



Economic Commission for Africa

MISSION REPORT

STAFF ON MISSION

Antonio Pedro
Senior Economic Affairs Officer

DIVISION

**Regional Co-operation and
Integration Division**
RCID

PURPOSE OF MISSION

**To participate in the 22nd
Governing Council Meeting of the
Southern and Eastern African
Mineral Centre (SEAMIC)**

VENUE OF MISSION

Dar-es-Salaam, Tanzania

DATES OF THE MISSION

26 –31 May 2002

ACTIVITY CITATION

**International Co-operation, Inter-
Agency Co-ordination and Liaison
(Participation in the activities of
national institutions as well as sub-
regional and regional
intergovernmental organisations)**

**Economic Commission for Africa**

MISSION REPORT**STAFF ON MISSION**

Antonio Pedro
Senior Economic Affairs Officer

DIVISION

**Regional Co-operation and
Integration Division**
RCID

PURPOSE OF MISSION

**To participate in the 22nd
Governing Council Meeting of the
Southern and Eastern African
Mineral Centre (SEAMIC)**

VENUE OF MISSION

Dar-es-Salaam, Tanzania

DATES OF THE MISSION

26 -31 May 2002

ACTIVITY CITATION

**International Co-operation, Inter-
Agency Co-ordination and Liaison
(Participation in the activities of
national institutions as well as sub-
regional and regional
intergovernmental organisations)**

22nd Governing Council Meeting of the Southern and Eastern African Mineral Centre (SEAMIC)

I. Introduction

The Governing Council (GC) of SEAMIC met on 31 May 2002, following preceding meetings of the Standing Committee of Officials (SCO) held from 28-30 May 2002 and of the Board of Directors (BoD) from 25 to 26 May 2002.

ECA was represented in the above meetings by the author of this report, Senior Economic Affairs and Minerals and Energy team leader in the Regional Co-operation and Integration Division (RCID). This report aims at providing a brief account of the meetings.

II. Meeting of the BoD

The BoD met on its 13th session to (i) Review the degree of implementation of the decisions of its 12th session; (ii) Consider the 2001/2002 Annual Report of SEAMIC; (iii) Consider the work programme and budget for 2002/2002; (iv) Consider the Auditors Report for 2000/2001; and (v) Consider matters for the 5th SCO and 22nd GC meetings.

The minutes of the 13th BoD meeting are presented as Annex 1 to this report. The most salient aspects of the performance of SEAMIC during the period under review include: (i) Progress made in promoting exports of SEAMIC ware to Germany, the Netherlands and USA; (ii) A sub-contract signed with the Geological Survey of Denmark and Greenland (GEUS) to develop a Mining Cadastre System for the Ministry of Energy and Minerals of Tanzania, and (iii) Positive participation in the International Laboratory Proficiency Testing Scheme (GeOPT8), attesting to the good quality of SEAMIC's laboratory analysis.

Less encouraging were the results of income generating activities, where the Centre only managed to earn 46% of its annual target of US\$145,000.00. Financial contributions were received from Angola,

Ethiopia, Mozambique and Tanzania totalling US\$297,448.00, including arrears from Angola and Mozambique.

For 2002/2003, the BoD recommended a budget of US\$551,000 for consideration of the SCO and GC meetings. The budget will be funded from income generating activities (US\$161,000) and financial contributions from the member States (US\$390,000.00).

III. Meeting of the SCO

As earlier indicated, the SCO met on 28-30 May 2002 to prepare the meeting of the Governing Council. The SCO is comprised of the Permanent Secretaries (or equivalent officers) of the Ministries responsible for mining in the member States of SEAMIC, and ECA as its chairman.

The 5th SCO was attended by Angola, Ethiopia, Mozambique, Tanzania and Uganda. Rwanda attended as observer and Comoros, a member of SEAMIC, was absent. The author of this report on behalf of the Executive Secretary of ECA chaired the meeting.

The SCO reviewed 4 major documents, namely: (i) The report of the Chairman of the Board of Directors of SEAMIC, (ii) SEAMIC's 2001/2002 Annual Reports and matters arising from the 21st G.C. meeting; (iii) The Work Programme and Budget for 2002/2003; and (iv) The Auditors Report for 2000/2001.

The SCO noted with concern that the Member States had not ratified the Shareholders Agreement and recommended in this regard that the Member States should seek approval of the document within 6 months from the date of the 22nd G.C. meeting. The SCO also recommended that the Chairman of the G.C. should assist the management of SEAMIC in seeking extension of the EU project and approval of the Gem Centre project by the Belgian government.

The 2002/2003 SEAMIC's Work Programme and Budget as well as the 2000-2001 Auditors Report were recommended for approval of the G.C. meeting. The report of the 5th meeting of the SCO is presented as Annex 2 to this report.

IV. G.C. meeting

The Ministers responsible for Mining of Angola, Ethiopia and Tanzania represented their respective countries in the G.C. meeting. Mozambique was represented by its Deputy Minister of Mines, while Uganda was represented by its High Commissioner accredited to Tanzania. Rwanda was represented by its Ambassador accredited to Tanzania and Kenya (also as an observer) was represented by the Commissioner for Mineral Resources in the Ministry of Environment. Comoros was absent.

Two major agenda items were considered by the G.C. namely the "Report of the Selection Panel for the appointment of the Director General of SEAMIC" and the "Report, Conclusions and Recommendations of the 5th SCO meeting".

The report of the Selection Panel (The Panel) was presented by the author of this report. It contained the recommendations and described the work of the Panel, which was established by the 21st G.C. meeting in May 2001, following the departure of the previous Director General of the Centre. The Panel was presided by ECA and comprised Angola, Ethiopia and Mozambique in their capacities as Chairman and vice-Chairman of the G.C. and Chairman of the BoD of SEAMIC, respectively

The G.C. thanked ECA for having led the Selection Panel and for having conducted a rigorous and professional selection process. However, it noted that the selection of the new Director General of SEAMIC had taken exactly one year to be completed. It considered that the Centre could not afford to stay such long period without a substantive leader, and in this regard, observed that a simpler and cheaper process for selecting the Director of SEAMIC could be adopted. It further observed that SEAMIC's Director should be selected on a rotational basis, so that each country would be allowed an opportunity to appoint a Director General.

The 22 G.C. decided to appoint Dr. Diamantino Pedro de Azevedo from Angola as the new Director General of SEAMIC. He will take up his post immediately after receiving a letter of appointment from the Executive Secretary of ECA, subject to obtaining good medical results.

The 22 G.C. * approved the recommendations of the report of the 5 the SCO meting including:

* The final report of the 22nd G.C. meeting was not finalized by the time the meeting ended. It will be posted to the G.C. participants at a later date.

- A Work Programme and Budget for 2002/2003 amounting to US\$551,000.00;
- The 2000/2001 Auditors report;
- The 2001/2002 Annual report;
- The implementation of the new Shareholders Agreement within the next 6 month; and
- The need to conclude and start implementation of the Strategic Business Plan for 2002-2006 immediately after the new Director General takes up his post.

V. Conclusion

Kenya and Rwanda reiterated interest in joining SEAMIC. This is an important development for it will increase the financial base of the Centre and hence, potentially, its sustainability. Also important is the fact that several established companies have been approaching SEAMIC to enter into joint ventures to participate in international tenders. On this basis, a consortium where SEAMIC participated was awarded a contract in Tanzania. As the new Director General takes up his post, these and other opportunities have to be explored further with a view to improving the sustainability of SEAMIC.

