>66</b>
Total number of meetings <sup>c/</sup> convened	<b>144</b>	<b>198</b>	<b>396</b>

<sup>a/</sup> Estimated based on 2000 actuals and 2001 work plan

<sup>b/</sup> Estimated

<sup>c/</sup> Number of meetings: one day = 2 meetings



## **SECTION 16, ECONOMIC AND SOCIAL DEVELOPMENT IN AFRICA**

### **POLICY-MAKING ORGANS**

03/12/2000

**385**  
Economic Commission for Africa  
**Account:** UNH23010      **Duty Station:** 1411

<u>Code</u>	<u>Description</u>	<u>98-99 Exp</u>	<u>00-01 Appr</u>	<u>Dept Changes</u>	<u>02-03 Est</u>
020	Temporary assistance meetings	505.2	323.4	0.0	323.4
050	Overtime & night differential	18.6	28.7	0.0	28.7
340	External printing (adm.PB)	54.5	40.5	0.0	40.5
440	Communications	88.9	72.0	0.0	72.0
500	Supplies and materials	2.3	31.6	0.0	31.6
<b>Total</b>		<b>669.5</b>	<b>496.2</b>	<b>0.0</b>	<b>496.2</b>

## **PROGRAMME NARRATIVE AT SUBPROGRAMME LEVEL**

**Section :** 16, Economic and Social Development in Africa

**Account Grouping Number :** 385, Economic Commission for Africa

**Sub-Programme Title :** Policy Making Organs

### **INTRODUCTION**

By its resolution 826 (XXXII) regarding the reform of the intergovernmental machinery of the Economic Commission for Africa, adopted on 8 May 1997, the Commission established the following structure and functioning of its intergovernmental machinery:

#### **A. Organs dealing with overall development issues**

- 1. Conference of African Ministers responsible for Economic and Social Development and Planning (the Commission) and its Technical Committee of the Whole.**

The Conference of African Ministers responsible for Economic and Social Development and Planning (the Commission) provides legislative mandate and policy guidance of the work of the Commission ; considers and endorses the work programmes of the ECA secretariat ; serves as a forum articulating Africa's position on development issues on the agenda of the United Nations ; and decides upon the recommendations of its subsidiary bodies and of the Executive Secretary.

Starting in 1997, the Conference of Ministers (the Commission) has met on a biennial basis (the next meeting is to be held in 2001). The Bureau of the Commission includes a representative from each of the five subregions of the continent, namely, North, Eastern, Southern, West and Central Africa. It consists of a chairman, three vice-chairman and one rapporteur.

A follow-up Committee, composed of the members of the incoming and outgoing bureaux of each session of the Commission, was established. It meets as often as necessary, but at least once in inter-sessional years to review Commission affairs and progress in the implementation of its decisions (the last meeting was held in May 2000 and the next meeting will be held in 2002). The meetings of the Follow-up Committee are convened by the Executive Secretary in consultation with the chairman of the commission. The Technical Preparatory Committee of the Whole

meets prior to the Conference and continues to provide technical support to the Conference.

With the exception of the Commission, which will meet in an eight-day biennial session, all the other intergovernmental subsidiary bodies will meet for a duration of four to six days.

## **2. Intergovernmental Committees of Experts of the Subregional Development Centres**

The five intergovernmental Committees of Experts of the Subregional Development Centres have been meeting annually, and report to the Commission through the Technical Preparatory Committee of the Whole. However, beginning with this biennium the meeting of the ICE will be on a biennial basis. This is to harmonise the meetings of the ICE's with the sessions of the Commission. The Committees oversee the overall formulation and implementation of the programme of work and priorities of the respective subregional development centres and make recommendations on important issues concerning economic and social development in their respective subregions, as well as, on the promotion and strengthening of subregional economic cooperation and integration.

## **3. Conference of African Ministers of Finance**

The Conference of African Ministers of Finance is convened biennially, in alternate years to the meetings of the Conference of African Ministers responsible for Economic and Social Development and Planning (the Commission). The Conference has a committee of experts which prepares its meetings and which convenes before each session of the Conference.

