



United Nations
Economic Commission for Africa

MISSION REPORT

STAFF MEMBER: Pierre Adama Traoré, SEAO

DIVISION: Regional co-operation and Integration
Division (RCID)

PURPOSE OF THE MISSION: To participate in the meetings of the
legislative organs (BOD, SCO and GC)
of the Southern and Eastern African
Mineral Centre (SEAMIC)

VENUE OF MISSION: Dar-es-Salaam, Tanzania

MISSION DATE: 22-26 May 2000

ACTIVITY CITATION: Technical Cooperation: Advisory Services
and Assistance to member Countries
and Intergovernmental Institutions

MISSION REPORT TO SEAMIC
Dar-es-Salaam, 22-26 May 2000

I. Objective of the Mission

1. The objective of the mission was to participate in the annual meetings of the legislative organs of the Southern and Eastern Mineral Centre (SEAMIC) organized in Dar-es-Salaam, United Republic of Tanzania, at the Headquarters of the institution.

II. Organization of the meetings

2. The meetings were organized as follows:

- 22-23 May 2000: 8th meeting of the Board of Directors (BOD)
- 24-25 May 2000: 3rd meeting of the Standing Committee of Officials (SCO)
- 26 May 2000: 20th meeting of the Governing Council (GC)

III. Meeting of the Board of Directors

3. All the members of the BOD attended the meeting, namely

- Mr. Ketema Tadesse (Chairman) - Representative of Ethiopia
- Mr. Pierre A. Traore (Vice-Chairman) - Representative of ECA
- Mr. A.L. Tesha - Representative of the host country (Tanzania)
- Mr. Antonio M.A. Pedro (Secretary) - Director General of SEAMIC
- Mr. F.E. Ngunangwa - Representative of the private sector
- Mr. Alexander Baum - Representative of the EU

4. The Agenda of the meeting included the following items:

- Opening of the meeting
- Adoption of the Agenda and Programme of Work
- Review of the Degree of Implementation of the Decisions of the 7th BOD (SEAMIC/2000/BOD/8.3)
- Review of the Performance of SEAMIC during the 3rd Quarter (January-March 2000) (SEAMIC/2000/BOD/8.4)
- Consideration of the Annual Progress Report for 1999/2000 (SEAMIC/2000/BOD/8.5)
- Consideration of the 1998/99 Auditors' Report (SEAMIC/2000/BOD/8.6)
- Consideration of the Draft Work Programme and Budget for 2000/2001 (SEAMIC/2000/BOD/8.7)
- Future of SEAMIC (The Shareholding Concept paper)

- Project Proposal submitted to the World Bank
- Preparation of the Agenda and Programme of Work for the 20th Governing Council Meeting and the 3rd Meeting of the Standing Committee of Officials (SCO)
- Any Other Business

5. The major outcomes of the meeting were as follows:

- ◆ The BOD expressed its satisfaction with regard to how the decisions of the 7th BOD meeting were implemented and commended the management for having implemented the decisions of the 7th BOD meeting satisfactorily.
- ◆ The BOD directed that in future when reporting income generation section by section, a comparison of income and expenditure should be matched in order to provide a clearer picture of how each section is performing.
- ◆ The BOD expressed its satisfaction for the introduction of the course on environmental issues related to mining that has been initiated by the Centre and recommended that if the Centre has the capacity to carry out such training, then it should be implemented.
- ◆ The BOD directed the management to request the Belgium Embassy in Dar es Salaam to write to the Belgium Embassy in Addis Ababa with a view to appraise them of the project and progress made so far in order to facilitate the decision making process. The BOD further directed the management to request the Belgium Embassy in Dar-es-Salaam to inform Brussels that ECA should be approached formally with a view to present the project proposal on behalf of SEAMIC.
- ◆ The BOD commended the management and staff of the Centre for effective improvement in SEAMIC's activities, in particular on the level of financial contributions from the member States, generation of income, quest for membership to the Centre, and increased services that have been provided to the member States. However, the BOD directed the management that applied Research and Development results should be known to all the member States, as this would be of more relevance to all the members of the Centre.
- ◆ The BOD directed management that, in future when reporting on contributions made by the member States, those member States who have not paid should also be shown. The BOD also recommended that the process regarding the provision of a house by the Tanzanian Government to the Centre to be used by the Director General should be expedited.
- ◆ The BOD accepted the annual report and recommended it for the consideration of the SCO.
- ◆ In accordance to the advise of the Auditors, the BOD recommended that the long

