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Statutes of the African Institute for Economic Development and Planning

Article I

Purpose and functions of the Institute

1. The primary purpose of the African Institute for Economic Development and Planning shall be the specialist training of the officials of those services and institutions in Africa responsible for economic policy design and management and development planning, monitoring and evaluation. Such training shall include appropriate supportive research activities. The Institute shall also organize seminars of varied duration on practical problems of national and regional development, pertinent to its training mandate and the needs of African Governments. The functions of the Institute shall be to:

(a) Provide, at its headquarters and at any other location in Africa, training courses, encompassing short and post-graduate programmes, of varying duration on various aspects of economic policy design and management, and development planning, monitoring and evaluation;

(b) Organize, in African countries, in cooperation with the appropriate national services, subregional bodies, and international specialized agencies, seminars of varying duration on practical problems of national and regional economic management, development and planning;

(c) Provide advisory services, at the request of Governments, in close concert with the Economic Commission for Africa and in so far as its training programme allows;

(d) Establish and maintain documentation in hard and electronic formats to researchers, national institutions and subregional and regional organizations working in the field of economic planning and development throughout Africa.

2. In undertaking these four functions, the Institute shall take into account the paramount importance of promoting and defending the economic independence of African countries.

Article II

Site of the Institute

1. The headquarters of the Institute shall be situated in Dakar, Senegal.

2. The host Government shall, in agreement with the United Nations, provide adequate premises, facilities and services as required for the efficient operation of the Institute.

Article III

Status and organization of the Institute

1. The Institute is a subsidiary body of the Economic Commission for Africa.

2. The Institute shall have its own governing council and budget. It shall be subject to the United Nations Financial Regulations and the United Nations Staff Regulations, except as may be otherwise provided by the General Assembly. It shall also be subject to the financial rules, staff rules and all other administrative issuances of the Secretary-General, except as may be otherwise decided by him or her.

3. In addition, there shall be a technical advisory committee, a director and supporting staff.

Article IV

The Governing Council

1. Members of the Governing Council are appointed by the ECA Conference of African Ministers of Finance, Planning and Economic Development on the basis of an equal representation of the five subregions of the African continent. Members are selected on voluntary basis, in cognizance of their individual commitment and professional competences and with regard to their experience in affairs connected with the work of the Institute.
2. The Conference shall, in addition, invite the African Union Commission to designate a member to serve on the Governing Council. The member designated by the African Union Commission shall be recommended by the Chairperson of the Commission for appointment by the Conference.
3. All members shall be appointed for a period of three years and be eligible for reappointment for one additional term only. To achieve continuity, half of the members shall be initially appointed for two years. Vacancies occurring owing to disability or resignation shall be filled for the interim period by the Conference.
4. The Governing Council shall comprise:
 - (a) The Executive Secretary of the Economic Commission for Africa;
 - (b) Ten representatives of African Governments - two each from the five subregions of the continent (Central Africa, Eastern Africa, North Africa, Southern Africa and West Africa);
 - (c) One representative of the Government of Senegal, as host country;
 - (d) One representative of the African Union Commission;
 - (e) The Director of the Institute in an ex-officio capacity and serving as the Secretary of the Governing Council.
5. The Executive Secretary of the Economic Commission for Africa shall be the Chairperson of the Governing Council.
6. The Governing Council shall:
 - (a) Adopt general principles and policies governing the operations of the Institute, including the general conditions of admissions to its programmes;
 - (b) Review and approve work programmes and the relevant budgets of the Institute;
 - (c) Approve the courses offered by the Institute and the requirements for admission into them on the advice of the Technical Advisory Committee and the Director;

(d) Contribute to determining the type and nature of certificates to be awarded at the end of the training courses offered by the Institute;

(e) Examine and approve the Director's annual report on the work and progress of the Institute, including the budgetary and financial report for the preceding year;

(f) Present an annual report on the work of the Institute, including a complete audited report in respect of all income and expenditures, to the Conference;

(g) Oversee the general administration of the Institute and make such recommendations as it may deem appropriate;

(h) Constitute a technical advisory committee of 10 members to work with the Institute and its Director on the quality and relevance of programmes.

7. The Governing Council shall hold two ordinary sessions every year to adopt the budget and programme activities, review the management report and statement of accounts, approve the development of new programmes and ensure the good administration of the Institute. It may hold an extraordinary session at the request of the Chairperson or one third of its members. The Governing Council shall adopt its own rules of procedure.