## **B. Subsidiary bodies of the Commission**

### **1. Committee on Women and Development**

The role of the Committee on Women and Development as an advisory forum of experts and policy makers, is to provide guidance to the Commission's work on the advancement of women. It also provides a platform for advocacy and for assessing follow-up and implementation by African Governments of the global and regional platforms for action for the advancement of women. In particular, it addresses issues relating to economic empowerment of women, their legal and human rights protection and improved access to education and health. It meets on a biennial basis.

### **2. Committee on Development Information**

The Committee aims to strengthen the role of the Economic Commission for Africa in assisting member States in developing their national information and

communication infrastructure, by bringing together experts and policy makers to advise it in that area. The Committee's members include experts from such fields as planning, statistics and geo-information specialists. The Committee meets biennially.

### **3. Committee on Sustainable Development**

The Committee serves as a forum of experts that provides advice to ECA in the interlinked areas of food security, population, environment and human settlements. In this regard, it provides a platform for advocacy and the assessment of follow-up activities by African Governments to regional and global plans of action, namely, the African Common Position on Environment and Development, the African Common Position for Habitat II, the Dakar/Ngor Declaration on Population, Family and Sustainable Development, Agenda 21, the Habitat Agenda, the Cairo Programme of Action on Population and Development and the Programme of Action of the World Food Summit and their implementation. It addresses specific measures to promote the protection and regeneration of the environment, enhance food security in Africa, sustainable human settlements and issues arising from increased population growth. The Committee meets on a biennial basis.

### **4. Committee on Human Development and Civil Society**

The Committee's mission is to help strengthen the civil society and human development. It enables ECA to draw on opinions of experts in the public and private sectors and civil society in its operations. The Committee conducts development and follow-up activities pertaining to global and regional action programmes, such as the Copenhagen Declaration and Programme of Action of the World Summit for Social Development and the African Charter for Popular Participation in Development and Transformation. It reviews major trends and issues of regional interest regarding human development and society. The Committee meets biennially.

### **5. Committee on Industry and Private Sector Development**

The Committee serves as a forum for addressing measures to strengthen the private sector. It focuses on such issues as improving public-private partnerships, stimulating private investment and creating a sound legal and regulatory framework for business. The Committee monitors and reviews progress in the industrialization of Africa, and identifies and recommends measures for accelerating the process of industrialization in the region. It provides policy and strategy guidance for enhancing programme formulation in pursuit of various aspects of subregional and regional industrial development. In that respect, it also advises on strategies to facilitate Africa's industrial competitiveness through the promotion of complementarity and integration, taking into account global scientific and technological developments. It is composed of experts representing each private sector group, such as chambers of commerce, manufacturers' associations, capital market forums and labour and policy makers from relevant government departments. The Committee meets biennially.

## **6. Committee on Natural Resources and Science and Technology**

The Committee serves as a forum for the promotion of cooperation among African countries in the areas of science and technology and development and natural resources and for providing advice on science and technology issues relevant to the development of Member States. It meets on a biennial basis.

## **7. Committee on Regional Cooperation and Integration**

Because of the importance of trade in regional cooperation and integration, the main focus of the Committee's work is intra-African and international trade. It is composed of experts in the field of international trade and integration drawn from Governments and the private sector. The Committee also promotes the implementation of measures designed to strengthen economic cooperation and integration among African countries ; assists African countries and their governmental organizations in rendering more effective the policy instruments for economic cooperation and integration of the African region ; and identifies measures to coordinate and harmonize microeconomic and macroeconomic policy among African countries as a prerequisite for accelerating regional economic integration. It meets on a biennial basis.

The following is a listing of meetings to be held in 2002-2003 by the Commission and its subsidiary bodies:

- (i) Thirty fifth session of the Commission/twenty six Conference of Ministers responsible for Economic and Social Development and Planning ; preceded by the twentieth Technical Preparatory Committee of the Whole (TEPCOW) ( 2002)
- (ii) Third meeting of the Ministerial Follow-up Committee of the Conference of Ministers responsible for Economic and Social Development and Planning ; preceded by a preparatory meeting of experts ( 2002)
- (iii) African Development Forum (ADF 2002 and 2003) ; preceded by follow-up summit meeting to ADF 2001
- (iv) Annual meetings of the Intergovernmental Committees of Experts of the five Subregional Development Centres (SRDCs) ( 2002-2003)
- (v) Ninth meeting of the Conference of African Ministers of Finance ; preceded by its Committee of Experts (2001)
- (vi) Third meeting of the Committee on Women and Development
- (vii) Third meeting of the Committee on Development Information