The implications of the observations of the G.C. with regard to a new simplified system for recruiting the Directors of SEAMIC need to be considered with care. While it is important that as much as possible, the post should be rotated among the member States, it is more important to avoid that as a result of the adoption of a new selection process, the post becomes politicised and the quality of the candidates is compromised. In this regard, ECA may be called to provide quality and neutral advice.

**SOUTHERN AND EASTERN AFRICAN MINERAL CENTRE
(SEAMIC)**

**MINUTES OF THE THIRTEENTH MEETING OF THE BOARD
OF DIRECTORS (BOD) OF SEAMIC
DAR-ES-SALAAM, TANZANIA
26-27 MAY 2002**

SEAMIC/2002/BOD/13/RPT

I. OPENING OF THE MEETING

The Thirteenth Meeting of the Board of Directors (BOD) of the Southern and Eastern African Mineral Centre (SEAMIC) was held in Dar-es-Salaam, Tanzania from 26-27 May 2002. Mr. Ketema Tadesse of Ethiopia chaired the meeting in his capacity as Chairman of the BOD. He welcomed the new member of the BOD Mr Salum J. Mohamed to the 13th BOD meeting. He also briefed him on the composition of the Board and on how the business of the BOD is conducted.

The following members of the Board attended the meeting:

1. Mr. Ketema Tadesse (Chairman) - Representative of Ethiopia
2. Mr. Salum J. Mohamed - Representative of the host country (Tanzania)
3. Mr. Antonio M.A. Pedro - Vice Chairman (ECA)
4. Mr. Mesfin Wubeshet - Officer In Charge (Secretary to the BOD)

II. ADOPTION OF THE AGENDA (SEAMIC/2002/BOD/13.1)

The Board adopted the following agenda for its deliberations:

- Agenda item 1: Opening and presentation of the Agenda (SEAMIC/2002/BOD/13.1)
- Agenda item 2: Review of the Degree of Implementation of the Decisions of the 12th Ordinary meeting of the BOD (SEAMIC/2002/BOD/13.2)
- Agenda item 3: Consideration of the 2001/2002 Annual Report of SEAMIC (SEAMIC/2002/BOD/13.3)
- Agenda item 4: Consideration of the Work Programme and Budget for 2002/2003 (SEAMIC/2002/BOD/13.4)
- Agenda item 5: Consideration of the Auditors' Report for 2000/2001 (SEAMIC/2002/BOD/13.5)
- Agenda item 6: Status of financial contributions from the member States of SEAMIC (SEAMIC/2002/BOD/13.6)
- Agenda item 7: Consideration of matters for the 5th SCO and the 22nd Governing Council Meetings
- Agenda item 8: Any Other Business

III. REVIEW OF THE DEGREE OF IMPLEMENTATION OF THE DECISIONS OF THE 12TH BOD (SEAMIC-2002/13.2)

3. Under this agenda item, the BOD considered document SEAMIC/2002/BOD/13.2 being Implementation of the Decisions of the 12th BOD meeting.
4. On the Performance Contract, the BOD took note that the Performance Contract is now being used when providing services of a capacity building and institutional strengthening nature to the member States.
5. The BOD further took note that Ethiopia, Angola and Mozambique have already used services provided under the Performance Contract, whereas Tanzania had requested for the digitisation of maps.
6. On the ratification of SEAMIC's Shareholders Agreement, the BOD took note that as it had been directed by the 21st Governing Council meeting, letters were sent to all the member States urging them to send their views on the ratification of the Agreement well before the appointment of the new Director General, but so far no feed back has been received from the member States.
7. Regarding the Draft Strategic Business Plan for 2001-2005, the BOD took note that preparation of the new Strategic Business Plan of the Centre was not done on account of the fact that the appointment of the new Director General was not effected as had been expected.
8. The BOD further noted that the Harvard School of Business submitted a revised proposal of the Strategic Business Plan for consideration of the Centre.
9. With regard to the World Bank Project proposal, the BOD took note that no action was taken by the Centre as had been directed by the 12th BOD meeting.
10. On concern which was raised by the BOD as to why the World Bank Proposal was not submitted to the G8DOT force as had been directed by the 12th BOD, the BOD was informed that the Centre was still trying to identify the right person and the section of the G8DOT Force that could provide the assistance the Centre is looking for.
11. On the disposal of the Centre's vehicles and the tyre changing machine, the BOD took note that a one month notice was issued to one Mr Mbonde to finalise payment in respect of the vehicle which he had tendered for. In view of his failure to settle the bill, a re-advertisement on the sale of the vehicles was done.
12. The BOD also took note that four tenders for the two vehicles were received and evaluated by the Human Resources Committee of SEAMIC and that one Mr Akyoo who tendered the highest (US\$ 2,200) for the Landcruiser and one Mr Mauya who tendered the highest for the Pathfinder (US\$ 2,300) were awarded the offer.

SEAMIC/2002/BOD/13/RPT

13. On concern raised by the BOD as to why the disposal of the vehicles is taking too long, the BOD was informed that letters were written to the highest bidders to settle the payment, but Mr. Mauya faxed the Centre expressing his inability to purchase the Nissan Pathfinder, whereas Mr Akyoo indicated that he would come to pay for the Landcruiser in a month's time.
14. The BOD directed that in future and whenever the Centre wishes to dispose of any item, tenderers should be asked to pay certain percentage of the total value of the item, in order to make them responsible. In this regard, the BOD decided that for any item valued at more than US\$ 5,000, a 5% down payment should be effected, whereas the down payment should be 10% for items of value equal or less than US\$ 5,000.
15. The BOD took note further that the tenderers are bidding without having seen the physical condition of the vehicles, so that when a winning tenderer comes to inspect the vehicles and finds them in the condition in which they are, they decline to take them.
16. The BOD further noted that only one tender was received in respect of the tyre changing machine, but since the amount quoted (US\$ 4,800) was below that which was approved by the BOD, the matter had to be referred to the BOD members for advise, and in this regard the BOD advised that the machine should be sold at the indicated price in order to avoid its further deterioration and directed the management to raise up the matter during the 13th BOD meeting.
17. On the recruitment of a new Geophysicist, the BOD took note that the matter has been kept in abeyance until the new Director General is on board.
18. On the appointment of the new members of the Board of Directors, the BOD was informed that a letter of clarification regarding benefits to SEAMIC Board members was sent to the Chairman of the Tanzania Chamber of Mines, but no reply has been received from the Chamber on the appointment of their representative.
19. With regard to the Intierra Proposal, the BOD took note that no additional comments were received from the member States other than those, which were received from Ethiopia and that the matter should be concluded.
20. Regarding compilation of Mining Laws and Regulations, the BOD took note that the activity has just been started and that it will be finalised within six months.
21. On the house of the Director General, the BOD took note that the Centre requested transfer of ownership through the Ministry of Energy and Minerals of Tanzania (MEM), but the transfer has not been approved yet.
22. The BOD further took note that SEAMIC is maintaining the house.
23. The BOD further noted that quotations for the rehabilitation and modification of the house were re-evaluated to indicate only the basic things that could be carried out taking into consideration the weak financial position of the Centre.

