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REPORT  
OF THE SECOND MEETING OF THE AD HOC COMMITTEE  
ON THE ESTABLISHMENT OF INSTITUTIONS FOR TRAINING  
AND IMPROVEMENT IN THE FIELD OF POWER AND WATER

(Addis Ababa, 4 - 5 November 1974)

(Prepared by the Rapporteur of the Standing Ad-hoc Committee)

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Second meeting of the Ad-hoc Committee  
on the establishment of institutions for training  
and improvement in the field of power and water

Opening of the meeting and participants

1. The Second meeting of the Ad-hoc Committee was opened on 4th November 1974 at the Headquarters of the Economic Commission for Africa in Addis Ababa.
2. Members participating at the meeting were: Cameroon, Ethiopia, Ivory Coast, Nigeria and Zaïre. Mr. Diallo, the Senior Regional Advisor of ECA and Mr. Lambert, the Consultant of the Ad-hoc Committee were also present.
3. In the absence of the delegates from Zambia and Algeria, the Provisional President and Vice-President of the Ad-hoc Committee respectively, the Rapporteur of the Provisional Committee took the Chairmanship and opened the meeting.
4. Mr. Diallo, Senior Regional Advisor, briefly outlined the main duties of the Ad-hoc Committee and that of Mr. Lambert and mentioned of the assistance provided to the Committee by ECA.

Agenda

5. After deliberating on the matter the Ad-hoc Committee adopted the following agenda:
  1. Opening of the meeting.
  2. Election of the officers of the meeting.
  3. Adoption of the provisional agenda.
  4. Organization of work.
  5. Reformulation of the tasks assigned to the Ad-hoc Committee and determination of the methods to be used in carrying them out.
  6. Consideration of action to take with a view to drawing up an exhaustive inventory of existing African vocational training and improvement facilities.
  7. Consideration and identification of ways and means of assessing the medium and long-term needs of African undertakings in respect of training and improvement and of qualified staff at all levels.

8. Consideration of the methods of persuasion to adopt with a view to ensuring the active participation of all African undertakings in the project.
9. Consideration of methods to use in estimating the cost of establishing the two institutions recommended and in defining the criteria for participation by undertakings in the financing of both the infrastructure and the operation of these institutions.
10. Consideration of suitable ways of mobilizing any bilateral or multilateral aid which may be needed to supplement the financial contribution of African undertakings.
11. Reformulation of the consultant's duties and of his programme of work.
12. Preparation of an itinerary to be followed by the consultant in carrying out his survey and in obtaining information needed in performing his duties.
13. Establishment of criteria for the selection of sites for the two institutions recommended.
14. Choice of members for the permanent committee and election of its officers.
15. Other matters.
16. Adoption of the record of the meeting.
17. Closure of the meeting.

Reformulation of the tasks assigned to the Ad-hoc Committee and determination of the methods to be used in carrying them out

6. The Committee examined the various tasks assigned to it and felt that additional tasks may be included when the work of the consultant is finalized and presented to the Committee. In this connection the legal status and organizational set up shall also be clarified.

7. The Committee noted that the tasks assigned by the Regional Symposium on the Training of Personnel (at all levels) for Power and Water Production and Distribution held in Addis Ababa, 10 to 20 December 1973 were:

- (a) The preparation of a complete inventory of existing facilities for vocational and professional training and improvement in Africa;

.../...

- (b) The assessment of the middle and long-term needs of African undertakings in the field of training and advanced training, and for qualified personnel at all echelons;
- (c) Ensuring the participation of all African undertakings in the projects;
- (d) Estimating the cost of completing the two institutions recommended, and establishing criteria for the financial participation of the undertakings concerned, both in the infrastructure and in the operation of the institutions;
- (e) The mobilization of any bilateral or multilateral aid needed to supplement the financial effort made by the undertakings.

Consideration of action to take with a view to drawing up an exhaustive inventory of existing African Vocational Training and Improvement Facilities

The need to draw up an exhaustive inventory of existing African Vocational Training and Improvement Facilities by means of appropriate questionnaires was accepted and Mr. Lambert was requested to prepare the questionnaires.

Questionnaires prepared by Mr. Lambert shall be reviewed by the Committee and after translation into English shall be sent out to all member countries through the Permanent Ad-hoc Committee. In this connexion due attention shall be made on use of correct terminology. The list of addresses to whom the questionnaires are to be sent shall be forwarded to Mr. Lambert as early as possible.

Consideration and identification of ways and means of assessing the medium and long-term needs of African undertakings in respect of training and improvement and of qualified staff at all levels

10. The Committee recognized the need to assess the requirements of African undertakings in respect of training and improvement of qualified staff over specified periods of time. This information shall be compiled from questionnaires sent out to member countries and from other sources.

11. The questionnaires with respect to the assessment on training needs in African undertakings shall be prepared in such a way as to reflect the requirements for the various levels of

training. It was mentioned that the questionnaires shall be divided into sections comprising existing training facilities, actual and medium and long-term needs of the countries concerned.

Consideration of the methods of persuasion to adopt with a view to ensuring the active participation of all African undertakings in the project

12. The Committee agreed that various means of persuasion should be adopted to ensure the active participation of all African undertakings and all African countries should be informed of the proposed activities of the institutions and persuaded and convinced of the benefits resulting from association and participation with the proposed institutions. The means of persuasion may be intensified by launching campaigns, with posters and advertising on African newspapers and magazines.