- (viii) Third meeting of the Committee on Sustainable Development
- (ix) Third meeting of the Committee on Human Development and Civil Society
- (x) Third meeting of the Committee on Industry and Private Sector Development
- (xi) Third meeting of the Committee on Natural Resources and Science and  
Technology
- (xii) Second meeting of the Committee on Regional Cooperation and Integration

All the above legislative organs and subsidiary bodies will require translation and interpretation services in the three official languages, i .e., Arabic, English and French.

## **Resource requirements**

### **I. Other staff costs US\$ 352,100**

The estimated amount of US\$ 323,400 under temporary assistance for meeting would be required for interpreters and translators to service the session of the ECA Conference of Ministers and the meeting of the Ministerial Follow-up Committee of the ECA Conference of Ministers. The detail of which are in the annex meeting statistics. Overtime and night differential requirement would be US\$ 28,700.

### **II. External printing US\$ 40,500**

The estimated amount of US\$ 40,500 would be required for the publication of reports relating to the Commissions sessions.

### **III. General Operating Expenses US\$ 72,000**

An amount of US\$ 72,000 relate to communications costs required for the sessions of the Commission.

### **IV. Supplies and Materials US\$ 31,600**

An estimated amount of US\$ 31,600 would be required for the purchase of supplies and materials required for the sessions of the ECA Conference of Ministers and subsidiary bodies.



## **SECTION 16, ECONOMIC AND SOCIAL DEVELOPMENT IN AFRICA**

### **EXECUTIVE DIRECTION AND MANAGEMENT**

385

Economic Commission for Africa

Account: UNH23110 Duty Station: 1411 Type of posts: E

Category	Total 00-01	New	Reclass	Conver	Redeploy	Abolition	Sub Total	Total 02-03
USG	1	0	0	0	0	0	0	1
ASG	0	0	0	0	0	0	0	0
D-2	1	0	0	0	0	0	0	1
D-1	0	0	0	0	1	0	1	1
P-5	2	0	0	0	0	0	0	2
P-4	2	0	0	0	0	0	0	2
P-3	2	0	0	0	0	0	0	2
P-2/1	0	0	0	0	0	0	0	0
Principal level	0	0	0	0	0	0	0	0
Other levels	0	0	0	0	0	0	0	0
L.L.	10	0	0	0	0	0	0	10
S.S.	0	0	0	0	0	0	0	0
F.S.	0	0	0	0	0	0	0	0
T.C.	0	0	0	0	0	0	0	0
N.O.	0	0	0	0	0	0	0	0
<b>Total</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>19</b>

04/12/2000

**385**  
Economic Commission for Africa  
**Account:** UNH23110      **Duty Station:** 1411

<u>Code</u>	<u>Description</u>	<u>98-99 Exp</u>	<u>00-01 Appr</u>	<u>Dept Changes</u>	<u>02-03 Est</u>
040	Consultants	102.0	92.0	8.0	100.0
222	Travel - staff to meetings	86.7	115.7	9.2	124.9
242	Other official travel of staff	159.0	118.9	22.5	141.4
390	Other specialized services	0.0	103.0	0.0	103.0
SAL	Salaries	1,758.1	2,373.8	281.1	2,654.9
<b>Total</b>		<b>2,105.8</b>	<b>2,803.4</b>	<b>320.8</b>	<b>3,124.2</b>

03/12/2000

<b>Fund : RR</b>	<b>Fund Type : 6</b>	<b>Sub Prog : Executive Direction and Management</b>
<b>Section : 23</b>	<b>Resp Centre : 385</b>	<b>Account : UNH2311C</b>