SEAMIC/2002/BOD/13/RPT

24. The BOD took note also that the submitted bill of quantities was forwarded to the Ministry of Works requesting for their approval to carry out the works as per the Government procedures in respect of government houses, but the approval has not been granted yet.
25. The BOD was concerned by the amount of time being spent to rehabilitate the house, while the Centre is at the same time paying US\$ 1,000 as house rent. In this regard, the BOD directed that the Head of Finance and Administration should ensure that the authorisation to start the rehabilitation is provided before the end of the 22nd Governing Council meeting.
26. In the event that such authorisation is not granted, the BOD should be informed on a weekly basis of any further developments.
27. The BOD noted that the rehabilitation of the house would take approximately one month.
28. The BOD took note with regard to the procurement of a standby generator, that the generator could not be procured on account of a weak financial position of the Centre.
29. Considering the effect of power cuts on the XRD and XRF machines, the BOD directed management to procure the generator as soon as possible in order to avoid damages to the two pieces of equipment.
30. On the Environmental Laboratory, the BOD took note that the laboratory has not yet been fully operational, due to the fact that some equipment needs calibration which is yet to be carried out and consequently, not much change has been noticed in terms of its contribution to income generation.
31. Regarding the issue of power overcharging by TANESCO, the BOD took note that the Centre is still negotiating with the Company so that it can be credited on the amount, which was overcharged.
32. Regarding the Belgian Grant, the BOD took note that no approval has been received in connection with the utilisation of the grant for the establishment of the Gem Centre, despite the fact that at one point, SEAMIC had received strong indications that the project would be approved.
33. On the extension of the EU project, the BOD noted that the Centre prepared the project document in line with the guidelines which were provided by EU in preparing new projects, and submitted the same to the EU in December 2001, but so far no response has been received by the Centre.
34. Regarding refund of US\$ 3,900 by Ms Beatrice, the BOD took note that Ms Beatrice signed a contract with SEAMIC appointed Lawyer acknowledging indebtedness to SEAMIC and undertook to pay the money in six instalments of which three amounting to TSh 1,586,000 including the cost of engaging a Lawyer have already been paid.
35. With regard to Mozambique's contribution, the BOD took note that contributions received from Mozambique during the 2000/2001 financial year amounting to US\$ 75,450 have been

SEAMIC/2002/BOD/13/RPT

broken down as follows: US\$ 62,000 being contribution for 2001/2002 and US\$ 13,450 treated as arrears.

36. The BOD further took note that Mozambique was reminded to pay US\$ 34,022.65 for the analysis of samples carried out at SEAMIC, which is over and above the Performance Contract agreement level of 2000/2001
37. The BOD also took note that Mozambique requested that US\$ 24,800 that the Centre would have had to provide in services in 2001/2002 under the Performance Contract should be deducted from the debt and that it would pay the Centre the balance of US\$ 9,222.65.
38. On the financial position of the Centre, the BOD took note that the Centre had sent letters to the member States explaining the poor financial position of the institution and urging them to honour their financial obligations to SEAMIC.
39. The BOD noted with satisfaction that Angola, Ethiopia, Mozambique and Tanzania (partially) had paid their contribution and urged Uganda to pay its contribution.
40. The BOD took note further that the Honourable Ministers of Energy and Minerals of Tanzania and Ethiopia did not contact Uganda with a view to renewing her participation in the Centre's activities including payment of annual contribution.
41. With regard to award of increment to excellent performers, the BOD took note that payment of increments was effected during the month of March 2002.

IV. CONSIDERATION OF THE 2001/2002 ANNUAL REPORT OF SEAMIC (SEAMIC/2002/BOD/13.3)

42. Under this agenda item, the BOD considered document SEAMIC/2002/BOD/13.3 being Annual Report of the Centre for 2001/2002 as at April 30th, 2002 and the matters arising from the 21st Governing Council meeting which were appended as Annex 1 to the report
43. The BOD took note with regard to income generation activities that the Centre, until the end of April 2002, had managed to generate US\$ 67,922.54 as opposed to a target of US\$ 145,000, representing an achievement of 46.89% of the target.
44. The BOD further took note that the smallest income was generated during the 4th Quarter amounting to only US\$ 5,158.96, as opposed to a target of US\$ 37,382.
45. The BOD also took note of the fact that the Industrial Minerals and Chemical sections contributed US\$ 31,554.12 (21.76%) and US\$ 14,039.40 (9.68%) respectively to the budget of the Centre, whereas Mineralogy, Mineral Processing and Geo-information sections contributed US\$ 13,495.07 (9.31%), US\$ 5,781.21 (3.99%) and US\$ 3,122.74 (2.15%) respectively.
46. The BOD took note that the Industrial Minerals section generated an income of US\$ 31,554.12 from sale of ceramic products and training services, thus achieving 90.15% of the annual target of US\$ 35,000.

SEAMIC/2002/BOD/13/RPT

47. With regard to the performance of the Chemical section, the BOD took note that the section generated an income of only US\$ 14,039.40, representing an achievement of 35% of the annual target.
48. On the performance of the Mineralogy section, the BOD took note that the section up to the month of April 2002 had generated an income of US\$ 13,495, representing about 54% of the annual target.
49. With regard to the performance of the Geo-information section, the BOD was informed that the section could only generate an income of US\$ 3,122.74 for its income generating activities.
50. The BOD was informed with regard to Geo-information section that the activities of the section were to some extent affected by shortage of staff.
51. With regard to training activities conducted at the Centre, the BOD was informed that, a Refresher Course on "Mineral Potential Mapping in Africa – to attract the Investor", was organised at the Centre (08-19 October 2001) in collaboration with the International Institute for Aerospace Surveys and Earth sciences (ITC) of Netherlands.
52. The BOD was further informed that the course was attended by 16 participants from Botswana, Ethiopia, Kenya, Sudan, Tanzania, Uganda, Zambia and Zimbabwe, and was fully sponsored by the Government of Netherlands with the aim of upgrading the knowledge in modern computer based mineral potential mapping techniques of ITC Alumni who studied at ITC five or more years ago.
53. The BOD was also informed that the Geo-information section signed a sub-contract with the Geological Survey of Denmark and Greenland (GEUS) to participate in a project for the development of a Mining Cadastre System for the Ministry of Energy and Minerals of Tanzania; from which an income of US\$ 18,800 will be realised.
54. The BOD was also informed that two trainees from the Geological Survey of Angola attended a two week training course on sample preparation techniques for XRF and application of atomic absorption spectrometric methods, which was conducted by the Chemical section.
55. With regard to the implementation of a new financial management system at the Centre, the BOD took note that during the period 4-15 March 2002, four SEAMIC staff members attended training on MACOLA Accounting System Software, which was conducted by the International Communication Systems (T) Ltd.
56. The BOD further took note that SEAMIC was requested by the Vocational Education Training Authority of Tanzania (VETA) to provide training of trainers in small-scale mining techniques, but implementation awaits identification of suitable participants to the course by VETA.