13. The ECA and other African Institutions were also expected to recommend and encourage for the active participation of all African undertakings in the project. In addition, African Regional Organizations could be approached to co-operate in encouraging member countries participation in the project.

14. It was further suggested that officers of the Permanent Ad-hoc Committee should be assigned to visit neighbouring countries with a view to informing, persuading and convincing them on the need for their active participation in the project. In this connexion Messrs. Diallo and Lambert have promised to assist in the campaign of persuasion during their duty tours in African countries.

Consideration of methods to use in estimating the cost of establishing the two institutions recommended and in defining the criteria for participation by undertakings in the financing both the infrastructure and the operation of these institutions

15. The cost of establishing the two institutions can be determined only when the recommendations of the consultant are completed. In connexion with this, it was mentioned that the siting of the two institutions at one location may be economical as well as being convenient for purposes of management, etc..

16. The criteria for participation by undertakings in the financing of the institutions may be by installed capacity, number of trainees and others, but these shall be considered after receiving the consultant's recommendations. Any other criteria used for participation in the financing of International Institutions may also be adopted.

Consideration of suitable ways of mobilizing any bilateral or multilateral aid which may be needed to supplement the financial contribution of African undertakings

17. The financing of the two institutions must be undertaken with the participation of all African undertakings and any additional supplementary contribution was expected from bilateral and multilateral organizations.

18. It was also mentioned that participating countries and particularly those hosting the institutions could be requested to contribute, the site, the infrastructure etc..

Reformulation of the consultant's duties and of his program of work

19. Mr. Lambert has promised to prepare the questionnaires within few days and shall send these to Mr. Diallo who has kindly agreed to provide the questionnaires with the English translation and pass them over to the Committee.

20. The questionnaires shall be distributed by the Committee to all African undertakings and responsible government organizations. The names and addresses of these undertakings and institutions shall be forwarded to Mr. Lambert as soon as possible.

21. The consultative agreement of ECA with Mr. Lambert is from 1st December 1974 up to 31st March 1975 and Mr. Lambert is expected to start his journey on the survey of the African undertakings mentioned in article 22 from about the 2nd half of January 1975.

Preparation of an itinerary to be followed by the consultant in carrying out his survey and in obtaining information needed in performing his duties

22. The Committee recognized the need of a survey of selected African countries by Mr. Lambert with a view to obtaining essential information for performing his duties as consultant for the Permanent Ad-hoc Committee. The countries selected were Egypt, Libya, Algeria, Morocco, Senegal, Mali, Ivory Coast, Ghana, Togo, Nigeria, Cameroon, Gabon, Zaire, Zambia, Tanzania, Kenya and Ethiopia.



23. The Permanent Ad-hoc Committee shall examine the information collected by Mr. Lambert during his survey of the countries mentioned above and shall assess same at the next committee meeting.

Establishment of criteria for the selection of sites for the two institutions

24. Specific criteria for the selection of sites for the two institutions shall be proposed by Mr. Lambert, but the Committee proposed that proper geographical and linguistic distribution should be maintained in siting the two institutions. Other factors such as technical development and facilities necessary for operation of the institutions must be available where the institutions are to be sited.

25. The member countries present at the meeting who offered to host any one of the two institutions were Nigeria, Ivory Coast, Ethiopia and Cameroon. Mr. Lambert was expected to discuss with the representatives of countries covered by his tour on possibilities of siting of any one of the two institutions.

26. Mr. Lambert is expected, in his report to recommend four or five countries for the establishment of the two institutions.

Choice of members for the Permanent Ad Hoc Committee and election of officers

27. Due to the absence at this meeting of the Chairman and Vice Chairman of the Provisional Ad-hoc Committee, the Rapporteur of the Provisional Ad-hoc Committee had to assume the dual role of chairman as well as Rapporteur. To avoid similar problems and to facilitate the successful running of future meetings, the Committee felt that the officers of the Permanent Ad-hoc Committee should compose all the delegates that are present at this meeting.

Accordingly the following representatives were elected as officers of the permanent Ad-hoc Committee:

Nigeria	-	Chairman
Ivory Coast	-	1st Vice Chairman
Zaire	-	2nd " "
Cameroon	-	3rd " "
Ethiopia	-	Rapporteur

Venue for next meeting

28. The Committee was informed by Mr. Diallo that no definite opinion could be given at this time on whether it could be possible to hold the next meeting of the permanent Ad-hoc Committee at ECA in April 1975 or not. Under these circumstances, therefore, Ivory Coast has volunteered to host the next meeting of the Committee in Abidjan. The date of the next meeting was not fixed but was suggested to be sometime in May 1975.

29. The Permanent Ad-hoc Committee decided to write a formal letter to the Executive Secretary of the ECA thanking him for enabling the 2nd meeting of the Ad-hoc Committee to take place and for providing a consultant and Mr. Diallo, the Senior Regional Advisor, to assist the Committee in its duties as well as requesting him for the continued assistance of the ECA secretariat to make the task of the Committee a success.

Also, it would be appreciated if the ECA and the consultant could participate in the next meeting.

Adoption of the record of the meeting

30. The Committee discussed the records of the meeting and after minor corrections adopted same.

Closure of the meeting

31. The Chairman thanked the members of the Committee for their active participation and in particular mentioned of the effective role played by the Rapporteur in making the work of the Committee a success. The Chairman was also very appreciative of the invaluable assistance given by Messrs. Diallo and Lambert and closed the meeting.