outstanding debts amounting to US\$ 659.46 which appear un-collectable should be written-off from the books of the Centre. It further recommended that any other such irrecoverable debts depending on duration and circumstances should also be written-off from the books of the Centre.

- ◆ With regard to the concern raised by the auditors on the payment of contributions by the member States, the BOD recommended that the major recommendations of the auditors should be forwarded to the Standing Committee of Officials (SCO) for their consideration.
- ◆ While considering the work-programme for 2000-2001, the BOD directed that when carrying out income estimates, the Centre should take into consideration the assumption that in principle all member States will contribute. Member states that are not paying should not be excluded from the budgeting process unless they have indicated in writing that they will not pay, as is the case with Comoro. However, in principle when planning Centre's expenditure only the regular and effectively paying member States should be taken into consideration.
- ◆ The BOD recommended that the issue of reducing member States contributions, without affecting adversely the operations of the Centre, should be addressed during the SWOT analysis of the Centre in June 2000 at the "Workshop on the Sustainability of the Centre and Development of the Strategic Business Plan for 2001-2005". The BOD recommended also that, as stipulated in the Draft Performance Contract, member States who contribute regularly could obtain up to 40% of their annual contributions in services from the Centre free of charge.
- ◆ The BOD approved the budget of US\$ 650.000 as amended during its meeting.
- ◆ The Board approved the Draft Shareholder's Agreement and recommended it for submission to the 3rd SCO meeting for consideration. It, however, directed that, the Centre should request confirmation of the position of the Ministry of Foreign Affairs and International Co-operation of Tanzania in writing that it will not have problem with the participation of the private Sector.
- ◆ The BOD recommended that the main objective of the project to be submitted to the World Bank should be capacity building and institutional strengthening of the member States of SEAMIC and SEAMIC itself. It further proposed that the project would need to be improved by taking into consideration the following:
 - Whether its format is in conformity with the format used by the World Bank:
 - Preparation of short, immediate and long term objectives of the proposed project:
 - Clear definition of the activities and outputs of the project and sorting out which activities should be carried out in order to achieve the objectives:
 - Inclusion of a detailed budget for the project.
 - The Centre should commit itself rather than committing others during the process of the implementation of the project:
 - The project should be confined to the sub-region rather than regional in order to

avoid giving impression that the Centre is for all of Africa; which is not the case.

- ◆ The Board decided to hold its 9th meeting in September 2000.

IV. Meeting of the Standing Committee of Officials

6. With the exception of Comoros, the third meeting of the Standing Committee of Officials (SCO) was attended by all its members including Angola, Ethiopia, Mozambique, Uganda, Tanzania and ECA. Rwanda also attended the meeting as an observer. The Director General of SEAMIC was in attendance as Secretary to the meeting.

7. The following agenda was adopted by the Standing Committee of Officials:

- Opening of the Meeting
- Adoption of the Agenda and Programme of Work
- Consideration of Matters Arising from the 19th Governing Council Meeting (SEAMIC/2000/SCO/3.3)
- Consideration of the Report of the Chairman of the Board of Directors of SEAMIC (SEAMIC/2000/SCO/3.4)
- Consideration of the 1999/2000 Annual Report (SEAMIC/2000/SCO/3.5)
- Consideration of the 1998/99 Auditors' Report (SEAMIC/2000/SCO/3.6)
- Consideration of the Work Programme and Budget for 2000/2001 (SEAMIC/2000/SCO/3.7)
- Consideration of SEAMIC's New Financial Rules and Regulations (SEAMIC/2000/SCO/3.8)
- Consideration of SEAMIC's Shareholders Agreement (SEAMIC/2000/SCO/3.9)
- Consideration of SEAMIC's Performance Contract (SEAMIC/2000/SCO/3.10)
- Any Other Business
- Preparation of the Provisional Agenda and Programme of Work for the 20th Governing Council Meeting
- Summary of Conclusions and Recommendations of the Third Meeting of the Standing Committee of Officials
- Adoption of the Report of the Third Meeting of the Standing Committee of Officials
- Closure of the Meeting