SEAMIC/2002/BOD/13/RPT

57. The BOD took note also of other courses, which were planned, and those, which have so far been conducted by the Centre during the 2001/2002 financial year.
58. On R & D activities, the BOD took note that activities on this point were mainly carried out by the Industrial Minerals Application section and were limited to development of green glazes, production of prototypes of Holiday Inn hotel ware, production of moulds for baking forms and development of a good quality fire clay crucible body.
59. On promotional activities undertaken by the Centre during the period under review, the BOD was informed that efforts were directed at securing foreign markets as a result of which two Fair Trade Organisations, one of Germany and the other of Netherlands, were contacted.
60. The BOD further took note that Gepa of Germany ordered products worth US\$ 7,560, which were shipped to Germany at the end of March 2002, and that payment was effected in May 2002.
61. The BOD also took note that Fair Trade Organisation of Netherlands sent its designer in May 2002 to show the staff the type of decoration to be used on their products and placed an initial order of products to be presented to their subsidiary units.
62. The BOD further noted that the organisation would consider placing orders worth about US\$ 41,000 per annum.
63. The BOD took note that representatives of the Ten Thousand Villages of USA visited the Centre with a view to evaluating its capability to sustain the orders they are contemplating to place with the Centre.
64. The BOD further took note with regard to the Ten Thousand Villages organisation that, Kwanza Collection Company a commercial wing of AMKA – an organisation that promotes the export of handcraft products, has already placed an initial order on behalf of the Ten Thousand Villages.
65. Regarding other activities carried out by the Centre during the period under reference, the BOD took note that SEAMIC was requested by the National Development Corporation (NDC) of Tanzania to participate in the provision of services to a proposed small-scale mine site at Matinje in Western Tanzania from which the Centre expects to earn an income of US\$ 12,096.
66. The BOD further took note with regard to the NDC collaboration that, after the first project has been implemented at Matinje, others will follow in different parts of Tanzania, with the involvement of SEAMIC.
67. The BOD also took note of the fact that the Centre received very encouraging results from the International Laboratory Proficiency Testing Scheme, the GeOPT8, in which it participated for the first time in December 2001. It further noted that as a consequence of this, the Centre has been registered to participate in GeOPT 11.

SEAMIC/2002/BOD/13/RPT

68. Regarding ISO Certification, the BOD took note that proper documentation including a Quality Manual and other quality related documents were prepared during the period under reference; and that a third manual of methods Volume II was drafted and made available for public comments.
69. The BOD took note that Mr Edwin Gowele is in charge of the Environmental Laboratory.
70. On administrative matters, the BOD took note that the attachment of Dr Akstinat Manfred to the Centre as a Consultant Chemist concludes on 31 August 2002, and that the German Government has indicated that it would consider positively extension of his attachment for another period of one year. In addition, the BOD was reminded that in the attachment of the expert, the Centre could access US\$ 25,000 per annum in equipment, procurement and maintenance.
71. The BOD was informed that Mr Albert Katagira resigned from the services of the Centre, whereas Ms Beatrice absconded.
72. The BOD further took note that during the period under reference, Mr Godbless Swai was recruited for the post of Administrative Assistant and Mr Alex Kasengo as a telephone operator cum receptionist to replace Mr Albert Katagira and Ms Beatrice Peter respectively.
73. On financial matters, the BOD was informed that, as of April 30th, 2002, the Centre had received contributions for the year totalling US\$ 220,493.90, which comprised US\$ 61,923 from Angola, US\$ 62,000 from Ethiopia, US\$ 62,000 from Mozambique and US\$ 34,570 from Tanzania.
74. The BOD was further informed that the Centre received contributions in arrears from Mozambique amounting to US\$ 14,975, and from Angola amounting to US\$ 61,980.
75. The BOD was informed with regard to expenditure during the period under review that the Centre spent a total of US\$ 345,276.65 on its regular operations and that there was no capital expenditure.
76. The BOD also took note of the implementation of the decisions of the 21st Governing Council and recommended them for the consideration of the SCO.

IV. CONSIDERATION OF THE DRAFT WORK PROGRAMME AND BUDGET FOR 2002/2003 (SEAMIC/2002/BOD/13.4)

77. Under this agenda item the BOD considered document SEAMIC/2002/BOD/13.4 being Draft Work Programme and Budget for 2002/2003.
78. While deliberating on this agenda item, the BOD directed that the implementation of the Performance Contract should be included in the list of activities to be carried out during the 2002/2003 financial year.




SEAMIC/2002/BOD/13/RPT

79. The BOD took note that the Centre has projected to earn a total income of US\$ 551,000, from income generation activities, contributions and arrears from the member States and other miscellaneous income.
80. The BOD took note that the Centre has projected to earn an income of US\$ 161,000 from its income generating activities representing an increase of 11% over the 2001/2002 target of US\$ 145,000.
81. The BOD also took note that the Centre is still holding funds, which were contributed by the Belgian Government in anticipation that the Belgium Government will approve its utilisation for the establishment of a Gem Centre.
82. The BOD took note as well that the French Geological Survey (BRGM) will implement in conjunction with SEAMIC a project on GIS Africa during the period 2002-2005.
83. The BOD recommended the Draft Work Programme and Budget for 2002/2003 for the consideration of the Standing Committee of Officials.

**V. CONSIDERATION OF THE 1999/2000 AUDITORS REPORT
(SEAMIC/200/BOD/13.5)**

84. Under this agenda item, the BOD considered document SEAMIC/2002/BOD/13.5 being Auditors Report for 2000/2001.
85. While on this agenda item, management presented the report of the Auditors with clarification on some budget lines.
86. The BOD was informed that the Audit firm (PriceWaterHouseCoopers) was demanding to be paid US\$ 500 for presenting their report on the financial statements of the Centre to the Standing Committee of Officials.
87. Taking into consideration the costs involved and also the value that a direct presentation of the report by PriceWaterHouseCoopers would entail, BOD directed that unless it was strictly necessary, the management of the Centre should present the report as is the case with other documents.
88. The BOD recommended the Auditors report for the consideration of the Standing Committee of Officials.

**VI. CONSIDERATION OF THE STATUS OF THE FINANCIAL CONTRIBUTIONS
FROM THE MEMBER STATES (SEAMIC/200/BOD/13.6)**

89. Under this agenda item the BOD considered document SEAMIC/2002/BOD/13.6 being the Status of Contributions from the member States of SEAMIC.
90. Regarding the write off of arrears, the BOD noted that since the arrangement to write off arrears was related to the Shareholders Agreement which was supposed to be effective during the year 2000, it was therefore felt necessary that the moratorium period be revised.

SEAMIC/2002/BOD/13/RPT

91. Recognising the importance of the shareholders agreement, the BOD strongly recommended that the matter be referred to the 22nd Governing Council meeting for decision.

92. The BOD recommended the document for the consideration of the 5th SCO meeting.

VII. CONSIDERATION OF MATTERS FOR 5TH SCO AND 22ND GC MEETINGS

93. Under this agenda item, the BOD considered the Draft Agenda (Annex 1) and the Programme of Work (Annex 2) for the 5th Standing Committee of Officials meeting.

VIII. ANY OTHER BUSINESS

94. Silver Jubilee Celebrations of SEAMIC:

Regarding Silver Jubilee Celebrations of SEAMIC, the BOD directed that the Human Resources Committee of the Centre should meet and submit its proposals to the BOD on what should be done.

95. Exchange rate applicable to staff being paid in Tanzanian shillings:

After the BOD had received explanations on the implications of the fluctuating rate of the Tanzanian shilling to the US dollar on the salary of local staff, the BOD deferred discussion on this sub-agenda item, pending investigation of what other institutions particularly OAU, ECA and other UN agencies apply for similar cases. In this regard it requested ECA to collect such information.