<b>Category</b>	<b>100 series</b>		<b>200 series</b>		<b>JPO</b>		<b>NRL</b>		<b>TOTAL</b>	
	<b>2000-2001</b>	<b>2002-2003</b>	<b>2000-2001</b>	<b>2002-2003</b>	<b>2000-2001</b>	<b>2002-2003</b>	<b>2000-2001</b>	<b>2002-2003</b>	<b>2000-2001</b>	<b>2002-2003</b>
USG	0	0	0	0	0	0	0	0	0	0
ASG	0	0	0	0	0	0	0	0	0	0
D-2	0	0	0	0	0	0	0	0	0	0
D-1	0	0	0	1	0	0	0	0	0	1
P-5	0	0	0	2	0	0	0	0	0	2
P-4	0	0	0	0	0	0	0	0	0	0
P-3	0	0	0	0	0	0	0	0	0	0
P-2/1	0	0	0	1	0	0	0	0	0	1
Principal level	0	0	0	0	0	0	0	0	0	0
Other levels	0	0	0	0	0	0	0	0	0	0
L.L	0	4	0	0	0	0	0	0	0	4
S.S	0	0	0	0	0	0	0	0	0	0
F.S.	0	0	0	0	0	0	0	0	0	0
T.C.	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8</b>

*Extrabudgetary Resources by Fund and Object of Expenditure*

03/12/2000

<b>Fund : RR</b>	<b>Fund Type : 6</b>	<b>Sub Prog : Executive Direction an</b>
<b>Section : 23</b>	<b>Resp Centre : 385</b>	<b>Account : UNH2311C</b>

<u>Objects of Expenditure</u>	<u>Biennium</u> <u>1998-1999</u> <u>Actuals</u>	<u>Biennium</u> <u>2000-2001</u> <u>Proposed</u>	<u>Biennium</u> <u>2000-2001</u> <u>Estimates</u>	<u>Biennium</u> <u>2002-2003</u> <u>Estimates</u>
Posts	21.2	0.0	1,018.7	1,080.3
Other staff costs	0.0	0.0	0.0	0.0
Consultants and experts	216.5	200.0	200.0	60.0
Travel	120.3	100.0	100.0	100.0
Contractual services	0.0	0.0	0.0	0.0
General operating expenses	73.6	0.0	0.0	80.0
Supplies and materials	0.0	0.0	0.0	0.0
Furniture and equipment	0.0	0.0	0.0	0.0
Alterations/improvements to premises	0.0	0.0	0.0	0.0
Grants and contributions	0.0	0.0	0.0	0.0
Other expenditure	0.0	0.0	0.0	0.0
<b>Total</b>	<b>431.6</b>	<b>300.0</b>	<b>1,318.7</b>	<b>1,320.3</b>

*Extrabudgetary Resources by Fund and Object of Expenditure*

03/12/2000

<b>Fund : RU</b>	<b>Fund Type : 4</b>	<b>Sub Prog : Executive Direction &amp;</b>
<b>Section : 23</b>	<b>Resp Centre : 385</b>	<b>Account : UNH2311C</b>

<u>Objects of Expenditure</u>	<u>Biennium</u> <u>1998-1999</u> <u>Actuals</u>	<u>Biennium</u> <u>2000-2001</u> <u>Proposed</u>	<u>Biennium</u> <u>2000-2001</u> <u>Estimates</u>	<u>Biennium</u> <u>2002-2003</u> <u>Estimates</u>
Posts	0.0	0.0	0.0	0.0
Other staff costs	0.0	0.0	0.0	0.0
Consultants and experts	0.0	0.0	0.0	0.0
Travel	0.0	0.0	0.0	0.0
Contractual services	0.0	0.0	0.0	0.0
General operating expenses	0.0	0.0	0.0	0.0
Supplies and materials	0.0	0.0	0.0	0.0
Furniture and equipment	0.0	0.0	0.0	0.0
Alterations/improvements to premises	0.0	0.0	0.0	0.0
Grants and contributions	1.4	0.0	0.0	0.0
Other expenditure	0.0	0.0	0.0	0.0
<b>Total</b>	<b>1.4</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