8. The main recommendations resulting from the deliberation of the Standing Committee of Officials are as follows:

i. Consideration of the Annual Report

- ◆ The SCO recommended that as a way of further promoting and marketing the Ceramic products, the Centre should also try to make its own crockery to be used during the occasion of the Policy Organ meetings instead of using imported products

- ◆ The SCO commended management and staff of the Centre for the achievements recorded during the period under reference.
- ◆ The SCO, further commended member States for their support to the institution, and hoped that the support will be continued. The SCO specifically cited Angola as a good example for the country paid its contribution for 1999/2000 and all the arrears.
- ◆ The SCO recommended that the 1999/2000 Annual Report should be updated including activities carried out in May and June 2000. The SCO further recommended that the updated report should be presented to the next Board of Directors meeting.

ii. CONSIDERATION OF THE AUDITORS' REPORT

- ◆ The SCO recommended that the debts be written off from the accounts.
- ◆ The SCO recommended that the Auditor's Report for 1998/99 should be approved by the Governing Council.

iii. CONSIDERATION OF THE WORK PROGRAMME AND BUDGET

- ◆ The SCO recommended that the income-generating target for 2000/2001 should be reduced from US\$ 138.103 to US\$ 130,000 and that corrections be effected on the other components of the budget to reflect this adjustment.
- ◆ Following the clarification provided by the Centre with regard to the project of the Gem Centre to be financed by the Belgium grant, the SCO recommended that a hostel should be constructed. However, Ethiopia expressed reservation on the need for such construction
- ◆ Following extensive discussions on this Agenda item the SCO recommended that the Work Programme and Budget for 2000/2001 amounting to US\$ 643,000 should be approved by the Governing Council

iv. CONSIDERATION OF THE NEW FINANCIAL RULES AND REGULATIONS

- ◆ The SCO considered document SEAMIC/2000/SCO/3.8 and recommended that, it should be approved by the Governing Council as amended.

v. CONSIDERATION OF THE SEAMIC'S SHAREHOLDING AGREEMENT

- ◆ Following exhaustive discussions, the SCO approved the amended document and recommended it for approval of the Governing Council. It, however, noted that the approval of the Shareholders Agreement would have to follow the approval procedures in force in the member States

vi. CONSIDERATION OF THE SEAMIC'S PERFORMANCE CONTRACT

- ◆ The SCO considered document SEAMIC/2000/SCO/3.10 and recommended that the document should be approved by the Governing Council as amended.

vii. ANY OTHER BUSINESS

- ◆ With regard to the letter for the Vice-President of the World Bank in relation to a project proposal for capacity building in the member States, the SCO recommended that the project document should be revised taking into consideration among other things the following:
 - Whether its format is in conformity with the format used by the World Bank;
 - Preparation of short .immediate and long term objectives of the proposed project;
 - Clear definition of the activities and outputs of the project and sorting out which activities should be carried out in order to achieve the objectives;
 - Inclusion of a detailed budget for the project.
 - The Centre should commit itself rather than committing others during the process of the implementation of the project;
 - The project should be confined to the sub-region rather than regional in order to avoid giving impression that the Centre is for all of Africa; which is not the case.
- ◆ The SCO further recommended that member States should review the project and bring their recommendations when attending the workshop on the “Sustainability of SEAMIC and preparation of its Strategic Business Plan for 2001-2005” planned for 12-14 June 2000.
- ◆ In preparing the project proposal, the SCO recommended that it should be explored with the World Bank whether the implementation of this regional project would not affect national projects presented by the member States on a bilateral basis to the World Bank.
- ◆ The SCO further recommended that when the project proposal would be finalised the Ministers responsible for mining in each member State should write to the Chairman of the Governing Council empowering him to send the letter requesting assistance from the World Bank on behalf of all member States of SEAMIC.
- ◆ With regard to the reporting format of SCO meetings, it was noted that there is repetition in some parts of the presentation and recommended therefore that the following agenda items be combined and presented as a single agenda item:
 - Matters Arising from Governing Council Meetings;
 - Consideration of Annual Reports; and
 - Consideration of the Auditors Report
- ◆ The SCO recommended that SEAMIC member States should attend the special meeting of African mining Ministers organized on 2 December 2000 in Burkina Faso, in conjunction with the MIGA symposium on investment in the African mining sector.