IX. CLOSURE OF MEETING

96. There being no other business, the meeting was closed at 19h00.

Signed: _____

Ketema Tadesse
CHAIRMAN

Date: _____

27 May 2002

Signed: _____

Mestfin Wubeshet
SECRETARY

Date: _____

27 May 2002

ANNEX 1

**DRAFT AGENDA FOR THE FIFTH MEETING OF THE STANDING
COMMITTEE OF OFFICIALS (SCO) OF SEAMIC**

1. Opening of the Meeting
2. Adoption of the Agenda and Programme of Work
3. Consideration of the Report of the Chairman of the Board of Directors of SEAMIC
4. Consideration of the 2001/2002 Annual Report and matters arising from the 21st Governing Council Meeting (SEAMIC.2002/SCO/5.2)
5. Consideration of the Work Programme and Budget for 2002/2003 (SEAMIC.2002/SCO/5.3)
6. Consideration of the Auditors Report (SEAMIC/2002.SCO/5.4)
7. Any Other Business
8. Preparation of the Provisional Agenda and Programme of Work for the 22nd Governing Council Meeting
9. Summary of Conclusions and Recommendations of the Fifth Meeting of the Standing Committee of Officials
10. Adoption of the Report of the Fifth Meeting of the Standing Committee of Officials
11. Closure of Meeting

SEAMIC/2002/BOD/13/RPT

ANNEX 2

PROGRAMME OF WORK FOR THE FIFTH MEETING OF THE STANDING
COMMITTEE OF OFFICIALS (SCO)**28 MAY 2002**

09h00 - 09h30	Registration
09h30 - 09h45	Opening of the Meeting by the Chairman of the Standing Committee of Officials
09h45 - 10h00	Adoption of the Agenda and Programme of Work
10h00 - 10h45	TEA/COFFEE BREAK
10h45 - 11h15	Presentation of the Report of the Chairman of the Board of Directors of SEAMIC
11h15 - 12h30	Session
12h30 - 14h30	LUNCH BREAK
14h30 - 16h00	Session
16h00 - 16h45	TEA/COFFEE BREAK
16h45 - 18h00	Session
19h30 - 21h30	Cocktail Party

29 MAY 2002

09h00 - 10h00	Session
10h00 - 10h45	TEA/COFFEE BREAK
10h45 - 12h30	Session
12h30 - 14h30	LUNCH BREAK
14h30 - 18h00	Preparation of Minutes of the 5 th Standing Committee of Officials

30 MAY 2002

09h00 - 10h00	Summary of Conclusions and Recommendations of the Fifth Meeting of the Standing Committee of Officials
10h00 - 10h30	Adoption of the Report of the Fifth Meeting of the Standing Committee of Officials
10h30 - 11h00	Closure of the Meeting
11h00 - 11h00	TEA/COFFEE BREAK

**SOUTHERN AND EASTERN AFRICAN MINERAL CENTRE
(SEAMIC)**

**REPORT OF THE FIFTH MEETING
OF THE STANDING COMMITTEE
OF OFFICIALS (SCO) OF SEAMIC
DAR-ES-SALAAM, TANZANIA
28-30 MAY 2002**

SEAMIC/2002/SCO.5/RPT

I. OPENING OF THE MEETING

1. The Fifth Meeting of the Standing committee of Officials (SCO) of the Southern and Eastern African Mineral Centre (SEAMIC) was held in Dar-es-Salaam, Tanzania from 28-30 May 2002. Mr. Antonio M A Pedro of ECA chaired the meeting on behalf of the Executive Secretary of ECA and Chairman of the SCO.
2. He told the meeting that he was pleased to come to the Centre to attend the 5th meeting of the SCO and on behalf of ECA he thanked the host country, Tanzania for accepting at short notice to support the Centre in the holding of the SEAMIC policy organ meeting this year. He further acknowledged the presence and participation of Uganda in the meeting after a long absence.
3. He also welcomed all the delegates particularly Rwanda for attending the SCO meeting for the second time as an observer.
4. He further thanked the Officer-in-Charge for having ably managed the Centre during the interim period, awaiting the appointment of the new Director General.
5. He commended the Centre for having managed to expand the market for its products and services, mentioning particularly the export of ceramic products to Germany.
6. The Chairman urged SEAMIC to increase its efforts to diversify its training programmes in order to attract more participation from the member States.
7. He noted with satisfaction that as a result of the growing importance of SEAMIC, several institutions have contacted it with a view to establishing strategic partnership to participate in international tenders, and urged SEAMIC to capture these opportunities in order to achieve sustainability.

II. ADOPTION OF THE AGENDA AND PROGRAMME OF WORK (SEAMIC/2002/SCO/5.1)

8. Under this agenda item, the Officer-in-charge of SEAMIC presented the following Draft Agenda for the approval of the 5th SCO meeting.
 1. Opening of the Meeting
 2. Adoption of the Agenda and Programme of Work
 3. Consideration of the Report of the Chairman of the Board of Directors of SEAMIC
 4. Consideration of the 2001-2002 Annual Report and matters arising from the 21st Governing Council Meeting (SEAMIC/2002/SCO/5.2)
 5. Consideration of the Work Programme and Budget for 2002/2003 (SEAMIC/2002/SCO/5.3)

SCO recommended that such approval should be sought within the next 6 months, following which the Centre should implement the Agreement.

14. With regard to the recruitment of the Geophysicist, the SCO took note that the recruitment was not effected due to the weak financial position of the Centre.
15. On the transfer of the title deed of the house of the Director General to SEAMIC, the SCO noted that the Ministry of Works through its Permanent Secretary has authorised SEAMIC to initiate with the rehabilitation of the house, following which it would evaluate its value with a view to proceed with its sale.
16. Regarding the implementation of the Performance Contract, the SCO took note that Angola, Ethiopia and Mozambique have already utilised the services of the Centre provided under the Performance Contract whereas Tanzania had not, though it had applied for digitisation of its maps.
17. **With regard to delayed approval of the extension of the EU project, the SCO was informed that the Centre prepared the project document as per the EU guidelines and submitted the same to the EU in December 2001, but so far no response has been received by the Centre. In this regard, the SCO recommended that the matter should be pursued by the Chairman of the Governing Council.**
18. **On the Belgian Grant issue, the SCO took note that the approval to utilise the grant to establish a Gem Centre at SEAMIC has not been granted despite the fact that at one point SEAMIC had received strong indications that the project would be approved. In this regard, the SCO recommended that, the Chairman of the Governing Council writes to the Belgian Government to release the grant as soon as possible.**
19. With regard to the appointment of the Director General, the SCO was informed that the delay in the appointment had a negative impact on the implementation of the activities of the Centre.
20. Regarding increments to the staff of the Centre, the SCO took note that the BOD had approved that the award of increments should be done on a two years basis.
21. The SCO further took note with regard to the award of increments to staff was necessary to motivate them.
22. The SCO also took note that this year's increments had been awarded to those staff who had excellent performance.
23. Regarding the support of the German Government in respect of the expert now on board, the SCO noted that the German Government was considering an extension of one year with effect from September 2002, instead of two years.
24. **Realising the importance of having the contract of the German expert extended and the fact that its contract is accompanied by a financial assistance of about US\$ 25,000**

SEAMIC/2002/SCO.5/RPT

per year in the form of equipment and small laboratory accessories, SCO recommended that a letter should be written by the Chairman of the Governing Council to the Embassy of Germany thanking it for the assistance and requesting for the extension of the expert's contract for more than one year.

25. In his concluding remarks, the Chairman of the BOD commended the good performance of the Officer-in-Charge together with the entire staff who had executed their work diligently and in a professional manner.