*Extrabudgetary Resources by Fund and Object of Expenditure*

03/12/2000

<div> <div> <b>Fund : XB</b>  <b>Section : 23</b> </div> <div> <b>Fund Type : 4</b>  <b>Resp Centre : 385</b> </div> <div> <b>Sub Prog : Executive Direction an</b>  <b>Account : UNH2311C</b> </div> </div>				
<u>Objects of Expenditure</u>	<u>Biennium</u> <u>1998-1999</u> <u>Actuals</u>	<u>Biennium</u> <u>2000-2001</u> <u>Proposed</u>	<u>Biennium</u> <u>2000-2001</u> <u>Estimates</u>	<u>Biennium</u> <u>2002-2003</u> <u>Estimates</u>
Posts	0.0	0.0	0.0	0.0
Other staff costs	0.0	0.0	0.0	0.0
Consultants and experts	161.8	34.9	194.3	194.3
Travel	0.0	0.0	0.0	0.0
Contractual services	0.0	0.0	0.0	0.0
General operating expenses	0.0	0.0	0.0	0.0
Supplies and materials	0.0	0.0	0.0	0.0
Furniture and equipment	0.0	0.0	0.0	0.0
Alterations/improvements to premises	0.0	0.0	0.0	0.0
Grants and contributions	0.0	0.0	0.0	0.0
Other expenditure	23.6	4.5	44.2	44.2
<b>Total</b>	<b>185.4</b>	<b>39.4</b>	<b>238.5</b>	<b>238.5</b>

## **PROGRAMME NARRATIVE AT SUBPROGRAMME LEVEL**

<b>Section :</b>	<b>16, Economic and Social Development in Africa</b>
<b>Account Grouping Number :</b>	<b>385, Economic Commission for Africa</b>
<b>Sub-Programme Title :</b>	<b>Executive Direction and Management</b>
<b>Organization Unit :</b>	<b>Economic Commission for Africa</b>

### **INTRODUCTION**

The activities under Executive direction and management encompass the functions of the Executive Secretary, his immediate staff, including the Deputy Executive Secretary, the Special Assistant to the Executive Secretary, the Secretary to the Commission, the Senior Economic Affairs Officer and the Information and Communication Team.

The Office provides overall strategic direction and leadership for an integrated management of the programme of work and resources of ECA for secretariat-wide effectiveness and efficiency. It provides continuous policy analysis, defines major regional strategies and plans of action for Africa's socio-economic development, and provides advocacy to member States and their subregional and regional organizations. In that respect, the Office maintains liaison with subregional and regional intergovernmental organizations, including, in particular, cooperation with the Organization of African Unity (OAU) and the African Development Bank (ADB) within the framework of the Joint OAU/ECA/ADB secretariat on major regional development issues and concerns requiring executive actions and follow-up.

During the biennium, a major effort will be devoted to the strengthening of the compact between Africa and its development partners such that developed countries would invest the necessary resources through direct investment, aid, debt relief and market access in order to give African countries the needed impetus to sustain political and economic reforms to support growth and development. This effort will be consistent with, and will give practical effect to the goals set out in the Section on Africa in the Declaration of the Millennium Summit.

The Office also facilitates and coordinates mobilization of sustained political support for special and major international initiatives adopted to comprehensively address Africa's economic recovery, such as the United Nations System-Wide Special Initiative on Africa and the United Nations New Agenda for the Development of Africa in the 1990s.

In addition, the Office participates in global policy-making in the General Assembly, the Economic and Social Council and their subsidiary bodies, and coordinates, harmonizes



and maintains liaison with United Nations agencies and offices and other regional commissions on issues of mutual interest.

The Office also provides leadership and oversight for the African Development Forum (ADF) Process. The ADF is a unique, innovative, annual initiative led by ECA, to bring together government, civil society, private sector and development partners, to focus specific strategies, policies and programmes on a selected development issue in Africa and establish an African-driven response. ADF is action and outcome oriented, radically shifting from the theoretical, paper-driven approach of most conferences. The ADF strategy stresses the participation of all stakeholders and actors, interactive dialogue and deliberations to share experiences and best practices, formulate policies and action plans, and build cooperation and partnership at all levels.

The Office includes the Information and Communication Team, whose role is to enhance information and communication flows on Africa's development. The programme aims to create new opportunities for dialogue towards strengthening advocacy for Africa; build the capacity of African communicators to publish, package, disseminate and market balanced, reliable content on Africa; and develop partnerships with radio and television producers to improve the scope and quality of development programming in and on Africa.