- ◆ The SCO recommended that the Chairman of the Governing Council should write to ECA requesting that support to SEAMIC should be continued.

V. Meeting of the Governing Council

9. More than 30 participants representing the member countries, observers and other supporting agencies attended the twentieth meeting of the Governing Council of the Southern and Eastern Mineral Centre (SEAMIC). The list of participants is attached to the report (annex 2)

10. Hon. Jakaya M. Kikwete, Minister of Foreign Affairs and International Co-operation of the United Republic of Tanzania, opened the meeting of the Governing Council as Guest of Honour. In his opening statement, Hon. Kikwete welcomed the participants to Dar-es-Salaam and pointed out the presence of the delegation of Rwanda as observer. He indicated that this was the evidence of increased interest shown by other countries to SEAMIC and expressed the hope that other potential countries such as Burundi and Kenya will join the Centre.

11. Mr. Kikwete further took note of the effective improvement of the situation of the Centre as a positive result of the revitalization exercise undertaken since 1996. He commended all the parties including the member countries, the SCO, the BOD and the management of the Centre for the efforts they deployed to this effect and invited them to pursue towards this end.

12. Mr. Jakaya M. Kikwete further underlined the fact that the Agenda of the 20th meeting of the Governing Council contained very important issues such as the Shareholding Agreement, the New Financial Rules and Regulations, and the Performance Contract. He indicated that appropriate recommendations resulting from the considerations of these questions could give to SEAMIC a new image in line with the present global economic environment characterized by close cooperation between the Governments and the private sector.

13. Hon. Jakaya M. Kikwete paid tribute to the supporting agencies including the European Union (EU), the United Nations Industrial Development Organization (UNIDO) and the Economic Commission for Africa (UNECA) for the assistance so far provided to the Centre. He expressed the hope that such assistance will continue and reaffirmed the commitment of the Government of Tanzania to the Centre. Mr. Kikwete wished success to the meeting.

14. The meeting adopted the following Agenda:

- ◆ Welcome address and statement by the Chairman of the Governing Council
- ◆ Statement of the Guest of Honour
- ◆ Election of Officers for the 21st GC
- ◆ Adoption of the Agenda and Programme of Work
- ◆ Statements of Heads of Delegations and Observers
- ◆ Consideration of the Report, Conclusions and Recommendations of the 3rd Meeting of the Standing Committee of Officials (SCO)

- ◆ Date and Venue of the Twenty First GC Meeting
- ◆ Any Other Business
- ◆ Adoption of the Report of the 20th GC Meeting
- ◆ Closure of the Meeting

15. According to the above Agenda, all the head of delegations of the member countries and the representative of ECA, as member of the GC delivered statements. The observers and the representatives of EU, UNIDO and the private sector also delivered speeches. In general, all the speakers recognized the progress made in the business of the Centre and called for increased effort in order to consolidate the acquired results. They further reconfirmed the commitments of their countries and Institutions to support the Centre through the Shareholding concept, which they approved.

16. The governing council focus its deliberation on the recommendations of the Standing Committee of Officials and came to important decisions (annex 1).