IV. CONSIDERATION OF THE 2001/2002 ANNUAL REPORT AND MATTERS ARISING FROM THE 21ST GOVERNING COUNCIL MEETING (SEAMIC/2002/SCO/5.2)

26. Under this agenda item, the SCO considered document SEAMIC/2002/SCO/5.2 being Annual Report of the Centre for 2001/2002 as at April 30, 2002, and matters arising from the 21st Governing Council meeting which were appended as Annex 1 to the report.
27. The SCO took note with regard to income generation activities that the Centre, until the end of April 2002 had managed to generate US\$ 67,922.54 as opposed to a target of US\$ 145,000, representing an achievement of 46.89% of the target.
28. The SCO further took note that the smallest income was generated during the 4th Quarter amounting to only US\$ 5,158.96 as opposed to a target of US\$ 37,382.
29. The SCO also took note of the fact that the Industrial Minerals and Chemical sections contributed US\$ 31,554.12 (21.76%) and US\$ 14,039.40 (9.68%) respectively to the budget of the Centre, whereas Mineralogy, Mineral Processing and Geo-information sections contributed US\$ 13,495.07 (9.31%), US\$ 5,781.21 (3.99%) and US\$ 3,122.74 (2.15%) respectively.
30. The SCO took note that the Industrial Minerals section generated an income of US\$ 31,554.12 from sale of ceramic products and training services, thus achieving 90.15% of the annual target of 35,000.
31. With regard to the performance of the Chemical section, the SCO took note that the section generated an income of only US\$ 14,039.40, representing an achievement of 35% of the annual target.
32. On the performance of the Mineralogy section, the SCO took note that the section up to the month of April 2002 had generated an income of US\$ 13,495, representing about 54% of the annual target.
33. With regard to the performance of the Geo-information section, the SCO was informed that the section could only generate an income of US\$ 3,122.74 for its income generating activities.

34. The SCO was informed with regard to Geo-information section that the activities of the section were to some extent affected by shortage of staff.
35. With regard to training activities conducted at the Centre, the SCO was informed that an ITC Refresher Course, on "Mineral Potential Mapping in Africa – to attract the Investor" was organised at the Centre (from 08-19 October 2001) in collaboration with the International Institute for Aerospace Surveys and Earth sciences (ITC) of Netherlands.
36. The SCO was further informed that the course was attended by 16 participants from Botswana, Ethiopia, Kenya, Sudan, Tanzania, Uganda, Zambia and Zimbabwe, and was fully sponsored by the Government of Netherlands with the aim of upgrading the knowledge in modern computer based mineral potential mapping techniques of ITC Alumni who studied at ITC five or more years ago.
37. The SCO was also informed that the Geo-information section signed a sub-contract with the Geological Survey of Denmark and Greenland (GEUS) to participate in the project for the development of Mining Cadastre System for the Ministry of Energy and Minerals of Tanzania: from which an income of EURO 18.800 will be realised.
38. The SCO was also informed that two trainees from the Geological Survey of Angola attended a two week training course on sample preparation techniques for XRF and application of atomic absorption spectrometric methods which was conducted by the Chemical section.
39. With regard to the implementation of a new financial management system at the Centre, the SCO took note that during the period 4-15 March 2002 four (4) SEAMIC staff members attended training on MACOLA Accounting System Software which was conducted by the International Communication Systems (T) Ltd.
40. With regard to the issue of TANESCO overcharging, the SCO took note that the matter is yet to be resolved since the company is still maintaining that their meters were working within the required and acceptable specifications.
41. **The SCO recommended to the management of SEAMIC to follow up the issue to its logical conclusion.**
42. The SCO further took note that SEAMIC was requested by the Vocational Education Training Authority of Tanzania (VETA) to provide training of trainers in small-scale mining techniques, but implementation awaits identification of suitable participants to the course by VETA.
43. The SCO took note also of other courses, which were planned, and those, which have so far been conducted by the Centre during the 2001/2002 financial year.
44. On R & D activities, the SCO took note that activities on this point were mainly carried out by the Industrial Minerals Application section and were limited to development of green glazes, production of prototypes of Holiday Inn hotel ware, production of moulds for baking forms and development of a good quality fire clay crucible body.

SEAMIC/2002/SCO.5/RPT

45. The SCO noted that R & D activities had been mainly carried out by the Industrial Minerals section and wanted to know why this activity was not also undertaken by the other sections.
46. The SCO was informed that in the next financial year, other sections namely Mineral Processing and Mineralogy would also be involved in R & D.
47. On promotional activities undertaken by the Centre during the period under review, the SCO was informed that efforts were directed at securing foreign markets as a result of which two Fair Trade Organisations one of Germany and the other of Netherlands were contacted.
48. The SCO further took note that Gepa of Germany ordered products worth US\$ 7,560, which were shipped to Germany at the end of March 2002, and that payment was effected in May 2002.
49. The SCO also took note that Fair Trade Organisation of Netherlands sent its designer in May 2002 to show the staff the type of decoration to be used on their products and placed an initial order of products to be presented to their subsidiary units.
50. The SCO further noted that the organisation would consider placing orders worth about US\$ 41,000 per annum.
51. The SCO took note too that representatives of the Ten Thousand Villages of USA visited the Centre with a view to evaluating its capability to sustain the orders they are contemplating to place with the Centre.
52. The SCO further took note with regard to the Ten Thousand Villages organisation that, Kwanza Collection Company a commercial wing of AMKA – an organisation that promoted exportation of handcraft products, has already placed an initial order on behalf of the Ten Thousand Villages.
53. Regarding other activities carried out by the Centre during the period under reference, the SCO took note that SEAMIC was requested by the National Development Corporation (NDC) of Tanzania to participate in the provision of services to a proposed small-scale mine site at Matinje in Western Tanzania from which the Centre expects to earn an income of US\$ 12,006.
54. The SCO further took note with regard to the NDC collaboration that, after the first project has been implemented at Matinje, others will follow in different parts of Tanzania, with the involvement of SEAMIC.
55. The SCO also took note of the fact that the Centre received very encouraging results from the International Laboratory Proficiency Testing Scheme, the GeOPTS, in which it participated for the first time in December 2001, as a consequence of which the Centre has been registered to participate in GeOPT 11.
56. Regarding ISO Certification, the SCO took note that proper documentation including a Quality Manual and other quality related documents were prepared during the period under

SEAMIC/2002/SCO.5/RPT

reference: and that a third manual of methods Volume II was drafted and made available for public comments.

57. With regard to the development and upgrading of the Environmental Laboratory, the SCO took note that Mr Edwin Goweie is in charge of the Laboratory.
58. On administrative matters, the SCO took note that the attachment of Dr Akstinat Manfred to the Centre as a Consultant Chemist concludes in late August 2002, and that the German Government has indicated that it will approve extension of his attachment for another period of one year.
59. The SCO further took note that during the period under reference, Mr Godbless Swai was recruited for the post of Administrative Assistant and Mr Alex Kasengo as a telephone cum receptionist to replace Mr Albert Katagira and Ms Beatrice Peter respectively.
60. The SCO was informed that Mr Albert Katagira resigned from the services of the Centre, whereas Ms Beatrice absconded.
61. On financial matters, the SCO was informed that, as of April 30th, 2002, the Centre had received contributions for the year totalling US\$ 158,943.90, which comprised US\$ 61,923 from Angola, US\$ 62,000 from Ethiopia and US\$ 34,570 from Tanzania while US\$ 62,000 from Mozambique was received during the 2000/2001 financial year.
62. The SCO was further informed that the Centre received contributions in arrears from Mozambique amounting to US\$ 14,975 and also from Angola amounting to US\$ 61,980.
63. The SCO commended Angola and Mozambique for paying their arrears and urged the other members to also pay their arrears.
64. The SCO was informed with regard to expenditure that during the period under review the Centre spent a total of US\$ 345,276.65 on its regular operations and that there was no capital expenditure.
65. The SCO took note with regard to the establishment of the value of the equipment provided by UNIDO that, as had been directed by the 21st Governing Council Meeting, the value of the equipment provided by UNIDO to the Centre has been established to be US \$ 641,134 from the documents which were obtained from UNDP in Dar-es-Salaam; and that management of the Centre had reported the value to the 12th BOD meeting.
66. **Regarding the Strategic Business Plan of the Centre for 2001-2005, the SCO took note that, preparation of the new Strategic Business Plan of the Centre as had been directed by the 21st Governing Council Meeting was not done on account of the fact that the appointment of the new Director General was not effected as had been expected. The SCO recommended that the Strategic Business Plan should be completed as soon as the new Director General is on board.**
67. The SCO further took note that the Harvard School of Business submitted a revised proposal of the Strategic Business Plan for consideration of the Centre.