Article V

The Technical Advisory Committee

1. The Technical Advisory Committee shall comprise:

(a) Ten representatives of African Governments - two each from the five subregions of the continent as provided in Article 4 (4a);

(b) The Director of Economic Affairs at the African Union Commission;

(c) The Director of the Institute.

2. Members of the Committee shall be appointed by the Governing Council on the recommendation of the Chairperson of the Council and shall normally be requested to serve for at least three years at a time.

3. The Director shall be the Chairperson of the Advisory Committee.

4. The Advisory Committee shall be responsible for giving technical advice on the design of the training and related programmes and activities of the Institute. It shall do so with an eye on quality, relevance, timeliness, impact and sustainability.

5. The Committee shall be convened at least once a year by its Chairperson to formulate recommendations to be submitted to the Governing Council on the current and future work programme of the Institute.

Article VI

The Chairperson of the Governing Council

1. The Chairperson of the Council shall:
 - (a) Convene the Governing Council and propose its agenda;
 - (b) By delegation of authority from the Secretary-General of the United Nations, appoint the Director and other professional staff of the Institute;
 - (c) With the approval of the Governing Council, solicit and receive support for the work of the Institute from specialized agencies of the United Nations, intergovernmental agencies, African Governments, non-governmental organizations and other sources.

Article VII

The Director

1. The Secretary-General of the United Nations, upon recommendation by the Executive Secretary of the Economic Commission for Africa, shall appoint the Director of the Institute. The Executive Secretary shall consult with the Governing Council before making his recommendation. The initial appointment of the Director shall be for three years, renewable for succeeding periods of three years each, subject to a satisfactory evaluation of the performance of the incumbent, in accordance with established United Nations rules and procedures.
2. The Director will be assisted by professional and general support staff, appointed in accordance with the rules and procedures governing different categories of United Nations staff appointments.
3. The Director shall be responsible for the organization, direction and administration of the Institute. In accordance with the policies laid down by the Governing Council, he or she shall:
 - (a) Submit the programme and budget of the Institute to the Governing Council for approval;
 - (b) Carry out programmes and effect disbursements as provided in the budget through which funds have been allocated;
 - (c) Submit annual reports on the activities of the Institute to the Governing Council, together with a complete report on revenue and expenditure for the preceding period;
 - (d) Submit the names of senior personnel for approval and appointment by the Secretary-General of the United Nations or the Executive Secretary of the Economic Commission for Africa, depending on the level of the posts to be encumbered;
 - (e) Select and appoint personnel of the Institute other than those in (d) above, after consultation with the Executive Secretary of the Economic Commission for Africa;

(f) Make the necessary arrangements with other national and international organizations for the utilization of the services offered by the Institute, it being understood that arrangements with national organizations will be made with the approval of the Governments concerned.

Article VIII

Cooperation with the secretariat of the Economic Commission for Africa

The secretariat of the Economic Commission for Africa shall, within the limits of its resources, assist the Institute in every possible way to facilitate its work. In particular, from time to time, it shall provide the Institute with experienced staff to give lectures, assist in supervising research in the Institute's postgraduate training programme and participate in seminars and workshops.

Article IX

Financial resources and rules governing financial management of the Institute

The Institute shall derive its finances from contributions made by African Governments and by the United Nations. It may derive further resources in cash or in kind from the United Nations, its specialized agencies, other governmental organizations and institutions and Government and non-governmental organizations. Acceptance by the Institute of offers for such further assistance shall, in every case, be subject to the decision of the Chairperson of the Governing Council, in consultation with the Director of the Institute, in accordance with the basic aims of the Institute and the relevant provisions of the rules governing the financial management of the Institute. The Chairperson of the Governing Council shall report on the matter to the Council at its next session.

Article X

General remarks

1. This statute supersedes the one adopted pursuant to resolution 93 (VI) of 27 February 1964 at the 109th meeting of the Economic Commission for Africa and the revised version approved by the Conference of African Ministers of Finance, Planning and Economic Development held in Johannesburg on 29 October 2002.

2. The Executive Secretary of ECA is requested to transmit this updated Statute to the Economic and Social Council of the United Nations towards the issuance of the appropriate administrative advice to ensure its effective implementation.

**Approved by the ECA Conference of African Ministers of Finance,
Planning and Economic Development**

27 March 2013, Abidjan, Côte d'Ivoire.