VI. Concluding remarks and follow-up action

17. These sessions of the legislative organs of SEAMIC were particularly crucial, given the importance of some of the Agenda items such as the New Financial Rules and Regulations, the Shareholders Agreement and the Performance Contract. To show the importance accorded to the Agenda, more than 30 participants representing all the member countries –with the exception of Comoros, observers and other supporting agencies including UNIDO and the EU attended the twentieth meeting of the Governing Council. A high interest attached to the content of the Agenda was also shown by the host country through the presence of Hon. Jakaya M. Kikwete, Minister of Foreign Affairs and International Co-operation of the United Republic of Tanzania, who opened the meeting of the Governing Council as Guest of Honour.

18. The meetings provided the opportunity to take note of the effective improvement of the situation of the Centre as a positive result of the revitalization exercise undertaken since 1996 with the support of ECA. To this regard, it is worth noting that the meeting recognized and commended the critical role plaid by ECA and the need for it to continue.

19. The important recommendations resulting from the 20th Governing Council -in particular, the decisions related to the shareholding concept, if effectively implemented would reinforce the new image of SEAMIC. It would also enhance the increased interest of other countries and partners to the Centre like it was demonstrated by the presence of the delegation of Rwanda, as observer. However, the Centre will still need to continue to benefit from the support of its member countries and other partners.

20. In this regard, the Secretariat should take immediate measures to:

- Secure the support of other development agencies to the Centre;
- Provide its support to the Centre in the process of the release of the pending Belgium grant;

- Ensure that the designation of its representative in the legislative organs of the Centre is effective as soon as possible after the 30th of June, date of the departure of the current representative.

**DECISIONS OF THE 20TH GOVERNING COUNCIL MEETING
26 MAY 2000**

ELECTION OF OFFICERS:

The 20th Governing Council decided to re-elect Ethiopia as Chairman of the Governing Council and elect Uganda as Vice-Chairman.

PROMOTION OF SEAMIC'S CERAMIC WARE:

The Governing Council directed that as a way of further promoting and marketing the Ceramic products, the Centre should also try to make its own crockery to be used during the occasion of the Policy Organ meetings instead of using imported products.

Having noted the good quality of the ceramic ware produced by the Centre which can compete with imported goods, the Governing Council directed that the Centre should undertake an aggressive marketing campaign to capture more markets. The campaign should include adverts in the television and other medium, open days, etc.

The Governing Council further directed that should the need for additional funding for the marketing campaign arise, the Board of Directors can effect changes to the budget, subject to authorisation of the Chairman of the Governing Council.

PERFORMANCE DURING 1999-2000:

The Governing Council commended management and staff of the Centre for their achievement recorded during 1999-2000

The Governing Council further commended member States for their support to the institution, and hoped that the support will be continued. The Governing Council specifically cited Angola as a good example for the country paid its contribution for 1999/2000 and all the arrears.

The Governing Council invited other member States to follow the example of Angola and pay their outstanding contributions and arrears.

The Governing Council directed that the 1999/2000 Annual Report should be updated to include activities carried out in May and June 2000. The Governing Council further directed that the updated report should be presented to the next Board of Directors meeting.

AUDITORS REPORT:

The Governing Council directed that the outstanding debt of US\$ 659.00 be written off from SEAMIC's accounts.

The Governing Council approved the Auditors Report for 1998/99.

WORK PROGRAMME AND BUDGET:

The Governing Council directed that the income generating target for 2000 and 2001 should be reduced from US\$ 138,103 to US\$ 130,000 and that corrections be effected on the other components of the budget to reflect this adjustment.

The Governing Council directed that a 6-bed room hostel should be constructed as part of implementation of the Gem Centre project to be funded by the Belgium Government.

The Governing Council approved the Work Programme and Budget for 2000-2001 amounting to US\$ 643,000.

SEAMIC'S NEW FINANCIAL RULES AND REGULATIONS:

The Governing Council approved SEAMIC's New Financial Rules and Regulations and directed that they should become effective as from 1st of July 2000.

SEAMIC'S SHAREHOLDERS AGREEMENT:

The Governing Council approved the Shareholders Agreement and urged member States to complete the approval and ratification process before the 21st Governing Council meeting scheduled for May 2001.