68. On the status of implementation of the performance contract, the SCO took note that the performance contract is now being used when providing services of a capacity building and institutional strengthening nature to the member states of SEAMIC.
69. The SCO further took note that Ethiopia, Angola and Mozambique have already used services provided under the performance contract, whereas Tanzania had requested for the digitisation of its maps.
70. The SCO also took note that only Angola has signed the Performance Contract.
71. On the ratification of SEAMIC's Shareholders Agreement, the SCO took note that as it had been directed by the 21st Governing Council meeting, letters were sent to all the member States urging them to send their views on the ratification of the Agreement well before the appointment of the new Director General, but so far no feed back has been received from the member States.
72. Regarding the appointment of the new Director General of SEAMIC, the SCO was informed that the post was not filled in as had been directed by the 21st Governing Council Meeting on account of the fact that an extra-ordinary meeting of the Governing Council, which would consider and approve the appointment, was not convened as had been expected.
73. The SCO further noted that Uganda had not paid its contribution for more than five years, while the Comoros had not paid since the inception of the Centre.
74. The SCO was informed by the Ugandan delegate that the Honourable Minister of Energy and Mineral Development will not be able to participate in the Governing Council, but instead the High Commissioner of Uganda accredited to Tanzania will represent him and will report on the position of the Ugandan Government in relation to payment of financial contribution to the Centre and other relevant matters.
75. The SCO further took note that the panel for the selection of the candidate was established, interviews conducted and a report prepared for consideration of the 22nd Governing Council Meeting.
76. On the Intierra Company Profile, the SCO was informed that Ethiopia had indicated its willingness to release metadata to the Centre's use for dissemination to the public.
77. The SCO took note that apparently some member States had not received information about Intierra and, in this regard, it recommended that management of SEAMIC should provide such information to the concerned countries.
78. The SCO requested all member States to submit their views on Intierra within the next six months.
79. With regard to the expansion of Centres activities to include compilation of mineral concessions, mining regulations and mining contracts in the member States, the SCO took note that the activity was not started due to shortage of manpower in the Geo-information section.

80. Regarding contacts with the Comoros, the SCO took note that, no contacts were made during the period under review.
81. **The SCO recommended the 2001/2002 Annual Report of the Centre for the consideration of 22nd Governing Council meeting.**
- V. **CONSIDERATION OF THE DRAFT WORK PROGRAMME AND BUDGET FOR 2002/2003 (SEAMIC/2002/SCO/5.3)**
82. Under this agenda item, the SCO considered document SEAMIC/2002/SCO 5.3 being Draft Work Programme and Budget for 2002/2003.
83. **While deliberating on this agenda item, the O recommended that the implementation of the Performance Contract should be included in the list of activities to be carried out during the 2002/2003 financial year.**
84. The SCO took note that the Centre has projected to earn a total income of US\$ 551,000, from income generation activities (US\$ 161,000), contributions (US\$ 310,000), arrears from the member States (US\$ 62,000) and other miscellaneous income (US\$ 18,000).
85. The SCO took note that the Centre has projected to earn an income of US\$ 161,000 from its income generating activities representing an increase of 11% over the 2001/2002 target of US\$ 145,000.
86. The SCO also took note that the Centre is still holding funds, which were contributed by the Belgian Government, in anticipation that the Belgian Government will approve its utilisation for the establishment of a Gem Centre in the course of the year.
87. The SCO took note as well that the French Geological Survey (BRGM) will implement in conjunction with SEAMIC a project on "GIS Africa" during the period 2002-2005.
88. **The SCO recommended the Draft Work Programme and Budget for 2002/2003 amounting to US\$ 551,000 for consideration of the 22nd Governing Council Meeting.**
- VI. **CONSIDERATION OF THE 2000/2001 AUDITORS REPORT (SEAMIC/2002/SCO/5.4)**
89. Under this agenda item, the SCO considered document SEAMIC/2002/SCO/5.4 being Auditors Report for 2000/2001.
90. While on this agenda item, the management of SEAMIC presented the report of the Auditors with clarification on some budget lines.
91. **The SCO recommended the Auditors report for consideration of the 22nd Governing Council Meeting.**

VII. ANY OTHER BUSINESS.

02. There was no other business to discuss under this agenda item.

VIII PREPARATION OF THE PROVISIONAL AGENDA AND PROGRAMME OF WORK FOR THE 22ND GOVERNING COUNCIL MEETING

03. Under this agenda item, the SCO prepared the provisional agenda and Programme of Work for the 22nd Governing Council Meeting as follows:

1. Welcome address and statement by the Chairman of the Governing Council
2. Statement of the Guest of Honour
3. Statement of Heads of Delegation and Observers
4. Election of Officers
5. Adoption of the Agenda and Programme of Work
6. Consideration of the report of the Selection Panel for the appointment of the Director General of SEAMIC
7. Consideration of the Report, Conclusions and Recommendations of the Fifth Meeting of the Standing Committee of Officials
8. Date and Venue of the 23rd Meeting of the Governing Council
9. Any Other Business

94. PROGRAMME OF WORK

31 MAY 2002

09h00 - 09h30	Registration
09h30 - 09h40	Welcome address and statement by the Chairman of the Governing Council
09h40-09h50	Address by Guest of Honour
09h50 - 10h30	Statement of heads of Delegations and Observers
10h30 - 10h45	<i>TEA COFFEE BREAK</i>
10h45 - 10h50	Election of Officers
10h50-11h00	Adoption of the Agenda and Programme of Work
11h00 - 12h30	Session
12h30 - 14h30	<i>LUNCH BREAK</i>
17h00 - 18h00	Adoption of the Report of the 22 nd Governing Council Meeting
19h30 - 21h30	Dinner

IX. SUMMARY OF RECOMMENDATIONS OF THE FIFTH MEETING OF THE STANDING COMMITTEE OF OFFICIALS,(SCO) OF SEAMIC

95. The Fifth Standing Committee of Officials (SCO) meeting made the following recommendations for consideration of the 22nd Governing Council Meeting.

I. CONSIDERATION OF THE REPORT OF THE CHAIRMAN OF THE BOARD OF DIRECTORS OF SEAMIC

96. The SCO noted that several countries were at different stages of seeking approval of the Shareholders Agreement through their respective machineries. In this regard, the SCO recommended that such approval should be sought within the next 6 months, following which the Centre should implement the Agreement.

97. Realising the importance of having the contract of the German expert extended and the fact that its contract is accompanied by a financial assistance of about US\$ 25,000 per year in the form of equipment and small laboratory accessories, SCO recommends that a letter should be written by the Chairman of the Governing Council to the Embassy of Germany thanking it for the assistance and requesting for the extension of the expert's contract for more than one year.

