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ECONOMIC COMMISSION FOR AFRICA

Third Meeting of the Africa Regional  
Co-ordinating Committee for the  
Integration of Women in Development (ARCC)

Douala, 15-17 March 1982

AIDE-MEMOIRE

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Third Meeting of the Africa Regional Co-ordinating Committee  
for the Integration of Women in Development

1. Background and General Information

In co-operation with the Government of the United Republic of Cameroon, the United Nations Economic Commission for Africa, through the African Training and Research Centre for Women, is organizing the third meeting of the Africa Regional Co-ordinating Committee for the Integration of Women in Development at Douala from 15 to 17 March 1982.

The structure and terms of reference of the Africa Regional Co-ordinating Committee for the Integration of Women in Development, as adopted in resolution 365(XIV) of the fifth meeting of the Conference of Ministers of ECA held at Rabat in March 1979, are defined as follows:

"I. The Africa Regional Co-ordinating Committee shall be constituted as follows:

- (a) Three members designated by each subregional committee (with the right to vote);
- (b) The Executive Secretary of ECA (without the right to vote), and the Administrative Secretary-General of the Organization of African Unity (without the right to vote);
- (c) (i) The Pan-African Women's Organization;  
(ii) United Nations agencies;  
(iii) The representatives of donor agencies;

the above being invited as observers if a particular subject under consideration is of interest to them;

II. The Africa Regional Co-ordinating Committee shall elect a bureau composed of :

- A Chairman,
- A first and a second Vice-Chairman, and
- Two Rapporteurs.

III. The terms of office of the Bureau will be two years. The Africa Regional Co-ordinating Committee will meet once a year when convened by the Executive Secretary after consultation with the Bureau."

The African Training and Research Centre for Women will act as secretariat of the Africa Regional Co-ordinating Committee.

The rules of procedure of the Committee shall be the same as those of the Economic Commission for Africa.

The terms of reference of ARCC are:

- " 1. To harmonize and co-ordinate the subregional programmes approved within the Multinational Programming and Operational Centres;
2. To evaluate and implement work programmes, bearing in mind the availability of resources and to oversee the implementation of work programmes;
3. To organize the exchange of information and experiences;
4. To participate in the activities and meetings of the United Nations and other relevant organizations;
5. To mobilize resources for the implementation of programmes agreed at the regional and subregional levels;
6. To review and evaluate activities carried out in the region in the framework of programmes for the advancement of women;
7. To convene every three years, the African Regional Conference on Women and Development;
8. To report to the deliberative organs of the Economic Commission for Africa on the activities and programmes carried out in the subregion (Committee of Officials and Council of Ministers of the Multinational Programming and Operational Centres)."

2. Objectives of the Meeting

To review the progress made in the implementation of the work programmes of the subregional committees which were defined during the second meetings of their bureaux;

To consider the progress report on the activities of the African Training and Research Centre for Women relating to implementation of the Lagos Plan of Action and the Programme of Action of the World Conference of the United Nations Decade for Women;

To set the date and venue of the third Regional Conference on the Integration of Women in Development and draw up the agenda for the Conference.

3. Sponsorship

The third meeting of ARCC will be sponsored by the United Nations Economic Commission for Africa through the African Training and Research Centre for Women in cooperation with the Government of the United Republic of Cameroon.

4. Attendance

(a) Delegations

Delegations will be composed of the bureaux of the subregional committees from the various MULPOCs.

Gisenyi MULPOC:	Rwanda, Zaire, Burundi
Niamey MULPOC:	Gambia, Mali, Ghana
Yaounde MULPOC:	United Republic of Cameroon, Congo, Central Africa Republic
Lusaka MULPOC:	Lesotho, Malawi, Mozambique
Tangier MULPOC:	Tunisia, Sudan, L-byan Arab Jamahiriya

(b) Observers

Observers will be United Nations agencies, donor agencies supporting ATRCW and the Pan-African Women's Organization.

5. Deadline

The names and addresses of participants must reach ECA no later than 7 February 1982.

6. Financial arrangements

(a) The following expenses will be borne by ECA:

Round trip economy air tickets for participants by the most direct route between the country of origin and the venue of the meeting;

Daily subsistence allowance for participants to cover hotel costs, at the official United Nations rate;

Secretariat costs;

Interpretation costs.

(b) ECA will not, however, be responsible for the following:

Salary and benefits of participants during the meeting;

Compensation in the event of death or disability arising during travel;

Loss of or damage to participants' property during the meeting or round trip travel;

Travel, insurance, medical and hospitalization expenses incurred in connection with participation in the meeting.

7. Documents

The following working papers and background documents will be sent to participants:

(a) Working papers

Reports of the activities of the bureaux of the Subregional Committees for the Integration of Women in Development;

Report of AITROW activities relating to implementation of the Lagos Plan of Action and the Programme of Action of the World Conference of the United Nations Decade for Women;

Provisional agenda of the third Regional Conference on the Integration of Women in Development.

(b) Background documents

Report of the inaugural meeting of the Africa Regional Co-ordinating Committee;

Report of the second meeting of the Africa Regional Co-ordinating Committee;

National, subregional and regional machineries for the integration of women in development;

Reports of the second meetings of the subregional committees.

8. Languages

The official working languages will be English and French.

9. Correspondence

All correspondence should be addressed to the Director, Social Development Division, Economic Commission for Africa, P.O. Box 3005, Addis Ababa, Ethiopia.