The Office also provides leadership for the mobilization of extra-budgetary resources to support supplementary activities which are consistent with the priorities in the regular programme budget, and to leverage partnership with UN, private sector and other development actors.

### **Communication**

- (i) Planning, editing, designing, producing, disseminating and marketing work programme outputs and other publications in various formats;
- (ii) Providing outreach and external relations support to the Office of the Executive Secretary, substantive programmes and field offices;
- (iii) Disseminating the outputs and outcomes of major conferences and symposia;
- (iv) Mediating communication flows between ECA and its constituents (member States, policy institutions, bilateral and multilateral partners, NGOs and civil society, Africans at large, the international community);
- (v) Fostering and maintaining relations with African and Africa-related media to ensuring visibility of the Commission and the United Nations;
- (vi)

- (vii) Providing United Nations Information Service (UNIS) service for Ethiopia and liaising with the Department of Public Information to ensure regular flows of information between UN Secretariat and the Commission;
- (viii) Maintaining and improving internal communication flows within the Commission;
- (ix) Working with UN and other partners to develop projects in member States towards media capacity building, and in the area of development communication;

## RESOURCE REQUIREMENTS

### 1. Proposed posts requirement for the biennium

The staffing requirement for Executive Direction and Management consists of 9 professionals and above (1 USG, 1 D2, 1 D1, 2 P5, 2 P4 and 2P3) and 10 local level posts. The USG post is to provide overall strategic direction and leadership for the management and implementation of ECA programme of work for effectiveness and efficiency. The D2 post is to assist the Executive Secretary in the execution of his tasks and to ensure effective supervision of the programme of work of the subregional development centres. The D1 post will serve as a Senior Policy Advisor. The P5 and P4 posts are vital in the support of senior level posts in acting as Secretary to the Commission, Special Assistant to the Executive Secretary and Senior Communication Officer. The P3 posts provide expertise in the area of Information. The ten local level posts provide administrative and secretarial support.

#### **Redeployment**

<u>ECA POST NO.</u>	<u>BIS POST NO.</u>	<u>IMIS NO.</u>	<u>REDEPLOYMENTS</u>
D1-008	UNH23280ED-1001	450649	From SRDC-Cord. O.

### 2. Consultants and Experts US\$ 100,000

A provision of US\$ 100,000 is required to cover the cost of specialized expertise to assist in the formulation of policy position papers, as well as, in the definition of major regional strategies and plan of actions for Africa's socio-economic development.

### 3. Travel to meetings US\$ 124,900

The estimated requirements of US\$ 124,900 relates to attendance at meetings within and outside the region, including meetings of the General Assembly and ECOSOC, with senior officials of the UN, and with the Executive Secretaries of the Regional Commissions.

### 4. Other official travel of staff US\$ 141,400

The sum of US\$ 141,400 relates to travel to provide strategic leadership and management support to activities both within and outside the region, in coordinating and harmonizing activities with other UN System Organizations, to

hold consultations and provide advice on regional development issues and policies, as well as participate in the meetings of the OAU Heads of States, the Chief Executive of the Joint OAU/ECA/ADB Secretariat and ACC Steering Committee on System-Wide Special Initiative for Africa.

5. **Other Specialized services US\$ 103,000**

An amount of US\$103,000 is required for activities related awareness creation, media coverage and outreach support. This refers to information and communication outputs to be produced to promote ECA conferences, workshops and other activities, and to efforts to be embarked to disseminate results to different constituencies. Outputs can include audio-visual and radio packages, press releases, multimedia products, one-off publications, promotional material (poster etc), media workshops briefings, press conferences, op-ed pieces and special features

## DETAILED JUSTIFICATION

### 1. Consultants US\$ 100,000

- (a) Seven work months for US\$ 70,000 : To prepare position papers on topical issues in developments on Africa socio-economic development.
- (b) Three work months for US\$ 30,000 : To have external Peer Reviews experts panels to review ECA flagships publications in order to enhance their quality .