98. With regard to delayed approval of the extension of the EU project, the SCO was informed that the Centre prepared the project document as per the EU guidelines and submitted the same to the EU in December 2001, but so far no response has been

SEAMIC/2002/SCO.5/RPT

received by the Centre. In this regard, the SCO recommends that the matter should be pursued by the Chairman of the Governing Council.

99. On the Belgian Grant issue, the SCO took note that the approval to utilise the grant to establish a Gem Centre at SEAMIC has not been granted despite the fact that at one point SEAMIC had received strong indications that the project would be approved. In this regard, the SCO recommended that the Chairman of the Governing Council writes to the Belgian Government to release the grant as soon as possible.

II. CONSIDERATION OF THE 2001/2002 ANNUAL REPORT AND MATTERS ARISING FROM THE 21ST GOVERNING COUNCIL MEETING (SEAMIC/2002/SCO/5.2)

100. The SCO recommends to the management of the Centre to follow up the issue of power overcharging by TANESCO to its logical conclusion.
101. The SCO took note that apparently some member States had not received information about Intierra and, in this regard, it recommends that the management of SEAMIC should provide such information to the concerned countries. The SCO requests all member States to submit their views on Intierra within the next six months.
102. The SCO recommends the 2001/2002 Annual Report of the Centre for the consideration of 22nd Governing Council meeting.
103. While deliberating on this agenda item, the SCO recommends that the implementation of the Performance Contract should be included in the list of activities to be carried out during the 2002/2003 financial year.
104. Regarding the Strategic Business Plan of the Centre for 2001-2005, the SCO took note that, preparation of the new Strategic Business Plan of the Centre as had been directed by the 21st Governing Council Meeting was not done on account of the fact that the appointment of the new Director General was not effected as had been expected. The SCO recommended that the Strategic Business Plan should be completed as soon as the new Director General is on board.

III. CONSIDERATION OF THE DRAFT WORK PROGRAMME AND BUDGET FOR 2002/2003 (SEAMIC/2002/SCO/5.3)

105. The SCO recommends the Draft Work Programme and Budget for 2002/2003 amounting to US\$ 551,000 for consideration of the 22nd Governing Council Meeting.

IV. CONSIDERATION OF THE 2000/2001 AUDITORS REPORT (SEAMIC/2002/SCO/5.4)

106. The SCO recommends the Auditors report for consideration of the 22nd Governing Council Meeting.

SEAMIC/2002/SCO.5/RPT

IX. ADOPTION OF THE REPORT OF THE FIFTH MEETING OF THE STANDING COMMITTEE OF OFFICIALS

108. **The SCO adopted the report of the 5th SCO meeting and recommend it to be presented to the 22nd meeting of the Governing Council.**

X. CLOSURE OF MEETING

109. At the closure of the fifth meeting of SCO, the Chairman thanked all the members for attending the meeting and for their active participation and frank contributions to the discussions and declared the meeting closed at 11h35.

SEAMIC/2002/SCO.5/RPT

LIST OF PARTICIPANTS

ANGOLA

1. Dr Augusto Germano Araujo
Director General
Geological Institute of Angola
Ministry of Geology and Mines
Av. Ho Chi Minh
Geominas 4-Floor
C.P. 1260. LUANDA
Tel: 00244-2-323024 / 324866
Fax: 00244-2-321655 / 323276 / 322569
E-mail: igeo@netangola.com

ETHIOPIA

2. Mr Ketema Tadesse. General Manager
Geological Survey of Ethiopia
Ministry of Mines
P.O. Box 2302. ADDIS ABABA
Tel: +251 1 463325
Fax: +251 1 463326
E-mail: geology.institute@telecom.net.et

MOZAMBIQUE

3. Mr Elias Xavier Felix Daudi
National Director
National Directorate for Geology
Praça 25 De Junho. No. 380
P.O. Box 217. MAPUTO
Tel: +258 1 420797
Fax: +258 1 429216
E-mail: geologia@zebra.uem.mz . exfdaudi@teledata.mz
4. Ms Laura Nhancaie
Head of International Relations Department
Ministry of Mineral Resources and Energy
Av. Fernao Magalhaes No. 34
MAPUTO
Tel: +258-1 429615 / 425682
Fax: +258-1 420618 / 429353
E-mail: nancaiaura@hotmail.com

SEAMIC/2002/SCO.5/RPT

TANZANIA

5. Mr Gray L Mwakalukwa
Commissioner for Minerals
Ministry of Energy and Minerals
P.O. Box 2000, DAR ES SALAAM
Tel: +255-22-213142
Fax: +255-22-2139853
E-mail: mwakalukwa-mem@raha.com
6. Mr Salum J Mohamed
Ministry of Energy and Minerals
P.O. Box 903
DODOMA
Tel: +255-26 43020
Fax: +255-26 43020
E-mail: madini_lab@doducc.co.tz
7. Mr A.L. Tesha, Senior Geologist
Ministry of Energy and Minerals
P.O. Box 2000, DAR ES SALAAM
Tel: +255 22 2151510 / 2150547
Fax: +255 22 2151510
E-mail: madini@africaonline.co.tz

UGANDA

8. Col. Charles Angina, Military Attache
Ugandan High Commission in Tanzania
P.O. Box 6237, DAR ES SALAAM
Tel: +255-744 371349
Fax: +255-744 2667224
E-mail: charles.angina@yanee.com

UNITED NATIONS ECONOMIC COMMISSION FOR AFRICA (UNECA)

9. Mr Antonio M A Pedro
Senior Economic Affairs Officer
P.O. Box 905
ADDIS ABABA
Ethiopia
Tel: +251-1 516551 443238
Fax: +251-1 513038
E-mail: apedro@unece.org

OBSERVERSRWANDA

10. Mr. Bizimana Emmanuel
Director of Mining and Geology
Ministry of Energy, Water and Natural Resources
P.O. Box 447, KIGALI
Tel: +250-57 7454 / -250 (0840) 5301
Fax: +250-57 7454 / +250-8 7331
E-mail: [Bizimanaem@rwanda.com](mailto: Bizimanaem@rwanda.com); [bizimanaemmanuel@yahoo.com](mailto: bizimanaemmanuel@yahoo.com)

SOUTHERN AND EASTERN AFRICAN MINERAL CENTRE (SEAMIC)

11. Mr Mesfin Wubeshet, Officer-in-Charge
P.O. Box 9573, DAR ES SLAAM, Tanzania
Tel: 00255 22 2650321/ 2650322 / 2650347
Fax: 00255 22 2650319 / 2650346
E-mail: [seamic@seamic.org](mailto: seamic@seamic.org); [mesfin@seamic.org](mailto: mesfin@seamic.org)

SECRETARIAT

12. Mr E.C. Kimaro
Tel: 00255 22 2650321, 2650347
Fax: 00255 22 2650319 / 2650346
E-mail: [seamic@seamic.org](mailto: seamic@seamic.org)
E-mail: [kimaro@seamic.org](mailto: kimaro@seamic.org)
13. Mr G.R.L. Nkini
Tel: 00255 22 2650321, 2650347
Fax: 00255 22 2650319 / 2650346
E-mail: [seamic@seamic.org](mailto: seamic@seamic.org)
E-mail: [nkini@seamic.org](mailto: nkini@seamic.org)
14. Mrs Agnes Sumari
Tel: 00255 22 2650321/ 2650347
Fax: 00255 22 2650319 / 2650346
E-mail: [seamic@seamic.org](mailto: seamic@seamic.org)
E-mail: [agnes@seamic.org](mailto: agnes@seamic.org)