SEAMIC'S PERFORMANCE CONTRACT:

The Governing Council approved the introduction of SEAMIC's Performance Contract which shall regulate the provision of services and products by SEAMIC to the member States.

The performance contract shall enter into force with immediate effect.

LETTER TO VICE-PRESIDENT OF THE WORLD BANK:

The Governing Council approved the idea of approaching the Vice-President of the World Bank with a view to assist the member States with capacity building and institutional strengthening.

The Governing Council agreed that to that effect a letter should be submitted by the Chairman of the Governing Council on behalf of the member States.

The Governing Council further directed that a project proposal should be prepared to be sent with the letter.

While preparing the project proposal the Governing Council directed that the following aspect should be considered:

- Whether its format is in conformity with the format used by the World Bank;
- Preparation of short, medium and long term objectives of the proposed project;
- Clear definition of the activities and outputs of the project and sorting out which activities should be carried out in order to achieve the objectives;

- Inclusion of a detailed budget for the project;
- The Centre should commit itself rather than committing others during the process of the implementation of the project; and
- The project should be confined to the eastern and southern Africa region rather than the entire continent.

The Governing Council further directed that the member States should review the project proposal and bring their recommendations when attending the workshop on the "Sustainability of SEAMIC and preparation of its Strategic Business Plan for 2001-2005" planned for 12-14 June 2000.

The Governing Council directed the management of the Centre to finalise the project until 1st July 2000 and submit it to the member States for further consideration.

In preparing the project proposal, the Governing Council directed that it should be explored with the World Bank whether the implementation of this regional project would not affect national projects presented by the member States on a bilateral basis to the World Bank.

The Governing Council further directed that when the project proposal would be finalised the Ministers responsible for mining in each member State should write to the Chairman of the Governing Council up to the end of September 2000 empowering him to send the letter requesting assistance from the World Bank on behalf of all member States of SEAMIC.

REPORTING FORMAT OF SCO MEETINGS:

The Governing Council noted that there is a repetition in some part of presentation of the reports for the SCO meetings and directed that the following matters should be considered together:

1. Matters arising from the governing council meetings;
2. The Annual report; and
3. Auditors report.

SPECIAL MINING MINISTERS MEETING:

The Governing Council noted that a special conference of African Mining Ministers would be held in Burkina Faso in conjunction with MIGA Symposium on Investment in Africa on 2-12/2000 preceded by a meeting of experts from 29-30 November 2000.

In view of the importance of the event for promoting SEAMIC, exchange of information among member States, and promoting the mineral resources sector of the member States, the Governing Council urged SEAMIC member States to attend the conference.

SUPPORT OF ECA TO SEAMIC:

The Governing Council noted with regret that the valuable services which Mr. Pierre Adama Traore in his capacity as the representative of the ECA was rendering to SEAMIC would be discontinued in view of the fact that he will be retiring soon.

The Governing Council expressed its gratitude to Mr. Traore and requested the Chairman of the Governing Council to write to the Executive Secretary of ECA requesting that the replacement to Mr. Traore be appointed soon so that the support of ECA would continue smoothly.

DATE AND VENUE OF THE 21ST GOVERNING COUNCIL MEETING:

The Governing Council took note with appreciation and accepted the offer of Angola to host the 21st Governing Council meeting.

The Governing Council tentatively set the date of the event to May 2001 and directed the management of the Centre to consult with the Angolan authorities to fix the exact dates.

The Governing Council further directed that once known, the exact date should be communicated to the Chairman of the Governing Council so that letters of invitation are sent to the member States to attend the meeting.

ANY OTHER BUSINESS:

Status of the Access Road to SEAMIC

The Governing Council noted that the bad status in which the access road to SEAMIC is now, could hamper the efforts of the institution in promoting itself, gaining recognition as a Centre of Excellence, and attracting more customers.

The Governing Council noted with satisfaction that the host country will endeavour to improve the situation.

**LIST OF PARTICIPANTS FOR THE 20TH GOVERNING COUNCIL OF SEAMIC
24-26 MAY 2000**

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