### 2. Travel to meetings US\$ 124,900

**Trip 1**                      General Assembly meetings  
Purpose :                      To attend the two sessions of the UN General Assembly and provide information and clarifications on issues of relevance to the Africa region.  
Number of travellers : 1 staff member  
Duration :                      5 working days  
Destination :                      New York  
Cost :                              Travel and DSA                                      US\$22,000

**Trip 2**                      Economic and Social Council sessions  
Purpose :                      To attend the two sessions of ECOSOC and present the annual report on ECA's activities.  
Number of travellers : 1 staff member  
Duration :                      5 working days  
Destination :                      New York, Geneva  
Cost :                              Travel and DSA                                      US\$18,700

**Trip 3**                      Meetings of Senior Executives of the UN  
Purpose :                      To participate in the four (two a year) meetings of Senior Executives  
Number of travellers : 1 staff member  
Duration :                      5 working days  
Destination :                      New York  
Cost :                              Travel and DSA                                      US\$37,500

**Trip 4**                      Meetings of the Executive Secretaries of the Regional Commissions.  
Purpose :                      To participate in the four (two per year) meetings of the Executive Secretaries of the Regional Commissions.

Number of travellers : 1 staff member  
Duration : 5 working days  
Destination : New York  
Cost : Travel and DSA US\$21,700

**Trip 5** 15 missions  
Purpose : Mission for outreach support media coverage during ICE and other meetings held outside of Addis Ababa  
Number of travellers : 1 staff per mission – Communication Team  
Duration : 5 working days each  
Cost : Travel and DSA US\$25,000

3. **Other official travel of staff - US\$ 141,400**

**Trip 1** A total of 8 missions for the biennium.  
Purpose : To provide expert leadership and guidance to Subregional Economic Communities' on regional development issues and participate in various high level meetings held within the region in particular peace building and reconstruction.  
Number of travellers : 1 staff member  
Duration : On average « 3 working days »  
Destination : Africa region  
Cost : Travel and DSA – US\$25,000

**Trip 2** A total of 10 missions in the biennium for coordination, harmonization and liaison.  
Purpose : To participate and hold consultations with other UN agencies including the regional Commissions and the World Bank as well as with leading IGOs and NGOs within and outside the region on development issues and in coordinating and harmonizing follow-up activities related to global and regional commitments.  
Number of travellers : 1 staff member  
Duration : On average « 3 working days »  
Destination : Africa region  
Cost : Travel and DSA US\$37,500

**Trip 3** OAU Heads of States Summit.  
Purpose : To participate in the two meetings of the OAU Heads of States and contribute ECA's perspective to the region's development.  
Number of travellers : 2 staff members  
Duration : 5 working days  
Destination : Africa region  
Cost : Travel and DSA US\$10,000

**Trip 4** Joint OAU/ECA/ADB Secretariat  
 Purpose : To participate in the meetings of the Chief Executives when held outside of Addis Ababa (two meetings in the biennium).  
 Number of travellers : 2 staff members  
 Duration : 3 working days  
 Destination : Abidjan  
 Cost : Travel and DSA US\$10,000

**Trip 5** ACC Steering Committee on System-wide Special Initiative on Africa.  
 Purpose : To participate in the eight (four per year) Steering Committee meetings.  
 Number of travellers : 1 staff member  
 Duration : 5 working days  
 Destination : New York  
 Cost : Travel and DSA US\$ 48,900

**Trip 6**  
 Purpose : To follow-up on major funding initiatives with partners, most notably the African, Caribbean and Pacific (ACP) ; Government of Japan, Government of South Korea on UN-NADAF, SWSIA, etc.  
 Number of travellers : 1 staff member  
 Duration : 5 working days  
 Destination : Brussels  
 Cost : Travel and DSA US\$ 10,000

#### 4. **Other specialized services - US\$103,000**

An amount of US\$103, 000 is required for activities relate awareness creation, media coverage and outreach support. This refers to information and communication outputs to be produced to promote ECA conferences, workshops and other activities, and to efforts to be embarked to disseminate results to different constituencies. Outputs can include audio-visual and radio packages, press releases, multimedia products, one-off publications, promotional material (poster etc.), media workshops briefings, press conferences, op-ed pieces and special features.